



# *City of Chesterfield*

## 2020 Annual Budget

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## TABLE OF CONTENTS

### Page

#### **I. INTRODUCTORY SECTION**

City Administrator's Budget Message.....	1
Financial Summary.....	13
Principal Officials.....	14
Mission Statement.....	15
Strategic Plan	
Present State.....	16
Future State.....	17
Major Budget Policies.....	19
Budget Process.....	22
Budget Calendar.....	24
Basis of Budgeting.....	25
Budget Presentation Award.....	26
Organizational Chart.....	27
Fund Organizational Chart.....	28
Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance – All Funds.....	29
Budgeted Revenue by Source – All Funds.....	30
Budgeted Revenue Summary by Fund – All Funds.....	31
Budgeted Expenditures by Element – All Funds.....	32
Budgeted Appropriations Summary by Fund – All Funds.....	33
Personnel Summary – All Funds.....	34

#### **II. GENERAL FUND**

Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance.....	36
Revenue by Source.....	37
Appropriations Summary.....	38
Detail of Capital Assets to be Purchased.....	39

#### **DEPARTMENTS**

##### **Legislative**

Department Appropriations Summary.....	40
--	----

##### **Department of Administration**

Department Appropriations Summary .....	41
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	<b><u>Page</u></b>
<b>Department of Public Services</b>	
Department Appropriations Summary.....	42
Planning Department 2019 Annual Report.....	43
Public Works Department 2019 Annual Report.....	51
<b>General Fund Performance Measures .....</b>	<b>66</b>
 <b>III. SPECIAL REVENUE FUNDS</b>	
Fund Summary.....	68
Capital Improvement Sales Tax Fund	
Combined Statement of Budgeted Revenues and Expenditures .....	69
Detail of Expenditures.....	70
Parks Sales Tax Fund	
Combined Statement of Budgeted Revenues and Expenditures .....	71
Detail of Capital Assets to be Purchased.....	72
Department of Parks	
Department Appropriations Summary.....	73
Sewer Lateral Fund	
Combined Statement of Budgeted Revenues and Expenditures.....	74
Police Forfeiture Fund	
Combined Statement of Budgeted Revenues and Expenditures.....	75
Parks, Recreation & Arts 2019 Annual Report.....	76
Public Safety Tax Fund	
Combined Statement of Budgeted Revenues and Expenditures.....	95
Department Appropriations Summary.....	96
Police Department 2019 Annual Report.....	97
 <b>IV. CAPITAL PROJECT FUNDS</b>	
Fund Summary.....	118
Chesterfield Valley Special Allocation Fund	
Combined Statement of Budgeted Revenues and Expenditures .....	119
Parks Construction Phase II 2009B Fund	
Combined Statement of Budgeted Revenues and Expenditures.....	120



	<u>Page</u>
<b>V. DEBT SERVICE FUNDS</b>	
Bonded Debt Schedule.....	122
2009B Parks Bonds	
Combined Statement of Budgeted Revenues and Expenditures.....	128
Parks 1998	
Combined Statement of Budgeted Revenues and Expenditures.....	129
R&S Series Bonds	
Combined Statement of Budgeted Revenues and Expenditures.....	130
City Hall Bonds 2004	
Combined Statement of Budgeted Revenues and Expenditures.....	131
2013 Parks Bonds	
Combined Statement of Budgeted Revenues and Expenditures.....	132
2016 Parks Bonds	
Combined Statement of Budgeted Revenues and Expenditures.....	133
2014 Parks Bonds	
Combined Statement of Budgeted Revenues and Expenditures.....	134
<b>VI. APPENDIX</b>	
Miscellaneous Statistical and Demographic Data.....	136
Budget Resolution Fiscal Year 2020 .....	138
Budget Worksheet Report .....	139
Glossary.....	159



December 31, 2019

Honorable Mayor and City Councilmembers:

We are pleased to present the Fiscal Year 2020 Budget, adopted by the City Council.

## **ECONOMIC OUTLOOK**

Private development within the City of Chesterfield remains strong and growing. Construction costs for 2019 were in excess of \$230M in new buildings and improvements to existing facilities. There are over 2400 licensed businesses in Chesterfield, 145 of which were added in 2019. Investment in these businesses provide jobs, support the school districts, and provide many other benefits throughout the community.

Several large projects are already in progress or are in the approval pipeline; Friendship Village of West County, The Pearl at Wildhorse, Fienup Farms and Aventura apartments. Diverse development through the City contribute to a robust local economy and strong growth projected for the near future.

Pfizer and development partner Clayco completed construction of a new \$200 million research campus in Chesterfield Village at the corner of Olive and Chesterfield Parkway West. The project will add 80 jobs for a total of 625 employees. Pfizer previously leased space within the Monsanto campus.

Watermark Residential completed construction on a new 345-unit multi-family project located at the intersection of Chesterfield Parkway and Lydia Hill. The project is the first multi-family project to be constructed within the City of Chesterfield since 1988 and aims to provide luxury living opportunities at the site. Amenities include construction of a permanent connection to the City's trail system, underground parking, and a pool onsite.

The retail and sports tourism along with the growth in businesses have spurred new hotel development, all in the Chesterfield Valley. Several new hotels are at various stages. Courtyard by Marriott opened a four-story, 112 room hotel. Holiday Inn completed a four-story, 91 room hotel and TownePlace Suites constructed a four-story, 112 room hotel. The new hotels raise the number of rooms within Chesterfield to over 1,500.

Topgolf completed construction on a three-story, 65,000 square foot facility along N. Outer 40 Rd. in the Chesterfield Valley. The facility opened in 2018 and includes 102 climate-controlled hitting bays. Estimates show the facility will bring 450,000 visitors per year.

With all of the successes, there is still concern with the future of the Chesterfield Mall. The property was placed in receivership and occupancy has continued to wane. The Dillard's store at Chesterfield Mall experienced serious damage after a significant water main break occurred in September of 2016 and the store has not reopened. While the Chesterfield Mall property faces multiple challenges, we are optimistic that it will eventually be redeveloped into a sustainable, mixed-use property.

Healthcare and services for the aging population continue to see activity in our economy, with the opening of The Sheridan, a 91-unit luxury assisted living and memory care facility. Located in Chesterfield Village's urban core, just north of Chesterfield Mall, this facility provides a unique senior living/care choice in the heart of our community. Friendship Village is in the process of renovating and expanding their current campus. Shelbourne Senior Living, a proposed facility at Chesterfield Parkway and Just Post Rd., will offer a mix of independent living, assisted care and memory care units.

Housing remains strong in Chesterfield with the remaining land for residential development continuing to shrink. Strong school Districts with Parkway and Rockwood, along with low crime rates make Chesterfield a very desirable area. Bur Oaks, Arbors at Kehrs Mill, Schoettler Grove, Warwick on White Road and Arbors at Wilmas Farm will include 167 new single-family detached homes. Additionally, McBride and Son Homes has begun the approval process for Fienup Farms, a proposed 223 unit single-family development and Hardesty Homes is beginning work on a 35 lot single-family subdivision called the Grand Reserve.

Chesterfield's unemployment is low, 2.7% as of December 2019. This compares favorably to the St. Louis County rate, which is 3.1%. (*Source: Bureau of Labor Statistics*) With a population of 47,864, a median household income of \$99,848 (*American Community Survey*), Chesterfield is a place where people want to live and where businesses want to locate. With several new projects still under construction and many still in the review process, 2020 promises to be another great year for Chesterfield's economy.

## **KEY BUDGET DECISIONS & PROCESSES**

While building the 2020 budget, revenues were projected conservatively, compared with 2019, in most cases. As always, the 2020 budget will allow the City to continue providing high level of services for the residents of Chesterfield. The 2019 updated forecast revealed the City was in sound financial condition, despite concerns about decreasing sales tax revenues. This was a direct result of strong fund reserves built during times of growth. The City fully expects to maintain a sound financial condition in 2020 and for years ahead.

Long term projections for revenue and monitoring of financial trends is performed on an ongoing basis by City staff. There are three principal elements of the City of Chesterfield's long-term financial health in the Park Sales Tax and General Funds; a variety of revenue streams, a conservative 40% reserve policy, and a low margin of debt (which is currently 1.1% of the legal limit). The Park Sales Tax Fund, while primarily funded by sales tax revenue, generates significant revenue from charges for services (24.0% budgeted in 2020). Planned expenditures of the City's

third major fund, the Capital Improvement Sales Tax Fund are more flexible and can be deferred as needed to future years if a drop in revenue is sustained and long-term expenditures can be adjusted according to new revenue projections. Unlike the other major funds, no reserve policy is set for the Capital Improvement Sales Tax Fund because it is not responsible for significant operational expenditures. If pressing capital improvements are needed, the City maintains a low margin of debt and has the flexibility to issue bonds if needed/appropriate.

By far, the General Fund has the most robust portfolio of revenue streams, with the largest stream, sales tax revenues, comprising only 32.5% of budgeted revenues in 2020. Sales tax revenues are generated through a County-wide pool rather than a point of sale basis. Utility tax revenues, are budgeted to account for only 33.3% of revenues. Over a dozen other sources comprise the remainder of budgeted revenues. The General Fund is primarily used to cover operational expenses and maintains a target Fund Reserve balance of 40% of budgeted expenditures.

The Capital Improvement Sales Tax Fund and the Park Sales Tax Fund are special tax funds, established by voter approval. The purposes for expenditure of monies from the two Sales Tax Funds are clearly, and specifically defined by State statute (RSMO 94.577.1 and RSMO 644.032.1 for Capital Improvements and Parks, respectively) and substantially all other expenditures are made out of the General Fund.

## BUDGET ASSUMPTIONS

### Revenue Assumptions

#### General Fund

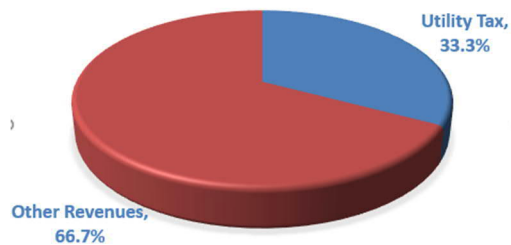
The City's General Fund contains a variety of revenue sources; however, three sources comprise 84.7% of total revenues – Utility Gross Receipts Tax, Sales Tax and Intergovernmental Taxes. Those sources are discussed in more detail below. The City tracks major revenue sources on a monthly basis and uses trend analysis and other relevant information to project budget revenues. As noted below, utility taxes are very much weather and rate dependent. Sales tax revenues within the General Fund are a reflection of the fact that Chesterfield is currently part of a county-wide pool, so the City relies heavily on the County and historic trends for projections. The City experience success with regard to our ongoing efforts to modify the state statute that dictates this method of distribution during the past year which is described further below. Intergovernmental revenues like this sales tax distribution are often tied to a base formula; therefore, we project based upon that formula and its known parts, where applicable.

#### Utility Gross Receipts Tax

The City of Chesterfield levies a 5% gross receipts tax on electric, gas, telephone, and water within the City. The utility tax is collected by the utility companies at the time of their monthly billing and is remitted to the City within twenty (20) days following the last day of each month.

Revenue from the utility gross receipts tax is currently estimated based on the City's experience, as well as information supplied by the utility companies. As stated above, revenues from utility

taxes, especially electric and gas utilities, are dependent on weather conditions. Utility taxes are also greatly impacted by rulings by the Missouri Public Service Commission (PSC).



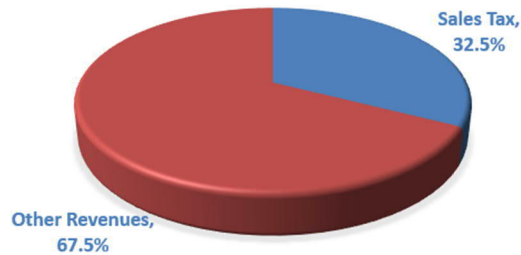
The historical revenue trend for utility tax is shown below. While Utility taxes vary greatly as described above, telephone tax revenues continue to decrease as consumers move away from traditional landlines. We

expect to see continued decrease over the next few years, until such a time as the commercial telephone base remains the predominate source of telephone tax revenues.

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019(est)	2020(budget)
Amount	\$7,223,415	\$7,142,020	\$7,389,462	\$7,429,472	\$7,214,764	\$6,861,787	\$6,858,165	\$7,352,340	\$6,715,585	\$7,061,585
% Increase	-0.6%	-1.1%	3.5%	0.5%	-2.9%	-4.9%	-0.1%	7.2%	-8.7%	5.2%

## Sales Tax

There are two ways in which cities in St. Louis County receive sales tax distributions. One is through a point-of-sale method, the other is through the county-wide sales tax pool. Cities under the point-of-sale method receive actual taxes collected within their city. Cities in the pool receive a proportional share of revenues from all pool cities, based upon their population.



The City of Chesterfield receives a share of the county-wide 1% tax on retail sales through a pool comprised of unincorporated St. Louis County and many of the cities throughout St. Louis County. In St. Louis County, cities which were incorporated after March 19, 1984, or areas annexed after March 19, 1984, are automatically included in the sales tax pool under State law, with no option of withdrawal. In addition, under legislation passed in 1994, pool cities receive a share

of the sales tax generated in point-of-sale cities, based on a county-wide redistribution formula. The City has been pursuing legal action to attempt to challenge this law and experienced success during 2017 law. A team led by Mayor Nation proposed legislation to ensure cities will retain at least 50% of the pooled sales tax generated with their municipality. In December 2019, the City lost the appeal.

Sales tax is collected by the State of Missouri and distributed to St. Louis County, which administers the sales tax redistribution formula and wire transfers the appropriate pro-rata amount to each City. The amount collected varies due to fluctuations in sales and the fact that some businesses make quarterly contributions. Revenues for 2020 from sales tax are estimated at \$6,899,967 in the general fund budget. Due to an overall growth in the local retail economy, less the unfavorable distribution of pooled sales taxes.

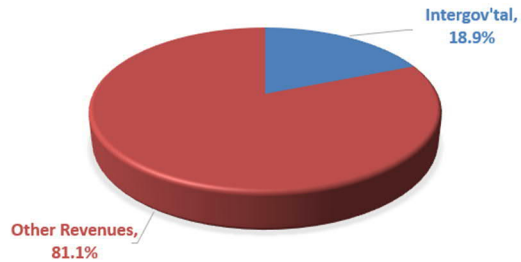
The historical revenue trend for general fund sales tax is shown below.

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019(est)	2020(budget)
Amount	\$5,823,480	\$6,124,860	\$6,225,080	\$6,796,849	\$6,976,044	\$6,956,311	\$7,488,335	\$6,993,739	\$7,193,842	\$6,899,967
% Increase	4.7%	5.2%	1.6%	9.2%	2.6%	-0.3%	7.6%	-6.6%	2.9%	-4.1%



## Intergovernmental Taxes

Intergovernmental taxes include the motor fuel tax, motor vehicle sales tax, cigarette tax, the County Road & Bridge tax and several miscellaneous grants.



Motor fuel and motor vehicle sales taxes are collected by the State of Missouri and remitted to the City for the purpose of maintaining roads and bridges. Receipts are distributed on a monthly basis.

Motor fuel tax revenue is generated based on a charge of \$0.17 per gallon. Motor fuel tax is distributed based on population. Motor vehicle sales tax is generated from State-imposed fees for licenses, plates, and sales tax and is remitted to cities based on the consumer's residence and city population. Revenues for 2020 from the motor fuel and motor vehicle sales tax are estimated at \$1,258,000 and \$650,000 respectively. These funds have been budgeted estimate based upon recent trends.

Cigarette taxes are also collected by the State of Missouri and distributed to cities based on population. These receipts are wired monthly to the City. In St. Louis County, all municipalities share in a five-cent County cigarette tax levy. Revenues for 2020 from cigarette tax are estimated at \$100,000.

The County's Road & Bridge tax is \$0.105 per \$100 of assessed valuation and is distributed to the City based on the City's assessed valuation. It is billed along with other property tax assessments in the fall of each year and is due December 31. It is distributed to the cities (net of a 1% collection fee) as received and is intended, as its name states, for roads and bridges. Billings for the tax year are based on the assessed value of property as of January 1 of each year. Due to economic conditions, the assessed valuations decreased slightly from 2008 through 2013 before shifting upwards in 2014 and 2015, with a 1.4% increase in 2018 and a 7.5% increase in 2019. Chesterfield's total assessed valuation remains the among the HIGHEST of any city in St. Louis County.

<u>Date Assessed</u>	<u>Valuation</u>	<u>Year Over Year Change</u>
January 1, 2010	1,872,993,165	-0.7%
January 1, 2011	1,781,943,403	-4.9%
January 1, 2012	1,774,842,164	-0.4%
January 1, 2013	1,739,963,816	-2.0%
January 1, 2014	1,784,196,261	2.5%
January 1, 2015	1,870,489,054	4.8%
January 1, 2016	1,892,186,421	1.2%
January 1, 2017	2,042,673,767	8.0%
January 1, 2018	2,072,252,888	1.4%
January 1, 2019	2,228,332,739	7.5%

The revenue estimated for road and bridge tax for Fiscal Year 2020 is \$2,000,000, based on a conservative projection of growth for residential and commercial properties less a 1% collection fee.

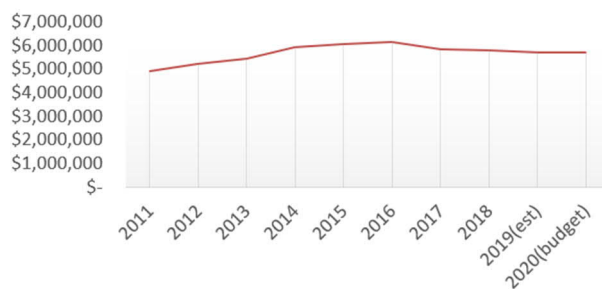
The historical revenue trend for intergovernmental revenues is shown below. Intergovernmental revenues have fluctuated over the years, depending on the amount of grants received.

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019(est)	2020(budget)
Amount	\$4,288,403	\$4,223,939	\$4,071,577	\$4,191,644	\$4,218,864	\$4,290,917	\$4,366,047	\$4,010,577	\$4,047,508	\$4,008,000
% Increase	-2.2%	-1.5%	-3.6%	2.9%	0.6%	1.7%	1.8%	-8.1%	0.9%	-1.0%

## **Capital Improvement Sales Tax Fund**

### **Sales Tax**

The City of Chesterfield levies a ½-cent sales tax for capital improvements. Voters approved this ½-cent sales tax, along with a \$29,355,000 general obligation bond issue for street and sidewalk improvements in November 1996 (Propositions R&S). In April, 1997, the City of Chesterfield began receiving sales tax revenues.



Revenues from this sales tax are estimated at \$5,679,178 for 2020. The amount of revenue received from this ½-cent sales tax is only 85% of the amount generated within Chesterfield, due to a State law requirement that 15% of this total amount be shared with the Sales Tax Pool.

The historical trend for this sales tax is as shown below. Revenues increased significantly in 2014 as the result of two outlet malls opening in August 2013.

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019(est)	2020(budget)
Amount	\$4,923,643	\$5,193,200	\$5,436,601	\$5,932,325	\$6,053,069	\$6,143,800	\$5,816,625	\$5,790,399	\$5,709,344	\$5,679,178
% Increase	1.6%	5.5%	4.7%	9.1%	2.0%	1.5%	-5.3%	-0.5%	-1.4%	-0.5%

Expenditures include debt service on the bond issue noted above, which was refinanced in 2014. For 2020, debt service payments will be \$0. Full repayment of this debt occurred in 2019.

The remaining revenue from this source, is used annually to fund a variety of capital improvement projects, including major upgrades/improvements to streets and sidewalks, throughout the City. City Council made a policy decision, during 2011, that, in terms of capital expenditures, this fund would “live within its means”. When revenues increase, the amount spent annually for capital expenditures will also increase and vice-versa.

## **Parks 1998 Debt Service**

### **Property Tax**

As noted above, the City of Chesterfield levied a \$.03 property tax on all real and personal properties in the City of Chesterfield, which ended at the beginning of 2015. Voters approved a property tax in 1994 to pay debt service for \$11 million of general obligation bonds for parks; however, revenue from this source cannot be used for any other purpose. This property tax represented less than 1/2 of 1% of the total property tax rate paid by Chesterfield residents, whether they reside in the Parkway or Rockwood School Districts.

There has been significant growth in property taxes, resulting from growing assessed valuations, with the exception of planned reductions in the property tax rate in 2000 and 2008. In 2008, due to this overall growth, the Chesterfield City Council lowered the property tax rate from \$.06/\$100 to its final level of \$.03/\$100 of assessed valuation. The City Council voted to eliminate the property tax in 2015.

Historical property tax receipts are shown below.

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019(est)	2020(budget)
Amount	\$ 533,543	\$ 532,612	\$ 507,631	\$ 517,358	\$ 44,839	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
% Increase	-4.2%	-0.2%	-4.7%	1.9%	-91.3%	-98.9%	0.0%	0.0%	0.0%	0.0%

The final debt payment was made in 2015. Revenues in 2015 and subsequent years represent the collection of delinquent property taxes.

## **Parks Sales Tax Fund**

### **Sales Tax**

Residents of the City of Chesterfield approved a ½-cent sales tax for Parks, in November, 2004. Sales Tax revenue is projected to be \$6,674,640 in 2020. Two retail outlet malls opened in late 2013 which resulted in a significant increase in 2014 sales tax revenue. Unlike the ½-cent sales tax for Capital Improvements, the City is able to capture 100% of the revenue, from this source, less a 1% collection fee assessed by the State.

The historical trend of Parks Sales Tax is shown below.

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019(est)	2020(budget)
Amount	\$5,790,849	\$6,108,998	\$6,395,774	\$6,977,481	\$7,121,200	\$7,228,099	\$6,842,838	\$6,812,227	\$6,716,871	\$6,674,640
	1.6%	5.5%	4.7%	9.1%	2.1%	1.5%	-5.3%	-0.4%	-1.4%	-0.6%

## **Parks, Recreation & Arts**

The City's Parks, Recreation & Arts Department charges user fees for both the Chesterfield Valley Athletic Complex, the Family Aquatic Center, and the Chesterfield Amphitheater. Those fees are reflected as revenues within this fund.

The City operates its own concession stands within all of its facilities. The 2020 revenues are expected to increase again following the continued growth in the use of the Chesterfield Amphitheater.

The historical trend of Parks user fees and concession operations is shown below.

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019(est)	2020(budget)
Amount	\$1,379,068	\$1,582,388	\$1,658,856	\$1,640,112	\$1,794,837	\$1,940,654	\$1,953,302	\$1,938,210	\$2,094,792	\$2,134,665
	21.3%	14.7%	4.8%	-1.1%	9.4%	8.1%	0.7%	-0.8%	8.1%	1.9%

Total revenues within this fund are budgeted to cover debt service payments and operational expenses. Several bond issues have previously been approved and have financed the dramatic growth of our Parks and Recreation infrastructure. For each issuance, we have included the amount of annual debt service and the projected date by which this debt will be retired in the debt service section of this report. In 2018 and 2019, additional funds were set aside allowing a levelized debt service charged to the fund to be held at the 2019 levels through maturity. Shown below is a summary of the total paid annually, for debt service.

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019(est)	2020(budget)
Amount	\$2,777,605	\$2,832,583	\$2,894,997	\$2,837,186	\$2,866,706	\$3,093,681	\$2,954,629	\$4,325,974	\$3,432,474	\$3,154,554
	2.0%	2.0%	2.2%	-2.0%	1.0%	7.9%	-4.5%	46.4%	-20.7%	-8.1%

The following chart details total annual operational expenditures, funded by the revenues detailed above, after subtracting annual debt service payments. A large increase in 2011 occurred as a result of major one-time projects like CVAC improvements and pool improvements.

Year	2011	2012	2013	2014	2015	2016	2017	2018	2019(est)	2020(budget)
Amount	\$4,637,843	\$4,853,540	\$5,118,431	\$5,492,024	\$6,546,133	\$6,284,430	\$5,987,433	\$5,568,047	\$5,793,615	\$5,801,941
	24.3%	4.7%	5.5%	7.3%	19.2%	-4.0%	-4.7%	-7.0%	4.1%	0.1%

Any amount of total annual revenues exceeding total annual expenditures is added, per City Council direction, to Fund Reserves within this Fund.

## **Expenditure Assumptions**

The City utilizes the same set of expenditure assumptions for all of its funds. There is a 2.5% merit based salary increase budgeted for 2020. Medical and dental insurance expenditures are budgeted to increase by 4%, respectively. Contracts and commodities are budgeted at known values and assumed at 2-3% increases, if no actual value is known. Finally, capital items are budgeted at actual surveyed costs.

## **NEW PERSONNEL AND PROGRAMS**

### **New Personnel**

No new personnel are budgeted in 2020.

## **CAPITAL EXPENDITURES AND THE EFFECT OF OPERATIONS FROM CAPITAL EXPENDITURES**

The City defines capital expenditures as items with an expected life of over one year and a value over \$5,000, with the exception of infrastructure assets. Infrastructure assets are defined as streets with a cost of at least \$250,000 and sidewalks with a cost of at least \$50,000. The City considers infrastructure maintenance as a capital expenditure even if the maintenance does not create a new asset. Capital expenditures represent the second largest portion of the City's budget as a whole. In 2020, capital expenditures are budgeted at \$6.1 million or 15.6% of the City's total budget.

The Capital Improvement Sales Tax Fund will fund these projects. The Capital Improvement Sales Tax Fund is used to account for significant non-routine capital expenditures. Of the \$5.75 million expenditures and transfers in the Capital Projects Fund, none will be from non-sales tax revenues in 2020.

Bond issues in 2009 primarily financed the Parks Capital Projects Funds. The City initiates these projects based on resident feedback and careful deliberation by the City Council. Many of these projects were planned years in advance with careful attention paid to their long-term maintenance costs. The City has absorbed the cost of ongoing maintenance through the Parks Sales Tax Fund. The Five-Year Forecast used to complete the 2020 budget, included the long-term projected impact of these projects.

The General Fund will spend only \$492,100 or 4.7% of its total budget on capital expenditures. General Fund capital expenditures are considered routine and have no significant impact on the General Fund Budget. Details of these capital asset purchases are in the General Fund section of the budget. The Parks Sales Tax Fund will spend \$167,200 or 2.98% of its total budget on capital expenditures. Details of these purchases are in the Special Revenue section of the budget. The Public Safety Fund will spend \$331,000 on capital items or 2.9% of its total budget on capital expenditures. The City strives to maintain all purchased assets and continue their life span for as long as possible to reduce capital expenditures in the General and Parks Sales Tax Fund. The City maintains a replacement plan for all City assets and that plan, along with physical evaluation of the equipment.

The Department of Public Services monitors and analyzes the inventory and condition rating of the City's infrastructure. They use this analysis to establish priorities during development of the reconstruction plan. The maintenance plan and replacement plan were used in the creation of this budget and the five-year forecast.

## **FIVE-YEAR CAPITAL PLAN**

The City updates its five-year forecast on an annual basis to plan for the acquisition of capital equipment and resources to pay for those acquisitions. The City coordinates decision making for the capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities. This is a constantly evolving document due to frequent changes in the price of commodities, personnel needs, interest rates, the national and local economy, etc.

## **FUTURE BUDGET TRENDS**

While the 2020 Budget is able to continue current service levels and generates a surplus of revenues over expenses for all the operating funds, future budget trends offer a mix of positive developments and new challenges.

In the General Fund, the City is able to balance current revenues with increasing service demands. However, sales tax sharing means that the City does not benefit from the success of Chesterfield businesses in a linear manner.

Due to positive changes in the economy locally, the City budgeted for conservative growth in revenues. As noted, the City has numerous positive developments on-going and on the horizon which will allow Chesterfield to continue on the path of financial stability.

## **FUND HIGHLIGHTS**

### General Fund

The General Fund is the main operating fund of the City and it represents 54.6% of all 2020 expenditures. General Fund revenues are budgeted to increase in spite of expected decreases in sales tax revenues, due to operating transfer in. Activity in the General Fund is budgeted to generate a \$1,669,446 surplus that will be added to fund reserves.

### Special Revenue Funds

The Capital Improvement Sales Tax Fund will see revenues decrease by 0.5% primarily due to the lack of grant projects in 2020. However, expenditures will increase by 20.8% in 2020 as projects delayed in prior years will be completed. The fund uses the ½-cent sales tax it collects to fund street and sidewalk projects, on a citywide basis, in addition to funding debt service payments for outstanding debt issues R&S I and R&S II. The Capital Improvement Sales Tax Fund is projected to spend most of its available resources in 2018.

The Parks Sales Tax Fund will see an decrease of 0.54% in revenue due to decreasing sales tax revenues which cannot be offset by the increase in internally generated revenues. These revenues



fund the entire Parks, Recreation & Arts operation as well as debt service payments for the 2016, 2013, 2014 Parks Bonds. In 2020, budgeted debt service payments total approximately \$3.15 million.

#### Capital Project Funds

Near the end of 2008, the City issued \$4.7 million in debt to finance the initial phase of construction. The debt is serviced by the ½-cent parks sales tax.

A Chesterfield Valley Special Allocation Fund is utilized to track the unspent revenues from the TIF funds. In 2020, the fund is anticipated to spend the remaining funds.

#### Public Safety Fund

In 2018, following the passage of Proposition P, the council chose to create a new fund to receive the designated funds, and to track public safety spending therein. In 2020, the budget for public safety spending is \$11.6 million. Prop P funds are anticipated to be 2.7 million (23%), the remaining revenues are transfers from the General Fund of 7.9 million (77%).

#### Debt Service Funds

The Parks 1998 Debt Service Fund was fully paid off during 2015 with General Fund – Fund Reserves. All other debt service funds contain only the “payments out” for debt service and a corresponding “transfer in” from another fund. Any other small revenues reflect interest earned on funds between payment dates. The General Fund transfers funds for the Public Works Facility, the Capital Improvement Sales Tax Fund finances R&S I and R&S II, and the Parks Sales Tax Fund finances the 2016, 2013, and 2014 Parks Bonds. General Ledger anticipated revenues in excess of anticipated expenses are allocated to future debt services to reduce the financial demands in the future.

This concludes the “executive summary” of the 2020 Budget. If you have any questions or would like additional information, please let us know.

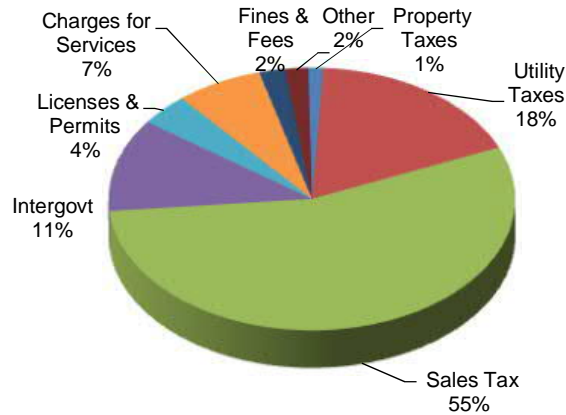
Sincerely,

Michael O. Geisel  
City Administrator

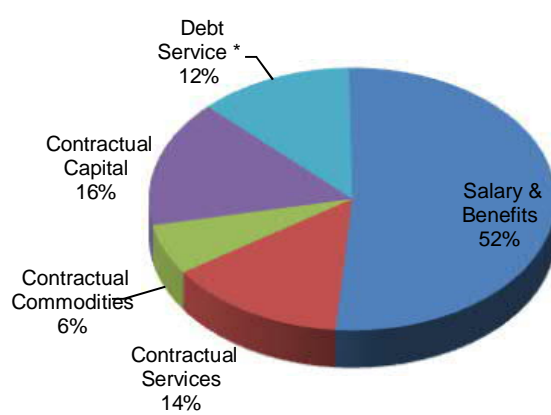
Jeannette Kelly  
Finance Director

# Financial Summary

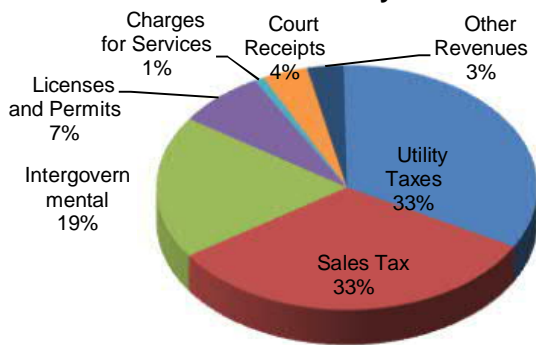
**2020 Budget Revenue by Source - Page 30**



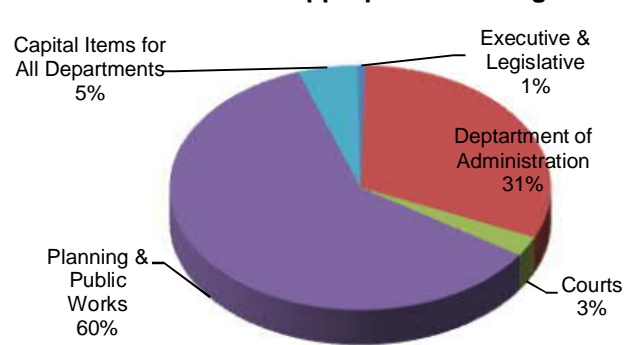
**2020 Budget Expenditure by Element - Page 32**



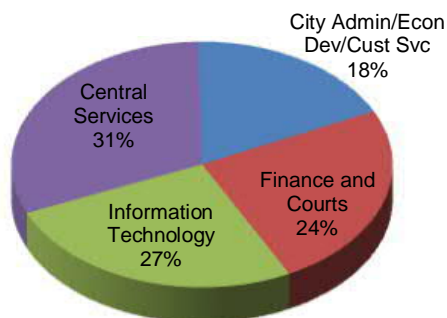
**2020 General Fund Revenue by Source - Page 37**



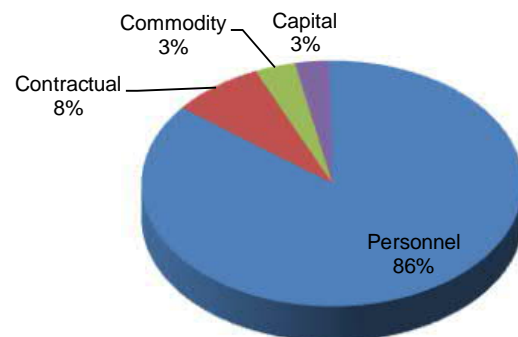
**2020 General Fund Appropriations - Page 38**



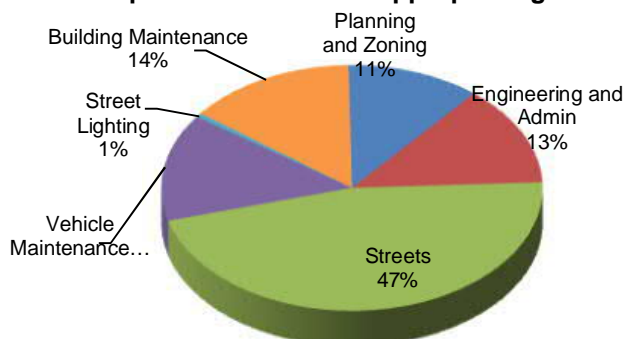
**2020 Dept. of Administration Approp. - Page 41**



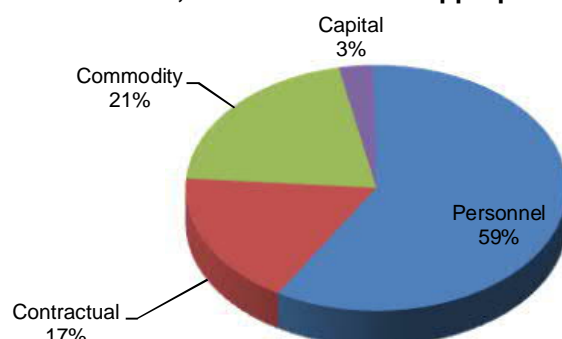
**2020 Public Safety Fund Appropriations - Page 96**



**2020 Dept. of Public Works Approp. - Page 42**



**2020 Parks, Recreation & Arts Approp - Page 73**





## Principal Officials

Mayor

Bob Nation

City Council

Mary Monachella  
Barbara McGuinness  
Mary Ann Mastorakos  
Michael Moore  
Dan Hurt  
Ben Keathley  
Michele Ohley  
Tom DeCampi

Other City Officials:

City Administrator

Michael O. Geisel

Assistant City Administrator  
Community Services & Economic Dev

Vacant

Director of Finance

Jeannette Kelly

Police Chief

Ray Johnson

Public Works /  
City Engineer

James Eckrich

Planning and Development  
Services Director

Justin Wyse

Parks and Recreation Director

Tom McCarthy

Information Technology Director

Matt Haug

City Clerk

Vickie McGownd

# CITY OF CHESTERFIELD

## Mission Statement

The City of Chesterfield is **dedicated to maintaining a strong, vibrant community** that encourages interaction among residents, businesses and civic organizations which is accomplished through on-going innovative approaches to community and neighborhood planning.

**The City of Chesterfield is committed to excellence in service and overall quality of life:**

- *By being the City of choice in the St. Louis Region within which to live, work, play and visit;*
- *By partnering with residents, businesses, civic organizations and governments to forge a sense of community;*
- *By providing and seeking quality in each area of service;*
- *By providing and encouraging cultural and recreational facilities and activities;*
- *By protecting, maintaining and enhancing property values;*
- *By ensuring a secure and responsible environment.*



Mission Statement Adopted by City Council July 31, 1999  
Amended by City Council October 6, 2001  
Amended by City Council August 24, 2013

# STRATEGIC PLAN

## Present State

### The City Serves

Residents  
Businesses  
Visitors



### The City Offers

1. Good municipal services (but limited)
2. Fiscally responsible policies and management
3. Good property values
4. Government provides forum for leadership to build, accomplish and shape community consensus
5. City with direction both internally (operations) and within the region
6. Cost control of city operations
7. Quality
8. Professionally managed city
9. Encouragement for a variety of housing and economic development opportunities

### Quality STANDARDS and ACTIONS of the City

10. **Quality** systems and processes to deliver services
11. Always **maintaining** and **improving** services
12. Looking to **expand services** based on needs and **availability of funding sources**

# STRATEGIC PLAN

## Future State

### The City Serves

Residents  
Businesses  
Visitors

### The City Offers

1. Provide quality municipal services
2. Enhance and preserve property values:
  - Emphasize quality residential areas and diversity of businesses
  - Continue to encourage reinvestment in commercial real estate and housing
  - Support and maintain rehabilitation for housing
3. Focus resources for community development
  - Innovative in approach to neighborhood design
  - Provide recreational and cultural facilities and programs
4. Continue to develop and maintain the spirit and image of a "community"
5. Maintain and improve external infrastructure
6. Work in partnership with business
  - Provide incentives and support for businesses
7. Provide a friendly environment for diverse educational institutions and partnering with schools
8. Provide recreational and cultural facilities and programs
9. Provide leadership in community consensus building
10. Professionally managed city



### Quality STANDARDS and ACTIONS of the City

11. Looking for **new and innovative ways to improve** services
12. **Quality systems and processes** for all services delivered
13. **Interaction** with neighborhood, community and business groups



## IMAGES PEOPLE HAVE Of Chesterfield

- 14.Safe and secure community
- 15.Place of first choice to live,  
work and play; family-oriented  
community with excellent schools
- 16.Regional leader
- 17.Recreation and entertainment  
Facilities and businesses
- 18.Open space
- 19.Corporate offices and professional  
environment



## Economic Development Policy

- 20.Mix of business types, sizes; broad and  
expanded revenue base and employment
- 21.More focus on small business and  
independently-owned businesses, with  
opportunities for corporate development;  
in office parks
- 22.Little dependence on large businesses



## Leadership style of the City

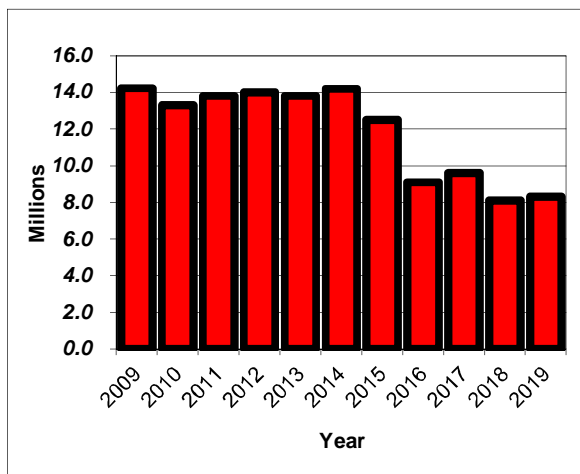
- 23.Building community consensus
- 24.Moving in an agreed direction
- 25.Leader within the St. Louis Region



## MAJOR BUDGET POLICIES

### Fund Reserve Level

The City attempts to maintain a reserve level of a minimum of 40% of general fund expenditures, including all operating transfers out (adopted on November 3, 2007). This is considered a prudent reserve level for meeting unanticipated expenditure requirements, a major revenue shortfall, or an emergency. The budget for fiscal year 2020 meets that goal with a more than 40%, unbudgeted fund balance as of December 31, 2020.



### Pay Structure

The City has adopted a competitive compensation plan. Market studies are periodically performed and pay grades are updated if necessary. The City adjusts pay scales each July 1<sup>st</sup> based on the prior June's Consumer Price Index (CPI) and other factors.

### Annual Salary Adjustments

One of the perennial issues for City governments during the budget process

concerns annual pay increases for City employees. The 2020 budget includes a 2.5% pool for merit increases for non-FOP employees and merit increases per the FOP contract.

### Capital Asset Expenditure

Expenditures of \$5,000 or more on items having an expected life of over a year are normally considered to be capital assets for the purpose of classification of expenditures. The City budget appropriates General Fund monies for those capital assets used to provide services within the normal operation of the City.

### Revenue Policy

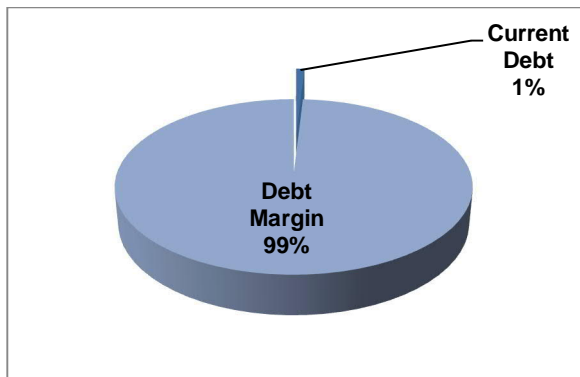
The City attempts to maintain a diversified revenue system to shelter it from short-run fluctuations in any one revenue source. The City considers market rates and charges levied by other public and private organizations for similar services in establishing rates, fees and charges. The City attempts to establish user charges and fees at a level related to the cost of providing the service.

### Debt Management

Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property. Based on the 2020 assessed valuation of \$2,228,332,739, the City's legal debt limit is \$222,833,274.

The City has \$3.9 million in certificates of participation for the construction of a City Hall and \$21.86 million in certificates of participation for parks projects. The certificates of participation, however, do not count against the City's legal debt limit.

The City has a legal debt margin of \$222,833,274.



The City reviews each potential issue of debt either in house or through an independent financial advisor on a case-by-case basis.

The maintenance of a high fund balance in the General Fund provides the necessary cash to avoid the need for short-term borrowing.

The City confines long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it pays back the bonds within a period not to exceed the expected useful life of the project. The City attempts to keep the average maturity of general obligation bonds at or below 20 years which approximates the useful life of assets built with debt proceeds.

When practical, the City uses special assessments, revenues, tax increment or other self-supporting bonds.

The City does not incur long-term debt to support current operations.

The City maintains a sound relationship with all bond-rating agencies and keeps them informed about current capital projects.

### **Capital Improvement Projects**

The City appropriates funds from the General Fund for the planning, acquisition, and construction of major capital facilities. In addition, the City uses its ½-cent Capital Improvement Sales Tax Fund for streets and sidewalks. This includes reconstructing streets, sidewalks, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance.

The City has issued general obligation bonded debt and certificates of participation for the planning, acquisition, and construction of major capital facilities. This includes buildings, storm sewers, and highway beautification projects. These projects are not normally considered on-going or regular maintenance either.

The financial integrity of the City's operating debt service and capital improvement budgets are maintained in order to provide services, construct and maintain public facilities, streets and utilities.

The City updates its five-year forecast on an annual basis to plan for the acquisition of capital equipment and resources to pay for those acquisitions. The City coordinates decision making for the capital improvement budget with the operating budget to make effective use of the City's limited resources for operating and maintaining existing services and facilities.

The City attempts to maintain all of its assets at a level adequate to protect the City's

capital investments and to minimize future maintenance and replacement costs.

### **Cash and Investment Policy**

State statutes authorize Missouri local governments to invest in obligations of the United States Treasury and United States agencies, obligations of the State of Missouri, or the City itself, time deposit certificates and repurchase agreements. It is the policy of the City of Chesterfield to invest public funds in a manner which will provide the highest investment return with the maximum security, while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

The City has a formal cash and investment policy on file, adopted on December 21, 1992 and last revised on October 7, 2002, that stipulates the objectives, delegation of authority, ethics and conflicts of interest, authorized financial dealers and institutions, authorized and suitable investments, collateralization, safekeeping and custody, diversification, maximum maturities, internal controls, performance standards, and reporting requirements.

### **Balanced Budget Defined**

In accordance with Missouri Statutes, a balanced budget for the City is defined as available fund reserves plus estimated revenues equal or greater than estimated appropriations.

## BUDGET PROCESS

The annual budget process is designed to meet the requirements of the ordinances of the City of Chesterfield and the statutes of the State of Missouri.

**During the beginning of July of each year, the Finance Director prepares a budget calendar, a copy of which is included in this document. This calendar outlines the process through budget adoption and implementation.**

The budget documents and instructions are distributed by the Finance Director to all of the departments. Each of the departments prepares their individual budgets while the Finance Director prepares revenue estimates for the upcoming year.

The Department Heads submit budget requests to the Finance Director who reviews them and requests additional information, if necessary. The City Administrator and Finance Director meet with each Department Head to review the budget requests. Based on these meetings, the City Administrator submits a proposed budget to the Mayor and City Council.

The Mayor and City Council hold a budget work session as a Finance and Administration Committee-of-the-Whole to review the entire proposed budget. The work session begins with a review of the City's Mission and Values statements to ensure linkage between the proposed budget and City goals. In addition, the City Council holds a public hearing to formally present the budget. Notice of this hearing is given by publication in a newspaper of general circulation in the City at least one week prior to the time of the hearing. A copy of the budget document is available for public inspection in the Department of Administration for at least 10 days prior to the passage of the budget by City Council.

Following the work session and a public hearing, the City Council adopts the budget by resolution, which goes into effect on the first day of January.

**After the budget is adopted, it can be amended as shown below:**

*The annual budget may be revised by voice motion by a majority vote of the City Council. No revision of the budget is allowed to increase the budget in the event that funds are not available.*

*Department Heads may make transfers within their department budget up to \$2,500 with prior approval of the Finance Director.*

*Department Heads may make transfers within their department from \$2,500 up to \$5,000 with prior approval of the Finance Director and the City Administrator.*

*Transfers within department budgets over \$5,000 may be made only with prior approval of a majority of the City Council by voice motion.*

## **BUDGET PROCESS continued**

Budget transfers between departments must be approved by a majority of the members of the City Council by voice motion.

Budget transfers from contingency accounts must be approved prior thereto by a majority of the members of the City Council by voice motion.



## FISCAL YEAR 2020 BUDGET CALENDAR

Start Date		End Date	
July 1, 2019	to	July 9, 2019	Finance Director prepares budget instructions.
July 9, 2019	to	July 9, 2019	Finance Director distributes budget documents and instructions to departments.
July 10, 2019	to	July 23, 2019	Departments submit personnel requests to Finance Director.
July 10, 2019	to	August 2, 2019	Management Team conducts internal department meetings to analyze and prepare budget goals and departmental requests.
July 10, 2019	to	August 2, 2019	Departmental requests for 2020 are returned to the Finance Director
July 10, 2019	to	August 14, 2019	Finance Director prepares estimates of 2019 actual and 2020 estimated payroll costs and posts figures in budget system
July 10, 2019	to	August 15, 2019	All departments submit 2019 budget goals to Finance Director
August 3, 2019	to	August 31, 2019	Department of Administration does preliminary review of budgets and obtains additional information from departments, if needed.
August 15, 2019	to	September 28, 2019	City Administrator and Finance Director meet to review revenue estimates and budget document prior to submission to City Council
August 30, 2019	to	August 30, 2019	Finance Director prepares consolidation of budget requests and finalizes revenue estimates
August 5, 2019	to	September 6, 2019	City Administrator and Finance Director meet with Department Heads to discuss budget requests
September 9, 2019	to	September 28, 2019	Finance Director prepares supplemental information for budget document in conjunction with application for Government Finance Officer's Associations Distinguished Budget Presentation Award.
September 9, 2019	to	September 28, 2019	City Administrator completes budget message
September 9, 2019	to	September 28, 2019	City Administrator submits proposed budget document to City Council
September 3, 2019	to	September 3, 2019	City Council meets as an F&A "Committee of the Whole" at a budget workshop
October 1, 2019	to	October 1, 2019	City Council meets as an F&A "Committee of the Whole" at a budget workshop (second meeting)
October 29, 2019	to	October 29, 2019	City Council meets as an F&A "Committee of the Whole" at a budget workshop (third meeting, if necessary)
November 4, 2019	to	November 4, 2019	Finance Director publishes notice of public hearing
October 1, 2019	to	November 28, 2019	Finance Director makes final amendments to budget based on City Council recommendations
November 14, 2019	to	November 14, 2019	Entire budget document is submitted to City Council
November 18, 2019	to	November 18, 2019	Finance Director and City Administrator presents proposed budget at a Public Hearing prior to regularly scheduled City Council meeting.
November 18, 2019	to	November 18, 2019	Budget is Adopted at regular City Council meeting by resolution
January 1, 2020	to	January 1, 2020	Adopted budget is recorded on the books and goes into effect
January 2, 2020	to	January 2, 2020	Official budget document is distributed
January 15, 2020	to	January 15, 2020	Department Heads submit 2019 accomplishments to Finance Director.

## **BASIS OF BUDGETING**

The City of Chesterfield's accounts are organized on the basis of fund and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liability, fund equity, revenues and expenditures or expenses.

The budgets of governmental funds (for example, the General Fund, special revenue funds, debt service funds and capital project funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the City (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are available and measurable.

The City of Chesterfield's proposed budget for 2020 has a General Fund, four special revenue funds (Capital Improvement Sales Tax Trust Fund, Parks Sales Tax Fund, Sewer Lateral and Police Forfeiture), six debt service funds (Parks 1998 Debt Service Fund, R&S Series Bonds Debt Service Fund, City Hall Bonds 2004 Debt Service Fund, 2013 Parks Bonds Debt Service Fund, 2014 Parks Bonds Debt Service Fund, and 2016 Parks Bonds Debt Service Fund) and two capital project funds (Chesterfield Valley Special Allocation Fund and 2009B Parks Construction Phase II Fund). The capital project funds are used to account for general capital improvement projects in the City which are not specifically required to be accounted for separately because of long-term financing. The budgets for these funds are also prepared on a modified accrual basis.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed in the governmental fund types. Since appropriations lapse at year end, outstanding encumbrances are re-appropriated in the subsequent fiscal year's budget to provide for the liquidation of the prior commitments.

In Proprietary Funds (Enterprise Funds and Internal Service Funds), the accrual basis of accounting is used. Revenues are recognized in the accounting period in which they are earned. Expenses are recognized in the accounting period in which they are incurred. The City of Chesterfield does not currently have any Proprietary Funds.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. The only exception is compensated absences that are expected to be liquidated with expendable available financial resources which are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget). In addition, gains or losses on investments, depreciation and amortization are not considered budgetary accounts and are excluded from the budgeting system.

## **BUDGET PRESENTATION AWARD**

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Chesterfield for its annual budget for the fiscal year beginning January 1, 2019.

In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

### *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Chesterfield  
Missouri**

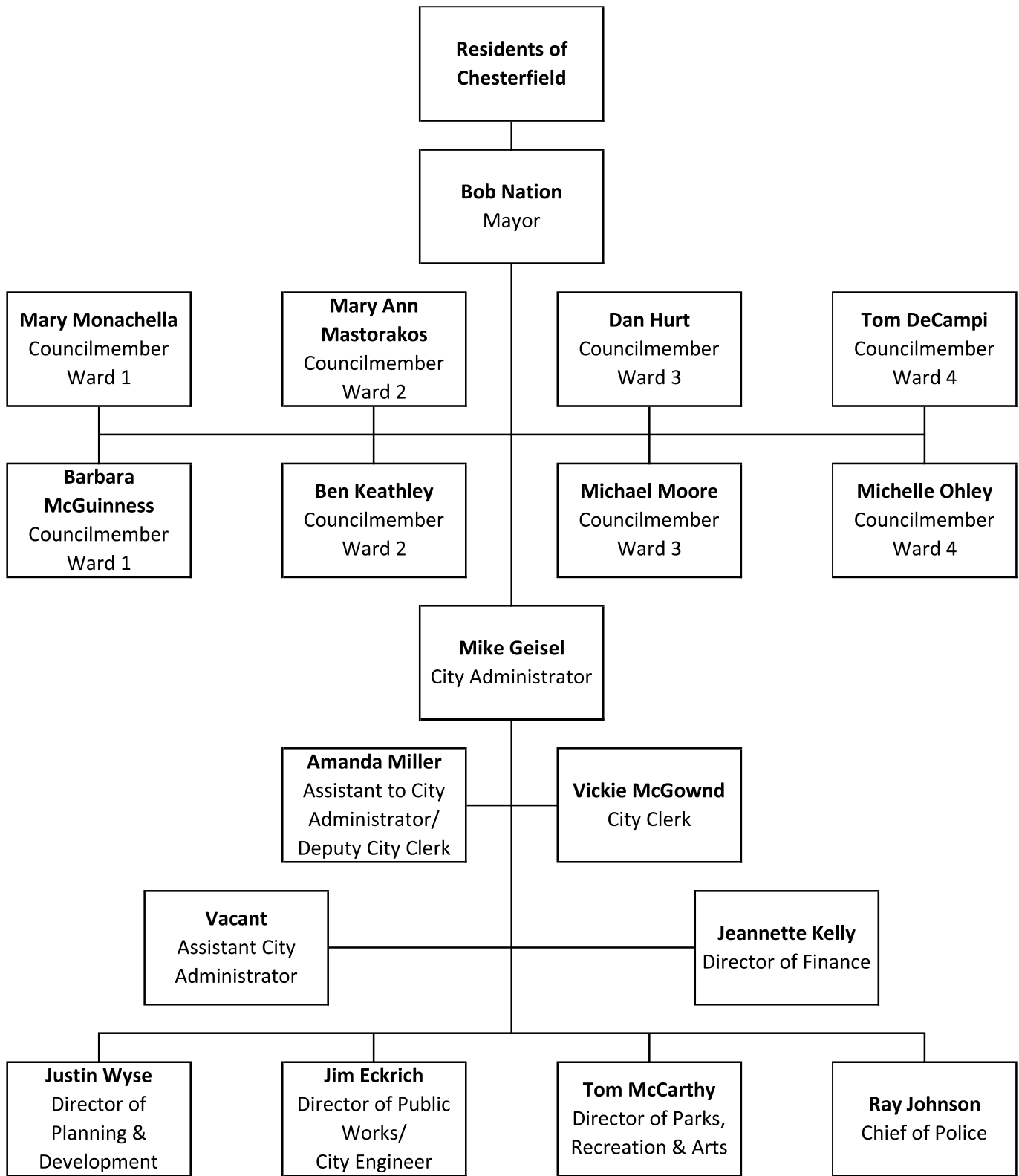
For the Fiscal Year Beginning

**January 1, 2019**

*Christopher P. Morill*

Executive Director

# City of Chesterfield Organizational Chart

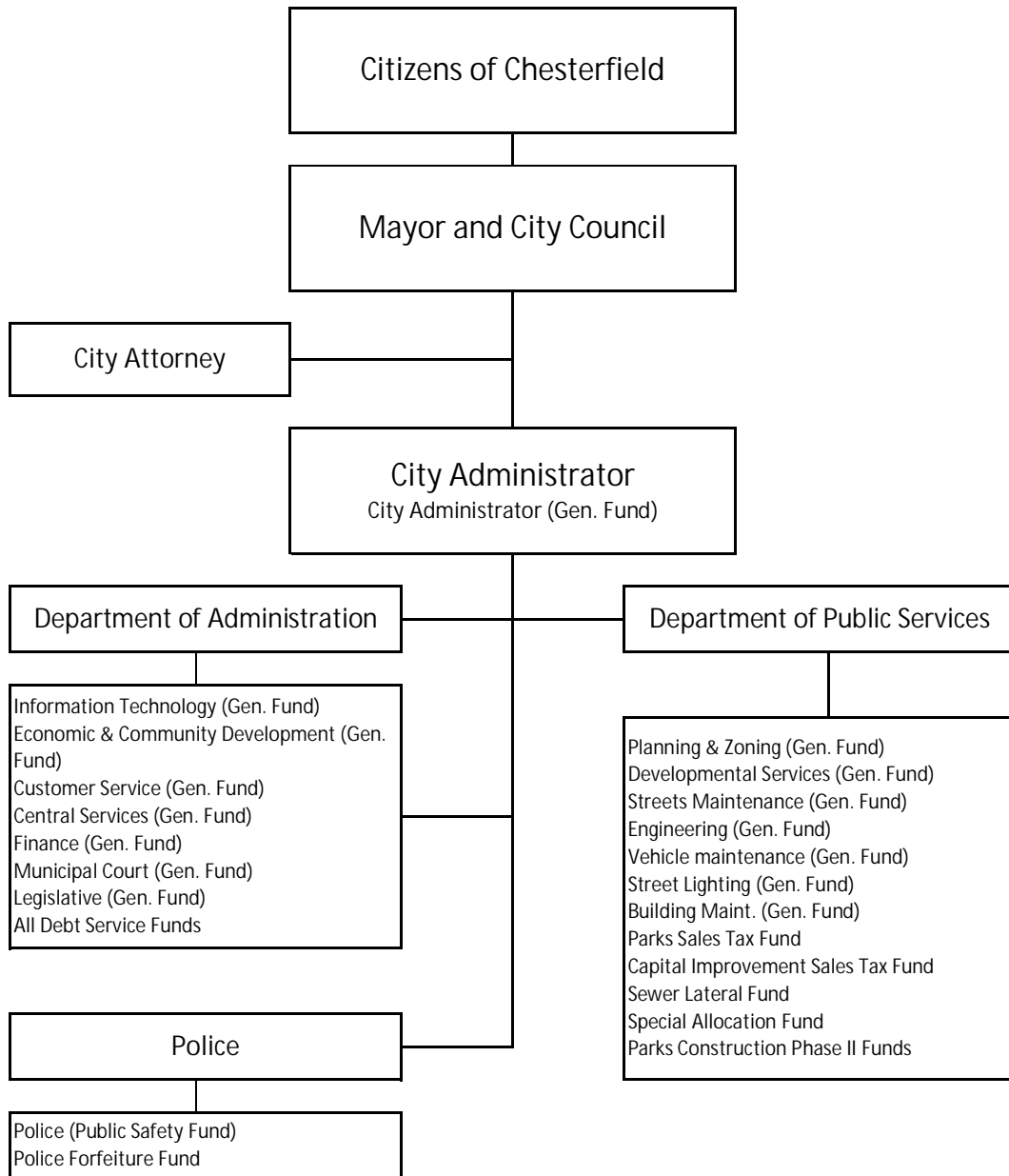


NOTE: Fire protection services are provided to Chesterfield residents by the Monarch Fire Protection District and Metro West Fire Protection District.

# City of Chesterfield

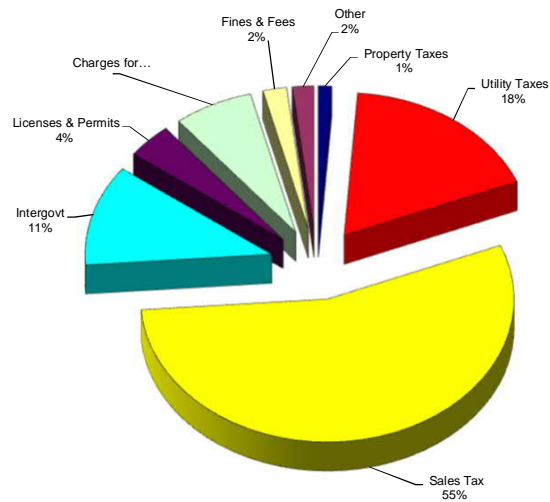
## Fund Organizational Chart

### 2020 Budget



<b>Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance - All Funds</b>	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>REVENUES:</b>			
Property Taxes	\$ 433,760	\$ 436,083	\$ 460,500
Utility Taxes	7,352,340	6,715,585	7,061,585
Sales Tax	22,553,790	22,259,941	21,924,285
Intergovernmental Taxes	4,607,807	4,647,356	4,608,310
Licenses and Permits	1,523,010	1,490,178	1,580,070
Charges for Services	2,448,536	2,711,728	\$2,748,052
Court Receipts	847,725	\$782,473	821,656
Other Revenues	2,122,979	666,870	\$890,930
<b>TOTAL REVENUE</b>	<b>41,889,945</b>	<b>39,710,214</b>	<b>40,095,388</b>
<b>EXPENDITURES</b>			
<b>Executive &amp; Legislative</b>	<b>69,458</b>	<b>70,788</b>	<b>74,225</b>
<b>Department of Administration</b>			
City Admin/Econ Dev/Cust Svc	\$562,995	\$556,408	\$650,282
Finance and Courts	732,256	824,167	879,461
Information Technology	639,146	823,382	933,657
Central Services	2,744,795	2,841,601	2,779,307
<b>Police Department</b>	<b>10,666,874</b>	<b>10,964,514</b>	<b>11,271,571</b>
<b>Director of Public Services</b>			
Planning and Development	764,902	747,860	778,559
Public Works	8,377,258	9,868,298	6,881,233
Parks	9,838,775	8,901,052	8,789,295
<b>Designated Funds Distributions</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Items for All Departments</b>	<b>\$5,170,547</b>	<b>\$4,784,749</b>	<b>\$6,113,300</b>
<b>TOTAL EXPENDITURES</b>	<b>39,567,006</b>	<b>40,382,820</b>	<b>39,150,890</b>
<b>Change in Fund Balance</b>	<b>2,322,939</b>	<b>(672,606)</b>	<b>944,498</b>
<b>Other Financing Sources (Uses)</b>	<b>(6,938,533)</b>	<b>(7,540,955)</b>	<b>(7,893,323)</b>
<b>Fund Balance January 1</b>	<b>15,798,668</b>	<b>18,193,775</b>	<b>17,524,074</b>
<b>Fund Balance December 31</b>	<b>\$ 11,183,074</b>	<b>\$ 9,980,214</b>	<b>\$ 10,575,249</b>

CITY OF CHESTERFIELD  
2020 BUDGETED REVENUE BY SOURCE

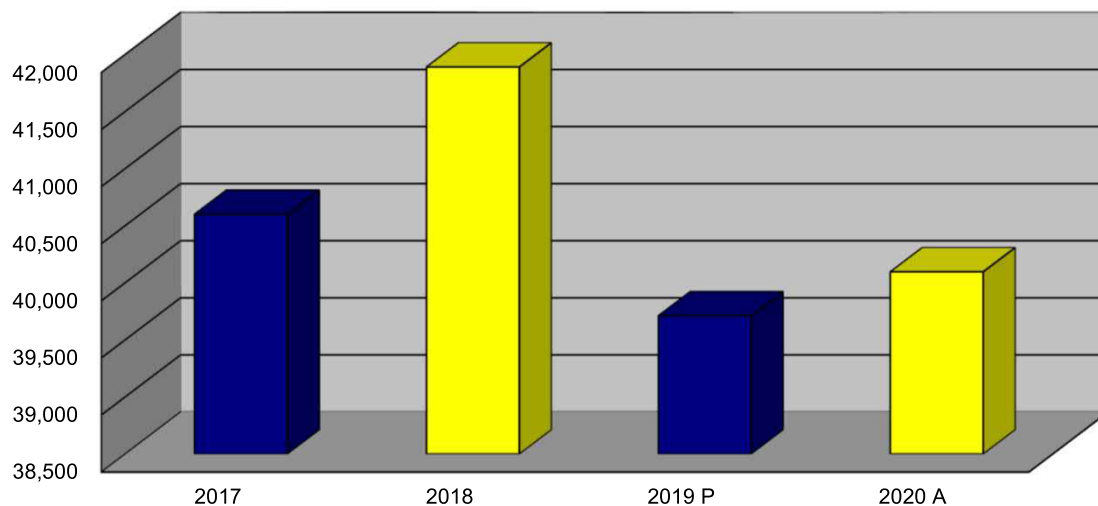


Fund	Property Taxes	Utility Taxes	Sales Tax	Intergovt	Licenses & Permits	Charges for Services	Fines & Fees	Other	Total
General Fund	\$ -	\$ 7,061,585	\$ 6,899,967	\$ 4,008,000	\$ 1,580,070	\$ 173,250	\$ 821,656	\$ 660,190	\$ 21,204,718
Capital Improvement Sales Tax	-	-	5,679,178	-	-	-	-	-	5,679,178
Parks Sales Tax	-	-	6,674,640	-	-	2,134,665	-	80,740	8,890,045
Public Safety	-	-	\$2,670,500	\$550,310	-	\$440,137	-	-	3,660,947
Sewer Lateral	460,000	-	-	-	-	-	-	-	460,000
Parks 1998 Debt Service	500	-	-	-	-	-	-	-	500
Non-Major Debt Service Funds	-	-	-	-	-	-	-	-	-
Totals	\$ 460,500	\$ 7,061,585	\$ 21,924,285	\$ 4,558,310	\$ 1,580,070	\$ 2,748,052	\$ 821,656	\$ 740,930	\$ 39,895,388
Percent of Total	1%	18%	55%	11%	4%	7%	2%	2%	

## CITY OF CHESTERFIELD REVENUE SUMMARY BY FUND

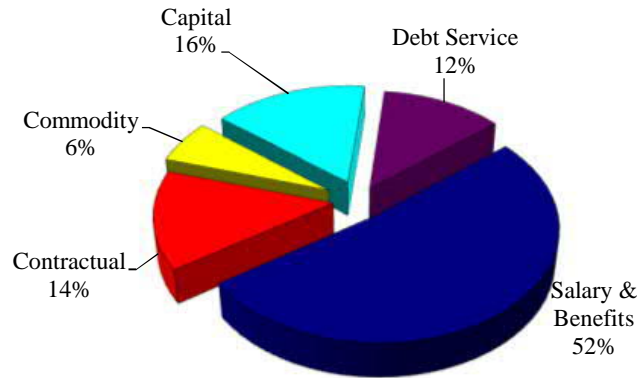
FUND	Actual 2017	Actual 2018	Projected 2019	Adopted 2020	% Change 2019 to 2020
<b>General</b>					
General fund	\$ 21,943,092	\$ 21,791,640	\$ 21,030,802	\$ 21,204,718	0.83%
<b>Special Revenue</b>					
Capital Improvement Sales Tax	8,372,346	6,777,734	5,520,922	5,679,178	2.87%
Public Safety	-	3,971,661	3,697,285	3,660,947	-0.98%
Parks Sales Tax	888,268	8,822,575	8,938,404	8,890,045	-0.54%
Sewer Lateral	8,868,193	433,760	435,583	460,000	5.61%
Police Forfeiture	414,683	37,836	5,378	50,000	829.68%
	18,543,490	20,043,567	18,597,572	18,740,170	0.77%
<b>Capital Projects</b>					
Chesterfield Valley Special Allocation	-	54,738	81,658	150,000	83.69%
Parks Construction Phase II	113,264	-	-	-	0.00%
	113,264	54,738	81,658	150,000	83.69%
<b>Debt Service</b>					
Parks 1998 Debt Service	-	-	500	500	0.00%
2013 Parks Bonds Debt Service	1	-	-	-	0.00%
2016 Parks Bonds Debt Service	227	-	-	-	0.00%
2009A Parks Bonds Debt Service	-	-	-	-	0.00%
2009B Parks Bonds Debt Service	-	-	-	-	0.00%
2014 Parks Bonds Debt Service	-	-	-	-	0.00%
City Hall Bonds 2004 Debt Service	66	-	-	-	0.00%
R&S Series Bonds Debt Service	-	-	-	-	0.00%
	294	-	500	500	0.00%
<b>TOTAL</b>	<b>\$ 40,600,140</b>	<b>\$ 41,889,945</b>	<b>\$ 39,710,531</b>	<b>\$ 40,095,388</b>	<b>0.97%</b>

Revenues (in 000's)





CITY OF CHESTERFIELD  
2020 BUDGET EXPENDITURE BY ELEMENT



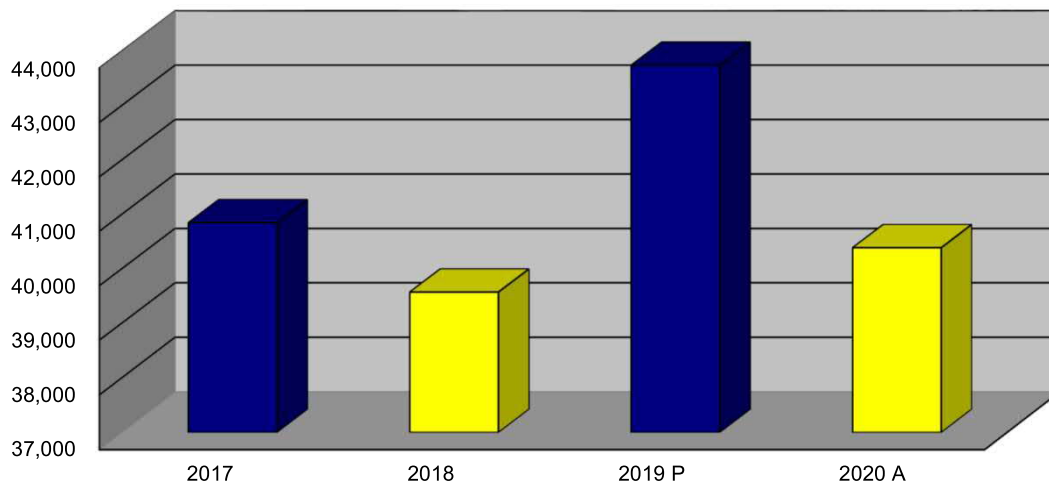
Fund	Salary & Benefits	Contractual Services	Commodities	Capital	Debt Service *	Total
General Fund	\$ 6,585,898	\$ 2,636,078	\$ 845,502	\$ 498,100	\$ -	\$ 10,565,578
Capital Improvement Sales Tax	281,545	350,001	-	5,123,000	-	5,754,546
Sewer Lateral	-	460,000	-	-	-	460,000
Parks Sales Tax	3,417,003	1,021,688	1,196,050	167,200	-	5,801,941
Public Safety	9,917,549	904,757	399,265	331,000	-	11,552,571
Police Forfeiture Fund	-	50,000	-	-	-	50,000
Chesterfield Valley Special Allocation	-	150,000	-	-	-	150,000
City Hall Bonds 2004 Debt Service	-	-	-	-	1,661,700	1,661,700
2013 Parks Bonds Debt Service	-	-	-	-	2,226,876	2,226,876
2016 Parks Bonds Debt Service	-	-	-	-	350,728	350,728
2014 Parks Bonds Debt Service	-	-	-	-	576,950	576,950
R&S Series Bonds Debt Service	-	-	-	-	-	-
Totals	\$ 20,201,995	\$ 5,572,524	\$ 2,440,817	\$ 6,119,300	\$ 4,816,254	\$ 39,150,890
Percent of Total	52%	14%	6%	16%	12%	

\* In order to clarify expenditure types, operating transfers have been eliminated from debt transactions, it should be noted:  
City Hall bonds are funded by transfers from the General Fund  
R&S Series bonds are funded by transfers from the Capital Improvement Sales Tax Fund  
2013, 2016, and 2014 Park Bonds are funded by a transfer from the Parks Sales Tax Fund

# CITY OF CHESTERFIELD APPROPRIATIONS SUMMARY BY FUND

FUND	Actual 2017	Actual 2018	Projected 2019	Adopted 2020	% Change 2019 to 2020
<b>General</b>					
General fund	\$ 19,559,150	\$ 9,034,259	\$ 10,984,368	\$ 10,565,578	-3.81%
<b>Special Revenue</b>					
Police Forfeiture	53,319	40,287	29,495	50,000	69.52%
Sewer Lateral	505,615	465,689	444,131	460,000	3.57%
Public Safety		10,982,362	11,243,636	11,552,571	2.75%
Capital improvement sales tax	8,292,983	5,555,089	4,761,881	5,754,546	20.85%
Parks sales tax	5,987,433	5,568,047	5,793,615	5,801,941	0.14%
	14,839,350	22,611,474	22,272,758	23,619,058	6.04%
<b>Capital Projects</b>					
Chesterfield Valley Special Allocation	16,769	57,850	116,182	150,000	29.11%
Parks Construction Phase II	-	-	-	-	#DIV/0!
	16,769	57,850	116,182	150,000	29.11%
<b>Debt Service</b>					
Parks 1998 Debt Service	-	-	-	-	0.00%
City Hall Bonds 2004 Debt Service	1,574,444	1,600,150	1,632,789	1,661,700	1.77%
2013 Parks Bonds Debt Service	2,030,775	2,090,575	2,157,975	2,226,876	3.19%
2016 Parks Bonds Debt Service	351,803	347,512	348,016	350,728	0.78%
2009A Parks Bonds Debt Service	-	-	-	-	0.00%
2009B Parks Bonds Debt Service	-	-	-	-	0.00%
2014 Parks Bonds Debt Service	580,550	1,887,887	926,483	576,950	100.00%
R&S Series Bonds Debt Service	1,889,050	1,937,300	1,944,250	-	-100.00%
Pub Works 1994 Debt Service	-	-	-	-	0.00%
	6,426,622	7,863,424	7,009,513	4,816,254	-31.29%
<b>TOTAL</b>	\$ 40,841,890	\$ 39,567,006	\$ 40,382,820	\$ 39,150,890	-3.05%

**Expenses (in 000's)**



**City of Chesterfield  
Personnel Requirements  
(Full Time Equivalents)**

Department	2018 Actual	2019 Actual	2020 Adopted	% Change 2019/2020
Mayor & Council	9.00	9.00	9.00	0%
Administration	21.00	21.00	21.00	0%
Police	104.00	105.00	105.00	0%
Public Works	65.00	65.00	65.00	0%
Parks Sales Tax Fund	43.00	43.00	43.00	0%
Capital Sales Tax Fund	3.00	3.00	3.00	0%
<b>TOTAL</b>	<b>245.00</b>	<b>246.00</b>	<b>246.00</b>	<b>0%</b>

Population:	47,484	47,484	47,484
Employees per 1,000			
Residents:	5.16	5.18	5.18

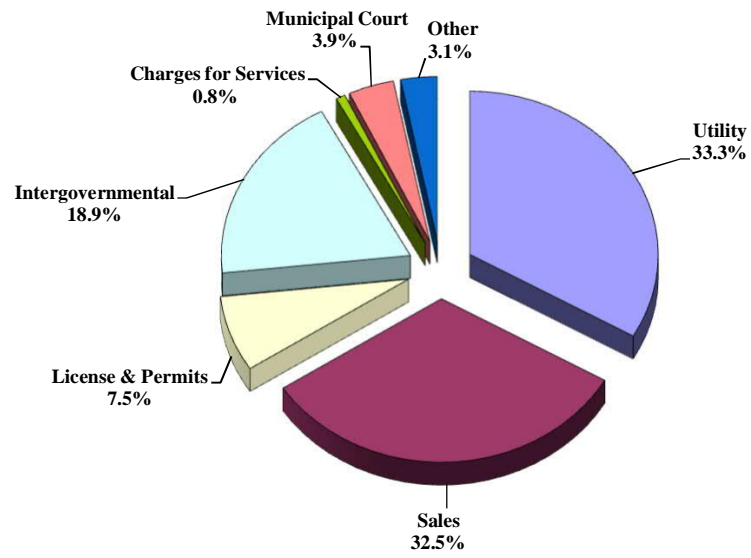
<b>2020 Changes:</b>
None

Functions/Programs	Full-time Equivalent Employees as of December 31,									
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
<b>General Fund</b>										
Executive & Legislative Administration	9	9	9	9	9	9	9	9	9	9
City Administrator	2	2	2	2	2	2	2	2	2	2
Customer service	3	3	3	3	3	3	3	3	3	3
Finance	6	6	6	6	6	6	6	7	7	7
Information systems	3	3	4	4	4	4	4	4	5	5
Court	3	3	3	3	3	3	3	3	3	3
Economic Development	1	1	1	2	2	2	2	2	2	2
Total Administration	18	18	19	20	20	20	20	21	22	22
Police:										
Officers	84	84	89	92	94	94	94	95	95	95
Civilians	8	8	8	8	8	8	9	10	10	10
Total Police	92	92	97	100	102	102	103	105	105	105
Public works:										
Engineering	14	14	14	14	14	14	13	13	13	13
Planning	9	9	9	9	10	10	10	10	10	10
Street maintenance	29	29	29	29	29	29	29	29	29	29
Vehicle maintenance	5	5	5	5	5	5	5	5	5	5
Building maintenance	6	6	6	6	7	7	7	8	8	8
Total Public Works	62	62	62	62	64	64	63	65	65	65
Total General Fund	181	181	187	191	195	195	195	199	200	200
<b>Parks Sales Tax Fund</b>										
Parks and recreation	33	37	40	44	45	48	48	43	43	43
<b>Capital Improv. Sales Tax Fund</b>										

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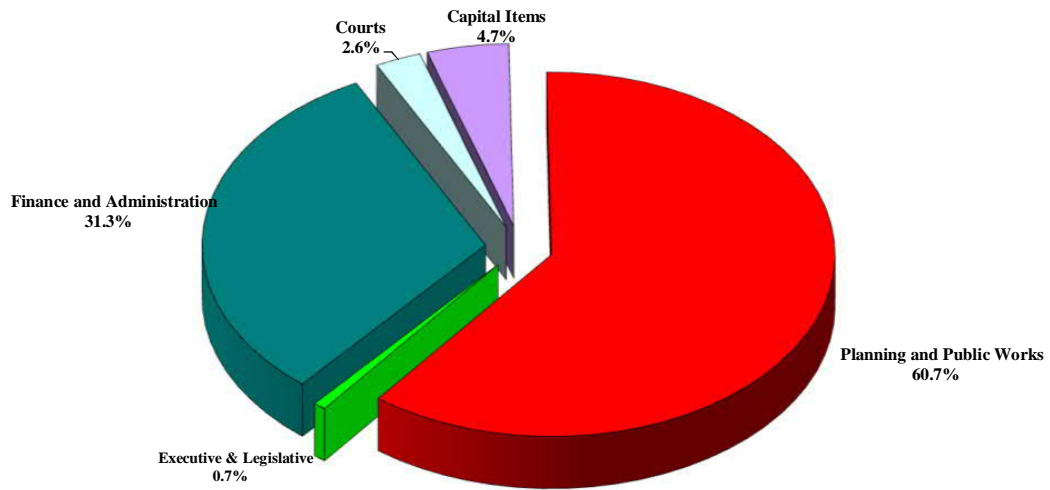
<b>Statement of Budgeted Revenues and Expenditures - General Fund</b>	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$9,293,175	\$11,829,832	\$9,397,304
<b>REVENUES:</b>			
Utility Taxes	\$7,352,340	\$6,715,585	\$7,061,585
Sales Tax	\$6,993,739	\$7,193,842	\$6,899,967
Intergovernmental Revenue	\$4,010,577	\$4,047,508	\$4,008,000
Licenses and Permits	\$1,523,010	\$1,490,178	\$1,580,070
Charges for Services	\$55,483	\$132,330	\$173,250
Court Receipts	\$847,725	\$779,665	\$821,656
Other Revenues	\$1,008,767	\$671,693	\$660,190
<b>TOTAL REVENUE</b>	\$21,791,640	\$21,030,802	\$21,204,718
<b>EXPENDITURES</b>			
<b>Executive &amp; Legislative</b>	\$69,458	\$70,788	\$74,225
<b>Department of Administration</b>			
City Administrator	\$514,037	\$484,896	\$580,594
Finance	\$473,259	\$566,687	\$602,658
Courts	\$258,997	\$257,480	\$276,803
Information Technology	\$639,146	\$823,382	\$969,657
Central Services	\$1,161,423	\$1,208,813	\$1,117,607
<b>Police Department/Customer Service</b>	\$48,958	\$71,512	\$69,688
<b>Planning and Development</b>	\$764,902	\$972,650	\$778,559
<b>Public Works</b>	\$5,104,079	\$6,528,160	\$6,095,787
<b>TOTAL EXPENDITURES</b>	\$9,034,259	\$10,984,368	\$10,565,578
<b>One-Time / Fund Reserve Expenditures</b>		(2,000,000)	
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	(10,220,725)	(10,478,962)	(8,969,694)
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	\$19,254,983	\$23,463,330	\$19,535,272
<b>FUND BALANCE, DECEMBER 31</b>	\$11,829,832	\$9,397,304	\$11,066,750
<b>Net Change in Fund Balance</b>	\$2,536,657	(2,432,528)	\$1,669,446

# CITY OF CHESTERFIELD GENERAL FUND REVENUES BY SOURCE



	Actual 2017	Actual 2018	Projected 2019	Adopted 2020	% Change 2019 to 2020	% of Total
Utility Taxes	\$ 6,858,165	\$ 7,352,340	\$ 6,715,585	\$ 7,061,585	5.2%	33.3%
Sales Taxes	7,488,335	6,993,739	7,193,842	6,899,967	-4.1%	32.5%
License & Permits	1,663,844	1,523,010	1,490,178	1,580,070	6.0%	7.5%
Intergovernmental	4,366,047	4,010,577	4,047,508	4,008,000	-1.0%	18.9%
Charges for Services	351,418	55,483	132,330	173,250	30.9%	0.8%
Municipal Court	711,087	847,725	779,665	821,656	5.4%	3.9%
Other	504,196	983,766	671,693	660,190	-1.7%	3.1%
Total	\$ 21,943,092	\$ 21,766,640	\$ 21,030,802	\$ 21,204,718	0.83%	

# CITY OF CHESTERFIELD GENERAL FUND APPROPRIATIONS SUMMARY



	Actual 2017	Actual 2018	Projected 2019	Adopted 2020	% Change 2019 to 2020	% of Total
General government:						
Executive & Legislative	\$ 70,313	\$ 69,458	\$ 70,788	\$ 74,225	4.9%	0.7%
Administration	3,525,441	3,046,862	3,341,258	3,547,319	6.2%	33.6%
Police/Customer Service	9,911,388	48,958	71,512	69,688	-2.6%	0.7%
Public Services	6,052,008	5,868,981	7,500,810	6,874,346	-8.4%	65.1%
Total	\$ 19,559,150	\$ 9,034,259	\$ 10,984,368	\$ 10,565,578	-3.80%	

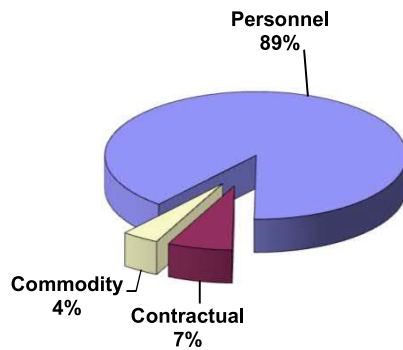
<b>Detail of Budgeted Expenditures - General Fund</b>			
<b>Department/Activity</b>	<b>Description</b>	<b>Amount</b>	<b>Activity Total</b>
<b>IT</b>	Replacement Management Server	\$ 10,000	
	Ford Transit Van - Repl for E21	\$ 26,000	
<b>Public Works</b>			
Street Maintenance	Skid Steer Trailer S305	\$ 9,600	
	Skid Steer Breaker	\$ 10,500	
	Truck Mounted Tank with Pump S231	\$ 13,500	
	Skid Steer Planer Attachment	\$ 15,500	
	Air Compressor S213	\$ 20,000	
	Skid Steer S253	\$ 29,000	
	Concrete Saw S230	\$ 31,000	
	EZ Breaker with Trailer	\$ 35,000	
	Chipper S209	\$ 82,000	
Vehicle Maintenance	Hardware for new fleet management software	\$ 4,000	
	134A Freon Recycling Unit	\$ 6,000	
	1234F Freon Recycling Unit	\$ 7,000	
	Large Tire Changer	\$ 10,000	
	Lube Hose Reels	\$ 11,000	
	Sedan to replace PZ2	\$ 23,000	
	SUV to replace E4	\$ 28,000	
Facility Maintenance	1 ton Truck to replace Fleet Service Truck	\$ 71,000	
	City Hall Water Heater	\$ 20,000	
	Fountain sealing / repairs	\$ 30,000	



## LEGISLATIVE APPROPRIATIONS

Division		Personnel	Contractual	Commodity	Capital	Div Total
Legislative	Executive & Legislative	\$66,143	\$5,130	\$2,952	\$0	\$74,225

**By Element:**



### Legislative Personnel Requirements

Fiscal Year		Actual 2017	Actual 2018	Actual 2019	Adopted 2020	% Change '19 to '20
Legislative		9	9	9	9	0

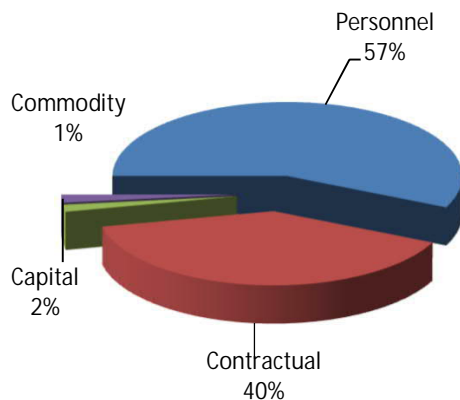
#### Legislative Department

The legislative department accounts for the Mayor and City Council. The Mayor is the Chief Executive Officer of the City. He presides at City Council meetings and may vote on legislation to break a tie. The Mayor is elected at large for a four year term. The eight Councilmembers are the legislative branch of the City Government responsible for the adoption of the budget, the passage of local ordinances, and the establishment of policy. Councilmembers are elected to serve two-year overlapping terms; one Councilmember from each of the four wards is elected each year.

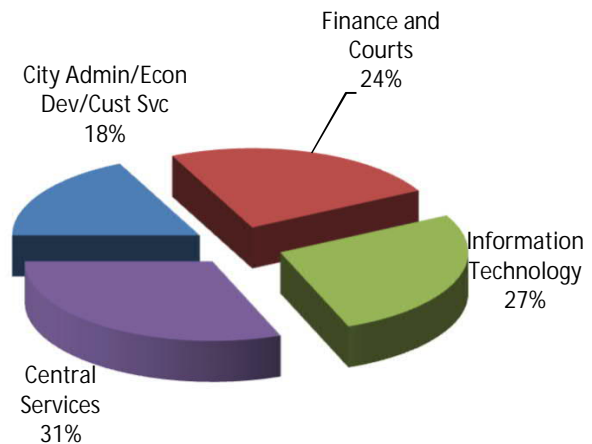
## DEPARTMENT OF ADMINISTRATION APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Div Total
City Admin/Econ Dev/Cust Svc	\$582,125	\$65,357	\$2,800	\$0	\$650,282
Finance and Courts	\$767,722	\$107,939	\$3,800	\$0	\$879,461
Information Technology	\$659,247	\$223,410	\$22,000	\$65,000	\$969,657
Central Services	\$50,000	\$1,040,107	\$27,500	\$0	\$1,117,607
<b>TOTAL</b>	<b>\$2,059,094</b>	<b>\$1,436,813</b>	<b>\$56,100</b>	<b>\$65,000</b>	<b>\$3,617,007</b>

**By Element:**



**By Division:**



### City Admin/Econ Dev Personnel Requirements

Fiscal Year	Actual 2017	Actual 2018	Actual 2019	Adopted 2020	% Change '19 to '20
City Administrator	2.0	2.0	2.0	2.0	0%
Finance	6.0	7.0	7.0	7.0	0%
Information Technology	4.0	4.0	5.0	5.0	0%
Municipal Court	3.0	3.0	3.0	3.0	0%
Customer Service	3.0	3.0	3.0	3.0	0%
<b>Total Positions</b>	<b>18.0</b>	<b>19.0</b>	<b>20.0</b>	<b>20.0</b>	<b>0%</b>

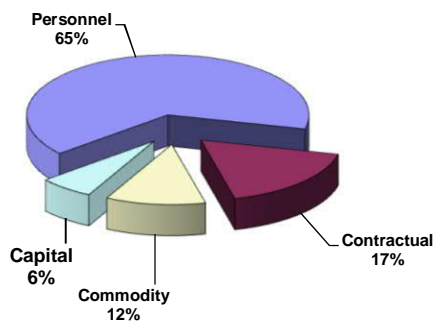
### DEPARTMENT OF ADMINISTRATION

The City's Department of Administration provides a wide range of services to support and deliver services externally to the community and internally to other departments. It includes the divisions of the City Administrator, Community & Economic Development, Finance, the City Clerk, Information Technologies, and the Municipal Court.

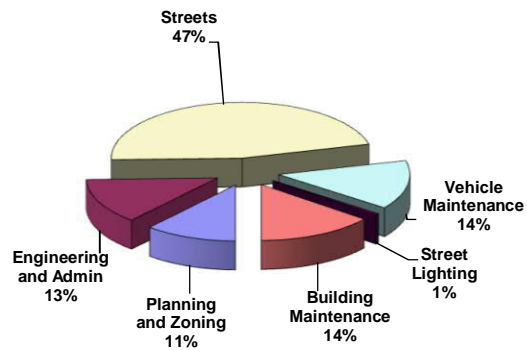
## PUBLIC WORKS APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Div Total
	51	52	53	54	
Planning and Zoning	\$738,059	\$38,500	\$2,000	\$0	\$778,559
Engineering and Admin	\$844,248	\$57,485	\$7,500	\$0	\$909,233
Streets	\$1,947,085	\$494,700	\$501,850	\$246,100	\$3,189,735
Vehicle Maintenance	\$414,388	\$207,500	\$215,500	\$137,000	\$974,388
Street Lighting	\$0	\$35,000	\$0	\$0	\$35,000
Building Maintenance	\$516,881	\$360,950	\$59,600	\$50,000	\$987,431
<b>TOTAL</b>	<b>\$4,460,661</b>	<b>\$1,194,135</b>	<b>\$786,450</b>	<b>\$433,100</b>	<b>\$6,874,346</b>

**By Element:**



**By Division:**



## Public Works Personnel Requirements

Fiscal Year	Actual 2017	Actual 2018	Actual 2019	Adopted 2020	% Change '19 to '20
Planning and Zoning	9.5	9.5	10.0	10.0	0%
Development Services	6.0	6.0	6.0	6.0	0%
Engineering and Admin	7.5	6.5	6.5	6.5	0%
Streets and Sewer Const.	29.0	29.0	29.0	29.0	0%
Vehicle Maintenance	5.0	5.0	5.0	5.0	0%
Street Lighting	0.0	0.0	0.0	0.0	0%
Building and Grounds Maint	7.0	7.0	8.0	8.0	0%
<b>Total Positions</b>	<b>64.0</b>	<b>63.0</b>	<b>64.5</b>	<b>64.5</b>	<b>0%</b>

The Department of Public Works is responsible for maintenance of all City streets, sidewalks, and facilities, as well as engineering services including capital project administration, floodplain management, and administration of the sewer lateral program.

The Planning and Development Services Department is responsible for long and short range planning, review and inspection of new development, site plan and permit review, enforcement of City Code, Geographic Information System/mapping services.

# PDS 2019 ANNUAL REPORT



Annual Report from the Department of Planning

January 2020

## 2019 Development Review

The Department of Planning provides staff support to the Planning and Public Works Committee, Planning Commission, Architectural Review Board, Board of Adjustment, and Chesterfield Historic and Landmark Preservation Committee. Each of these committees has a role in reviewing new development within the City.

2019 showed strong metrics for investment in single-family home construction. Multi-family investment was also high versus historic numbers, although the amount of construction costs is small when compared to single-family or commercial investment. Development opportunities within the Valley continue to diversify and add to the robust economy already in place as evidenced by the first phase of the redevelopment of The District.

While today construction costs were relatively low compared to prior years, the number of submittals and projects approved for construction should set the City off for a very positive start for 2020.

*-Justin Wyse, AICP  
Director of Planning*



*If you are looking for information on planning and development which is not answered in this report, please feel free to contact the Planner of the Day at:*

**636.537.4733**

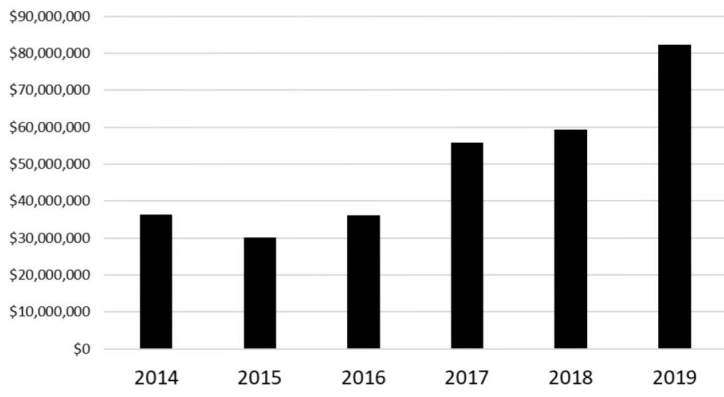
**or email at**

**[POD@chesterfield.mo.us](mailto:POD@chesterfield.mo.us)**

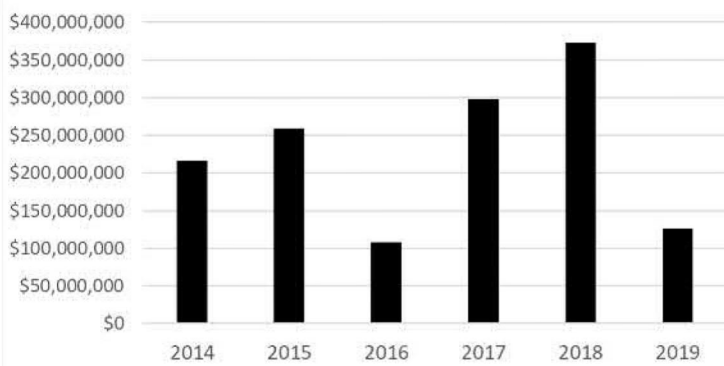
# CONSTRUCTION COSTS

Construction costs for 2019 in the City of Chesterfield exceeded \$230 Million in investments. Construction costs for 2019 were below the annual average since 2014 by 15%. Non-residential construction accounted for 55% of the construction, single-family residential accounted for 36%, and multi-family projects accounted for 10% of the construction costs.

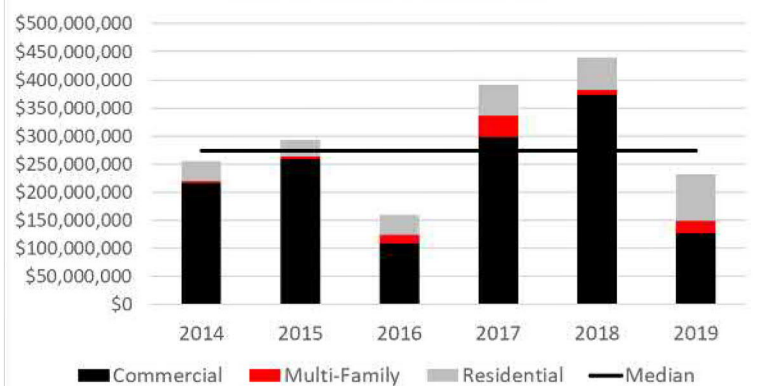
Annual Residential Construction Costs



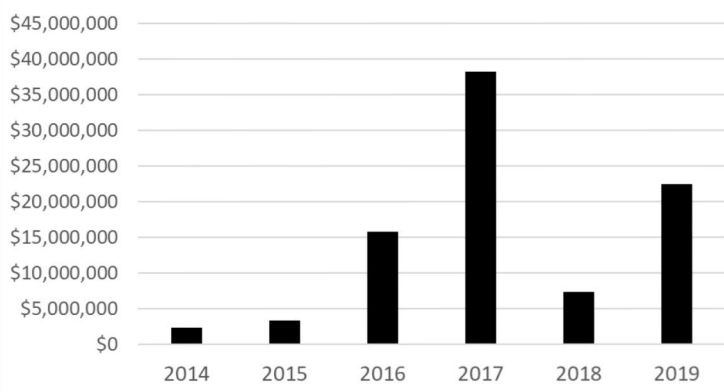
Annual Non-Residential Construction Costs



Annual Construction Costs



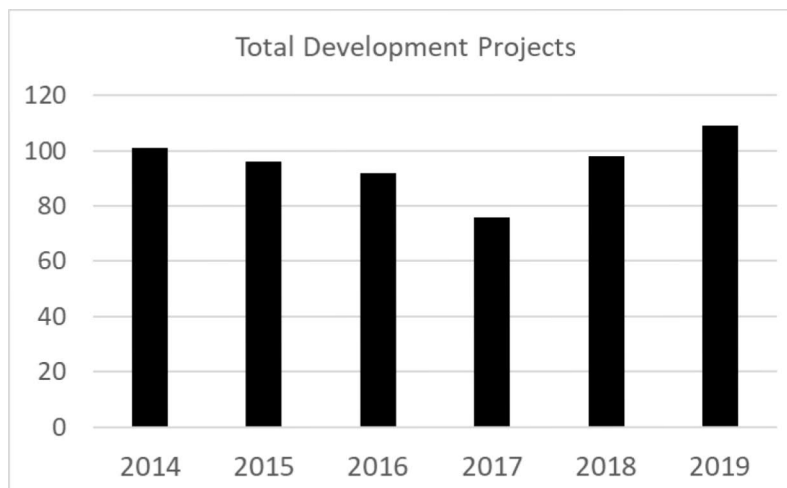
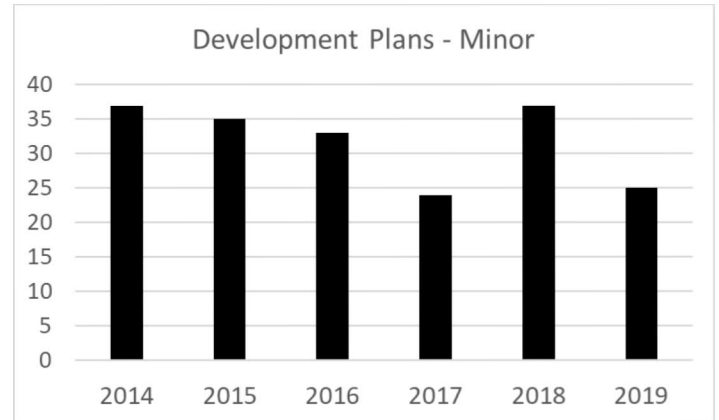
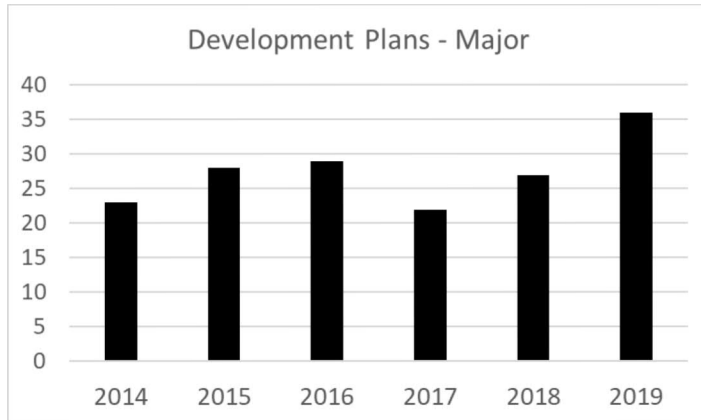
Annual Multi-Family Construction Costs





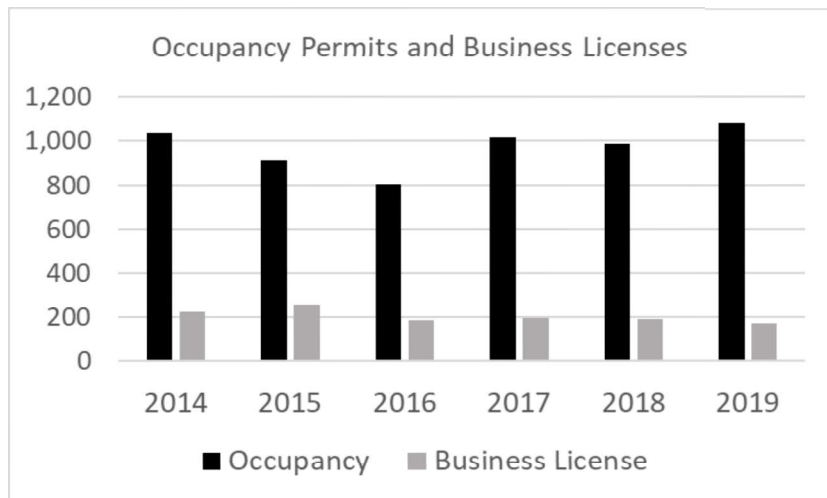
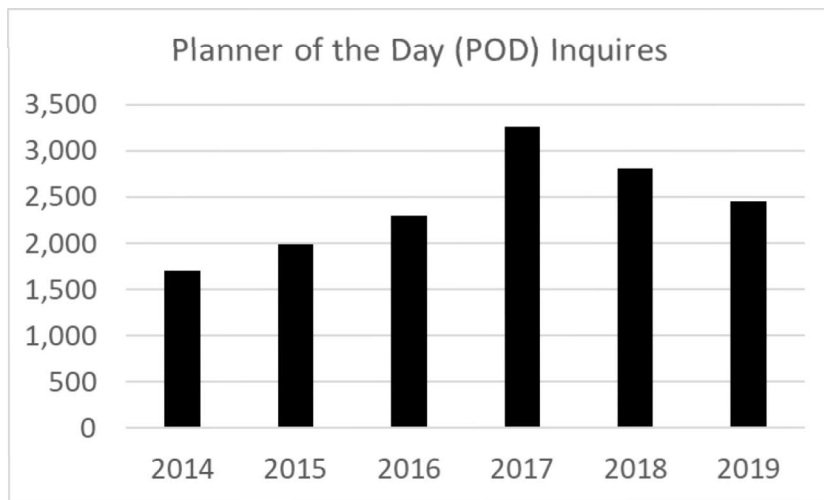
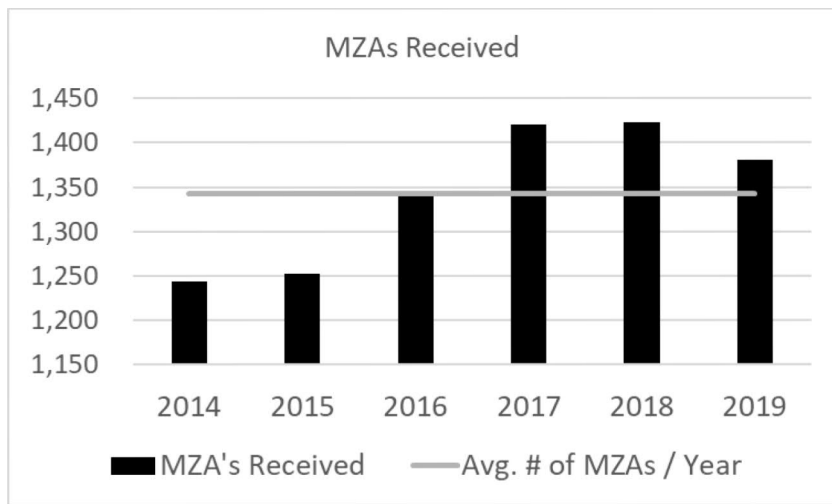
# DEVELOPMENT PROJECT REVIEWS

Total number of development plan reviews has seen a trend in increasing major development plans, while minor development plans saw a slight decrease in 2019. Overall, total development projects remain consistent, with 2019 submittals 15% over the average number of submittals since 2014. It is anticipated that a higher level of review activity will result in high construction costs during 2020.



# PERMITS AND GENERAL INQUIRIES

As a whole, trends remain reasonably constant for Municipal Zoning Approval, Occupancy Permits, and Business Licenses. The Planner-of-the-Day program remained a highly utilized resource with nearly 2,500 inquiries for the year.



## PLANNING AND DEVELOPMENT SERVICES

The Department of Planning and Development Services is responsible for long and short range planning, review and inspection of new development, site plan and permit review, enforcement of the Unified Development Code and zoning ordinances. Below is a brief highlight of the Department's 2019 accomplishments and 2020 goals that further advance the City's Mission Statement.

<b>Distinction – Be a City of choice in St. Louis Region to live, work, play and visit</b>	
2019 Accomplishments	2020 Goals
Began process of updating the City's Comprehensive Plan and Travel Demand Model.	Present a final plan, including recommendations from the Travel Demand Model, to the Planning Commission for consideration.
Worked in cooperation with the City Arborist to perform landscaping and tree preservation inspections on private development sites.	Continue to work in partnership with the City Arborist to promote landscape design, tree preservation, and protection of natural open spaces.
Encouraged development to include areas for both vehicular and pedestrian circulation and enjoyment.	Continue to review site plans with a focus on these items to encourage healthy and green communities.
Encourage sustainability practices on all new development and redevelopment projects.	Using the UDC, continue to review plans looking for ways to encourage sustainability such as minimizing of land disturbance, tree removal, ensure sites are not over-parked.
Monitored construction activity on all active construction sites for compliance with City ordinances and approved plans.	Continue to deliver on-site inspection services to ensure quality infrastructure, streets, and buildings.
Worked in cooperation with the Police Department on code enforcement violations.	Continue to work in partnership with the Police Department to ensure compliance with City Code requirements.

<b>Partnerships – Forge a sense of community by partnering with residents, businesses, civic organizations and other governments</b>	
2019 Accomplishments	2020 Goals
Approximately 1,000 occupancy permits were reviewed to ensure compliance with City requirements.	Continue working with St. Louis County to provide efficient and timely services to residents. Also continue notifying subdivision



	trustees when building permits for exterior work on residential structures is received.
Encouraged petitioners, developers and land owners to meet with Staff for pre-application meetings to assist them through the development process prior to making formal application. Had nearly 50 pre-application meetings.	Continue to provide developers and land owners the opportunity to meet with planners and engineers for pre-application meetings to provide education and assistance through the development process.
Reviewed over 110 site plan, record plat, rezoning and ordinance amendment development projects.	Continue to provide timely and accurate review for all new development and redevelopment projects.

<b>Quality – Provide and seek quality in each area of city services</b>	
2019 Accomplishments	2020 Goals
Continued refining graphics included on the Active Development Database to provide clear information to the public about development under review by the City.	Continue to provide the most accurate and current information on the City’s website for public view.
Increased the use of digital formatting for record keeping of planning projects, meeting packets, correspondence and notifications.	Continue to work on microfilming all planning and engineering project files.
Worked with the planners, engineers, and information technology to update our CID, IRS, and GIS database in order to increase efficiency and data collection on private development projects and escrows.	Continue to monitor our databases and update as necessary to provide the best services and records possible.
The Planner of the Day Program responded to nearly 2,700 requests and inquiries in 2019.	Ensure each POD interaction (1) entails the highest level of professionalism, (2) provides timely and accurate information, and (3) fosters public interest and engagement in the City’s planning and development processes.

<b>Activity– Providing and encouraging cultural and recreational activities</b>	
2019 Accomplishments	2020 Goals
Provided staff liaison to Chesterfield Historic and Landmarks Preservation Committee.	Continue to provide staff resource to citizen committee for the promotion and preservation of the city’s history.

Assisted in ongoing historic documents and photographs from CHLPC members and others.	Continue to support CHLPC efforts through promotion of articles in the newsletter and inclusion of reference materials on the website.
Continued efforts to provide public art installations in conjunction with new developments.	Continue to seek to incorporate public works of art into zoning requirements.

<b>Investment – Maintain and enhance property values</b>	
2019 Accomplishments	2020 Goals
Reviewed all proposals for compliance with architectural review standards of the UDC. Presented 20 separate projects to ARB for recommendation.	Continue to review projects for compliance with architectural standards and continue working in cooperation with Architectural Review Board on those items requiring their review and recommendation.
Reviewed over 1,400 Municipal Zoning Applications which is required in order to obtain a building permit.	Continue to maintain City standards with professional and responsive code enforcement and plan review.
Important UDC updates initiated and completed/in progress. Examples include Architectural Accent Lighting, and Sign Package requirements for Electronic Message Centers.	Continue UDC updates to capture development trends, statutory requirements, and emerging needs.

<b>Security – Ensure a responsible and secure environment</b>	
2019 Accomplishments	2020 Goals
Sent copies of Architectural Review Board submittals to the Police Dept. for review of Crime Prevention through Environmental Design (CPTED).	Continue receiving feedback from the Police Department on CPTED.
Perform traffic impact reviews and require traffic impact studies as needed for new development projects to determine impact on existing roadways and necessary network improvements.	Continue to use the City's traffic model and other tools to review the impact on proposed developments on the existing network and provide recommendations on traffic improvements to accommodate said proposals.

Completed update of inputs to the City's TAZ (transportation area zone) information and provided to consultant to begin updating the City's travel demand model.	Have consultant present findings and recommendations from the model to be included in the Comprehensive Plan.
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## Public Works Annual Report January 15, 2020

**Concrete Street Reconstruction:** The Public Works Department managed the contractual reconstruction of 39,083 square yards of public streets via three separate contracts. The streets reconstructed included all or portions of: Glen Hollow Drive, Spring Valley Drive, Glen Cove Drive, High Valley Drive, Heather Crest Drive, Orchard Hill Drive, Cedarmill Drive, Silver Lake Court, Valley Branch Drive, Century Lake Drive, Water Ridge Court, Amherst Terrace Way, Amherst Green Court, Conway Oaks Drive, Conway Glen Court, Eldon Ridge Court, Terrimill Terrace, Wheatley Court, Morganfield Court, Woodlet Park Drive, and a trench grate replacement on Whethersfield Terrace Court. These projects were constructed at a total cost of \$2,339,305; below the budgeted amount of \$2,450,000. Post construction surveys show a project approval rating of 87.1 percent, well above the 80% benchmark. The contractors for these projects were Amcon (Project A) and JM Marschuetz (Projects B and C).



**Crack Sealing Project:** Bids for the 2019 Crack Sealing Project Bids were opened in the fall of 2019, with Sweetens Concrete submitting the low bid of \$56,869. City Council approved a contract with Sweetens at its October 23, 2019 meeting, in an amount not to exceed \$75,000. This project will commence in mid-January, and the crack sealing totals will be included in the 2020 Annual Report. We anticipate sealing the cracks on 22 miles of City streets as part of this project.

## **Public Works Annual Report January 15, 2020**

**Sidewalk Replacement:** The Public Works Department managed the contractual reconstruction of 15,571 linear feet of sidewalk and 50 ADA ramps in 2019. The sidewalks were addressed via two separate contracts. Project A concentrated on sidewalks within the Clarkson Woods, Claymont Manor and Bluffs of Wildhorse subdivisions. Project B (in progress through April of 2020) addresses sidewalk deficiencies located throughout the City, including 104 sidewalk related work orders thus far. Project A was constructed by Lamke Trenching and Excavating at a total cost of \$306,207. Project B is being constructed by RV Wagner, with \$154,847 expended thus far. The projects will be completed well within the combined City Council allocation of \$583,600.



21 of the 50 ADA compliant curb ramps were reconstructed through the Community Development Block Grant (CDBG) Program. The 2019 CDBG project reconstructed 21 curb ramps within the Twin Estates at Sycamore Ridge, Sycamore Ridge, Sycamore Place and Kehrsmill Bend Subdivisions. The total cost of this project was \$38,578, which was entirely funded through the CDBG program. The remaining 29 ADA compliant ramps were constructed as part of the above-referenced street or sidewalk replacement projects.

**Schoettler Road Improvements (Clayton to Georgetown):** In 2018 the City of Chesterfield issued a Request for Qualifications (RFQ) for engineering services necessary to design improvements to Schoettler Road from Clayton Road to Georgetown Road. HR Green was selected as the firm most qualified to provide these services, and a contract was subsequently approved by City Council in an amount not to exceed the budgeted amount of \$100,000. This



## Public Works Annual Report January 15, 2020

project will include the design of a center turn lane from Georgetown Road to Schoettler Grove Court and a designated right turn lane near Clayton Road. Final design plans have been completed, and the City has acquired the necessary easements and right of way from the three affected property owners. City Staff is working to compile the specifications and bid documents for an anticipated bid opening in March of 2020. The project is scheduled for construction in the summer of 2020.

In order to safely and efficiently construct the project, Schoettler Road from Georgetown Road to Clayton Road will be temporarily restricted to one-way southbound traffic during a portion of construction. A signed detour will be established for northbound traffic. The detour will route vehicles from Clayton Road to Baxter Road - Old Baxter Road - Highcroft Drive – Schoettler Road. It is anticipated that the one-way restriction will be in place for six to eight weeks. A public meeting will be held in March to provide information on the project to area residents and Trustees.



## **Public Works Annual Report January 15, 2020**

**2019 Bridge Deck Sealing and Epoxy Overlay Project** – The Public Works Department managed a bridge maintenance project to seal four bridges: Timberlake Parkway over Creve Coeur Creek, Schoettler Road over Creve Coeur Creek, Ladue Road over Creve Coeur Creek, and the Chesterfield Parkway Pedestrian Bridge over I-64. The project also included an epoxy overlay of the Eagle Bluff Court Bridge over Caulks Creek. This project was successfully completed at a total cost of \$109,726; well under the budgeted amount of \$140,000. The contractor for this project was R.V. Wagner.



### **2019 Grant Applications:**

**Wilson Avenue Asphalt Overlay** – City Staff is currently preparing a Surface Transportation Program (STP) grant application to fund an asphalt pavement overlay project on Wilson Avenue. The project would begin at Wild Horse Creek Road and end just south of Wilson Manor Drive, excluding the segment of Wilson Avenue that was recently overlaid with the 2018 culvert replacement project. The application is due to East-West Gateway by February 13, 2020, and notice of award is expected by mid-summer.

**Schoettler Road Pavement Preservation** – Public Works Staff is currently preparing a Surface Transportation Program (STP) grant application to East-West Gateway to fund a pavement preservation project on Schoettler Road from Georgetown Road to South Outer 40. The project scope will include base and curb repairs, asphalt milling and overlay, pavement striping, and upgraded ADA curb ramps. The application is due to East-West Gateway by February 13, 2020, and notice of award is expected mid-summer.

**Public Works Annual Report  
January 15, 2020**

**Old Chesterfield Road** – This project includes the replacement of a deficient culvert and an asphalt overlay on Old Chesterfield Road between Wild Horse Creek Road and Baxter Road. Oates Associates has completed the final design plans for this project, and Staff has acquired the easements necessary for construction. Relocation of the overhead utilities is currently in progress and is anticipated to be completed by early February 2020. This project is currently scheduled for a March bid opening, with construction to commence in the late spring or summer.



**Monarch-Chesterfield Levee Trail:** Construction of the missing section of trail from I-64 to Top Golf remains a priority for the Public Works Department. However, this section of trail cannot be constructed until the Monarch-Chesterfield Levee District (MCLD) completes its project to improve the levee in the same area. The MCLD received bids for its project in the summer of 2019. Unfortunately, all bids were rejected due to the high cost of import fill. The MCLD intends to re-bid the project in 2020, but that is dependent upon the availability of economical fill material and river level projections. The MCLD is currently stockpiling material for this project on property it owns near the western entrance to the CVAC.

KDG, the City's design consultant, has completed the design of the missing section of trail, incorporating the MCLD project. These plans are under review by permitting agencies and the relevant utility companies. Once all reviews are complete and the plans are finalized the City will commence negotiations with the majority property owner to obtain the easements rights necessary to construct the trail. It is important to note that the Monarch-Chesterfield Levee is located on private property, and the City has no right to construct a trail on the Levee without an easement from the underlying property owner(s).



## Public Works Annual Report January 15, 2020

**Riparian Trail:** In late 2017 the City of Chesterfield was notified that its submittal for grant funding for Phases II and III of the Riparian Trail was successful. This will allow the extension of the Riparian Trail from August Hill Road to Old Chesterfield Road. The project is estimated to cost \$1.5 million, which will be offset by \$1 million (the maximum allowed) in Transportation Alternatives Program (TAP) funding. The remaining \$500,000 will be funded by the Chesterfield Valley TDD, meaning that this project will be constructed at no net cost to the City of Chesterfield.

This project required substantial negotiation and coordination with the majority property owner, Chesterfield Village Incorporated (CVI). On April 2, 2018, City Council authorized an Amendment to the Contribution of Land Agreement with CVI in order to acquire the land necessary to construct the next phase of the Riparian Trail. The closing documents were officially executed on June 20, 2019. As part of this Agreement, the City also acquired the right-of-way for the future Burkhardt Place extension, the Awakening sculpture and property, and the Chesterfield Ridge Center Drive Bridge.

George Butler Associates (GBA) was selected as the firm most qualified to perform the necessary design services, and a contract with GBA was authorized by City Council at its March 19, 2018 meeting. Preliminary plans have been completed and approved by MoDOT. Right-of-Way plans have been submitted to MoDOT and are currently under review. MoDOT must approve the final Right-of-Way plans, which include the above-referenced CVI property donation and an additional easement from the Aventura property. Once Right-of-Way plans are approved, final Plans, Specifications, and Estimate (PS&E) will be submitted to MoDOT for final approval. The project is scheduled for bid advertisement in May, with construction to commence in the summer of 2020.



## **Public Works Annual Report January 15, 2020**

**Public Works Facility Structural Repairs** - The roofs on the material storage building and equipment storage building at the Public Works Facility were originally planned to be replaced in 2019. However, as Staff progressed with the design of this project, structural deficiencies were discovered that needed to be addressed prior to the roof replacements. The structural repair contract for this project was approved by City Council on March 4, 2019 in an amount not to exceed \$90,000. Construction began in June and was completed at the end of July on time and with a final construction cost of \$79,820. The original roof replacement project has been rescheduled for 2020.

**Los Padres Sidewalk Removal** – On March 7, 2019 the Planning and Public Works Committee of City Council voted to approve Staff's recommendation to remove a section of sidewalk on Los Padres Court from Rogue River Drive to 14633 Los Padres Court. This section of sidewalk was in poor condition and would have been extremely expensive and difficult to reconstruct due to steep adjacent grades and nearby private retaining walls.

In-house Street Maintenance personnel completely removed the sidewalk and replaced the driveway aprons within the limits described above. The area was also backfilled, graded, and restored with seed and erosion control matting. The work was completed at the beginning of June.



**Brandywine NID:** On January 7, 2019 City Council approved a pre-application petition from the Brandywine subdivision for establishment of a Neighborhood Improvement District (NID). This NID is intended to reconstruct the private streets within the Brandywine subdivision. Public Works Staff met with Brandywine to define a scope for the project and subsequently established a cost estimate. The representatives from Brandywine used this information to create a final petition, which received support from 87% of the Brandywine



## Public Works Annual Report January 15, 2020

residents. Public Works Staff is currently working to finalize the plans, specifications, and bid documents. Bids will be advertised this Spring, and the project will commence this summer, pending City Council's formal approval of the creation of the NID.

**Sewer Lateral Program** – Public Works Staff continues to administer the City's Sewer Lateral Program, whereby qualifying residents with defective sewer laterals can have the laterals repaired under a contract administered by the City. In 2019, the City received 154 applications for sewer lateral repair. Of those applications, 127 repairs were approved, each of which was managed by a member of the City's Engineering Staff. The total cost of sewer lateral repairs and investigations in 2019 was \$463,809. Post construction surveys showed a resident approval rate of 94% for this program.



**Accreditation:** In 2015 the City of Chesterfield Department of Public Works became the 100<sup>th</sup> agency in North America to receive Accreditation through the American Public Works Association. Accredited Agencies must apply for Re-Accreditation every four years. In March of 2019 an Accreditation Team from APWA visited the City and evaluated the Public Works Department. The City of Chesterfield Public Works Department received a perfect 100% compliance score in all 39 required chapters of practice. Our Re-Accreditation application was official approved through May 18, 2023.

## **Public Works Annual Report**

### **January 15, 2020**

**Emerald Ash Borer Preparedness Plan and Action Strategy:** In 2016 the City of Chesterfield implemented the Emerald Ash Borer (EAB) plan, whereby each of the City's 6,709 public Ash trees will be removed due a disease caused by the EAB. In 2019, the City of Chesterfield Public Works personnel removed 854 Ash Trees. Since implementation of the program, 3,898 Ash trees have been removed. An integral part of the EAB plan is reforestation, and in 2019 the City Arborist managed the replanting of 502 street trees.

#### **Miscellaneous:**

- Provided safe travel on the City's 176 miles of public streets. Public Works Staff addressed 1,028 street maintenance related work orders, and 253 sign related work orders in 2019.
- Kept City streets clear during winter snow and ice. Addressed snow and ice during 11 winter storms using 3,473 tons of salt.
- Administered the St. Louis County Salt Cooperative Program on behalf of 54 municipalities and school districts, managing the order of 36,860 tons of salt in order to obtain the lowest price possible.
- Street Maintenance personnel constructed 3,709 linear feet of concrete partial depth repair (PDR), 5,180 linear feet of asphalt joint replacement, and repaired 2,376 potholes.
- Street Maintenance personnel replaced 155 concrete slabs at miscellaneous street locations and the CVAC parking lot.
- Street maintenance personnel grinded 420 trip hazards in 2019. Locations which could not be grinded were leveled with asphalt and referred to the sidewalk replacement program.
- The Public Works Facility maintained its status as a Blue Chip Service Center, with five of the mechanics maintaining Master Certification. The Fleet Maintenance Division completed 1,753 work orders and 561 preventative maintenance actions. All PMs were completed within ten days of their due date.
- Facility Maintenance personnel responded to 634 work orders and performed 5,107 preventative maintenance actions. This includes City Hall, the Public Works Facility, the Parks Administration Building, Central Park, and the concession stands at the CVAC.
- The City Arborist performed 669 street tree inspections on hazardous and nuisance trees throughout the City of Chesterfield. Due to these inspections, the Arborist managed the contractual removal of 263 dead, declining, nuisance, or hazardous trees (non-Ash).
- City Engineering Staff reviewed plans for 212 development projects, issued 163 floodplain development permits, and addressed 258 work orders requiring engineering analysis.

**Public Works Annual Report**  
**January 15, 2020**

- Construction inspectors conducted compliance inspections for 231 Special Use Permits and completed 152 storm water pollution prevention plan (SWPPP) inspections.
- All Capital Improvement construction projects were completed within the authorized funding and the allowed contract time.

The Public Works Staff is proud of its 2019 accomplishments and services to the City of Chesterfield. We strive to continue to improve these services in 2020.

## Public Works

The Department of Public Works is responsible for maintenance of all City streets, sidewalks, and facilities, as well as engineering services including capital project administration, floodplain management, and administration of the sewer lateral program. Below are highlights of the Department's 2019 accomplishments and 2020 goals that further advance the City's Mission Statement.

<b>Distinction – Be a City of choice in St. Louis Region to live, work, play and visit</b>	
2019 Accomplishments	2020 Goals
All City maintained streets are free of potholes, and provide a smooth and safe driving surface. Streets were inspected at least monthly and work orders were addressed within two business days of receipt.	Maintenance crews to view each City maintained street at least once a month and promptly address street problems or other issues in the right of way, including documentation through the City's work order system. RFAs to be initiated within two business days of receipt.
Performed 797 street tree inspections for hazardous and nuisance trees throughout the City.	Conduct regular tree inspections to determine whether street trees are a nuisance or hazardous / dead / dying. RFAs for tree inspection to be initiated within two business days of receipt.
Contracted for the removal of 698 dead, declining, diseased (non EAB), hazardous, or nuisance trees in accordance with City Policy.	Continue to coordinate and manage removal of those trees requiring removal as determined in the above-referenced inspections.
Planted 501 trees through the residential street tree replacement program.	Advertise residential street tree replacement program on newsletter and website. Manage program in 2020 with a spring and fall planting. Plant more trees in 2020 than in 2019.

<b>Partnerships – Forge a sense of community by partnering with residents, businesses, civic organizations and other governments</b>	
2019 Accomplishments	2020 Goals
Director served on Metropolitan St Louis Sewer District's Steering Committee to review clean water standards and the St. Louis County MS4 permit.	Continue to work with the Committee and MSD on water quality requirements.
Submitted monthly Capital Project Updates report to City Council.	Continue to send Capital Projects Update report to City Council on a monthly basis.
Administered Deicing Salt Cooperative Procurement Program (Salt Coop) for 51	Administer Salt Coop again in 2020. Improve bid documents

municipalities and school districts. Managed and ordered 29,500 tons on behalf of the Salt Coop	
Director served as Secretary of St. Louis Branch of APWA.	Director to serve as Vice President of St. Louis Branch of APWA. All Public works employees are encouraged to become active in APWA.
Worked with Brandywine subdivision to create NID to reconstruct their private streets	If NID is approved by City Council manage project to reconstruct Brandywine streets.
Coordinated with Parks and Recreation Department to construct improvements to CVAC parking lot and Amphitheatre.	Continue coordination with Parks Department to construct improvements at Parks facilities during the winter season.

<b>Quality – Provide and seek quality in each area of city services</b>	
<b>2019 Accomplishments</b>	<b>2020 Goals</b>
Provided state of the art repairs and maintenance to City owned vehicles, trucks, and equipment. Mechanics addressed 2,344 work orders and 564 preventative maintenance actions.	Continue to maintain vehicles, trucks, and equipment at a superior level. Track all work orders and PMs and establish metrics to measure performance.
Four of five mechanics obtained Master Certification and Public Works Facility was recognized as a Blue Chip Service Center.	Mechanics to keep up with the latest technology on repair and maintenance of vehicles and equipment and maintain certifications.
Provided facility maintenance services to all City facilities in such a manner that the buildings and grounds are safe, attractive and functional for the general public, public officials and staff.	Continue to maintain buildings and facilities at a superior level. Provide and document training to all Building Attendants and facility maintenance employees so that they can efficiently and effectively perform their duties.
Prioritized requests for building maintenance based upon urgency, importance and time required to perform the tasks. Building Maintenance personnel responded to 644 work orders and performed 5,816 preventative maintenance actions in 2019.	Initiate RFAs for building maintenance within two business days. Track work orders and PMs to determine whether we meet recently established annual metric.
In 2015 the City of Chesterfield Public Works Department became the 100 <sup>th</sup> agency in North America to become accredited through the American Public Works Association. In 2019 we were reviewed again and received Re-Accreditation for another four year period. Achieved compliance in all 39 areas of practice.	Create schedule for second Re-Accreditation in 2023.

Created new Public Works Policies for Water on Sidewalks and Damage to Mailboxes. Windrow Removal policy updated from temporary to permanent.	Review all Public Works policies and procedures to ensure they are current. Update as necessary. Note review date on spreadsheet.
Urban Forest Management Plan and Tree Inventory were maintained regularly and kept current.	Continue to keep these items current. Work with GIS coordinator to improve reporting and tracking of tree inventory on GIS system.
Responded to 304 work orders for engineering analysis.	Address all engineering analysis RFAs with a goal of initiating the RFA in two business days.

<b>Activity– Providing and encouraging cultural and recreational activities</b>	
2019 Accomplishments	2020 Goals
Maintained all signage on City streets to ensure compliance with the City’s Bicycle / Pedestrian Plan for Bike Routes and Warning Accommodations.	Continue to encourage MODOT and St. Louis County to appropriately sign their streets.
Finalized land acquisition for Riparian Trail. GBA completed preliminary design.	Complete design and agency coordination. Bid project and begin construction in 2021.
Completed preliminary design of Phase VI of the Monarch-Chesterfield Levee Trail. This section will run from I-64 to Top Golf.	Commence negotiation with property owner to acquire the necessary easement. Project cannot proceed until easements are acquired and Levee District project is completed.
Worked with PDS, Administration, and Police Department to review all Special Activity Permits.	Continue to review all permits and visually inspect all permit routes utilizing public right of way.

<b>Investment – Maintain and enhance property values</b>	
2019 Accomplishments	2020 Goals
Provide safe travel through City’s 176 miles of public rights of way, including 260 miles sidewalk.	Keep streets and sidewalks in good condition. Ensure trees are trimmed to allow passage through streets and sidewalks.
Completed year 4 of 7 year plan to remove all Ash Trees on public right of way. Removed 805 Ash trees in 2019.	Continue funding and advertising of the EAB Plan. Remove at least 960 Ash Trees.
Administered and inspected the Residential Sanitary Sewer Lateral Repair Program. Repaired 133 sewer laterals in 2019.	Continue to administer the Residential Sanitary Sewer Lateral Repair Program in an expeditious manner, in order to effectively and efficiently address defects in the sewer laterals.
Bid and managed reconstruction of 61,568 square feet of concrete sidewalk, including addressing 203 sidewalk related work orders.	Continue the aggressive reconstruction of City sidewalks, utilizing the additional \$300,000 (\$500,000 total) allocated by City Council.



Bid and managed reconstruction of 39,086 square yards of concrete streets.	Continue to fine tune the five year plan and effectively manage the funds allocated by City Council for street improvements.
Replaced 50 ADA sidewalk ramps through the CDBG Program at no cost to the City of Chesterfield	Continue to participate in CDBG program and utilize funds to replace ADA Sidewalk ramps. Check all ADA ramps which abut capital improvement projects and improve those which do not meet standard.
Managed the replacement of the Schoettler Road Bridge and the Wilson Avenue culvert. Both projects completed and closed out in early 2019.	Manage the replacement of the culvert on Old Chesterfield Road and asphalt overlay. Project construction to begin in early 2020.
Applied for STP funding for Old Chesterfield Road and Schoettler Road sidewalk.	Apply for grant funding for an overlay to Schoettler Road. Consider including missing section of sidewalk near Logan College.
Finished design of Schoettler Road improvement project (Georgetown to Clayton) and acquired necessary right of way.	Manage project construction, to commence in the spring of 2020.
Completed structural repairs within Material Storage Bay and Equipment Storage Bay at PWF.	Bid and construct roof repairs, scheduled for 2020.
Removed hazardous section of sidewalk on Los Padres Court	Address sidewalk with settlement problems on Sycamore Hill.
Managed project to seal and overlay five City bridges.	Maintain and update the recently completed Bridge Maintenance Plan.
Updated comprehensive five year plan for all capital projects, including concrete street construction, asphalt overlays, and sidewalks.	Continue to improve and enhance the five year capital plan.
Implemented new ADA Transition Plan, improving the sidewalk replacement program.	Continue to implement and refine procedures established in new transition plan, including finishing inspection of all City sidewalk (three year cycle).

<b>Security – Ensure a responsible and secure environment</b>	
2019 Accomplishments	2020 Goals
Kept streets clear by removing snow and ice promptly and addressing downed trees after storms. Addressed snow and ice during 13 events and used 2,663 tons of salt.	Respond to inclement weather in a pro-active way by applying de-icing materials before snow and ice storm reach area.
Windrow Removal Program was implemented on a permanent basis in 2019.	Continue to assess program and make improvements as necessary.
Responded to 419 Missouri One Call tickets to determine if pending excavation would be in close proximity to City owned underground utility facilities.	Continue responding to Missouri One Call tickets. By identifying potential conflicts prior to construction, investment in the existing utility system is preserved.

Worked with SEMA and its consultants to provide data for flood modeling in an effort to improve NFIP flood maps.	Continue to work with SEMA for possible new map implementation in 2020.
Contracted with consultant to review lighting at City Hall parking lot	Obtain bid documents and construction estimate for possible construction in 2021.
Utilized Stand by Duty for Streets and Facilities to ensure an employee is always available during emergency situations.	Review Stand by Duty to ensure it is functioning as intended.
Maintained all right of way signs, including addressing 220 sign related work orders in 2019.	Continue to monitor signage for appearance and retroreflectivity requirements. Replace signs as necessary.

## General Fund Performance Measures

In addition to financial measurements, the City also uses performance measurements as an objective measurement of the progress made to achieve the City's goals.

### Courts

Year	Fines/Cost	Cases Filed	Warrants Issued	Trials Set	Court Sessions
2008	\$ 1,195,231	14,095	2,331	188	34
2009	\$ 1,318,916	13,476	1,826	172	34
2010	\$ 1,255,368	12,748	1,997	161	33
2011	\$ 1,256,000	11,462	2,236	75	34
2012	\$ 1,291,823	11,728	2,586	252	52
2013	\$ 1,273,396	12,669	2,474	186	52
2014	\$ 1,177,933	12,485	2,801	211	44
2015	\$ 1,075,445	9,665	2,617	105	44
2016	\$ 837,953	9,133	2,955	117	44
2017	\$ 710,244	7,872	3,152	141	44
2018	\$ 847,919	9,148	3,422	92	44
2019	\$ 779,665	8,062	3,681	89	44

### Police

Year	Calls for Service	Arrests	DWI Arrests	Accidents	Tickets	Warnings
2008	55,902	2,149	160	1,500	12,470	1699
2009	56,033	1,868	171	1,465	13,360	1981
2010	55,893	1,423	170	1,544	13,140	1646
2011	47,621	1,589	163	1,612	10,532	1,531
2012	50,042	1,830	168	1,649	11,530	2,279
2013	51,543	1,505	170	1,705	12,666	2,565
2014	55,966	1,647	179	1,757	11,908	5,191
2015	57,645	1,696	184	1,810	12,265	5,347
2016	53,874	1,557	110	1,914	8,574	7,111
2017	50,532	1,698	129	1,824	7,179	6,616
2018	55,816	1,620	126	1,620	8,267	8,519
2019	59,009	1,143	131	1,594	7,299	9,820

### Community Services and Economic Development

Year	Qualified Business Prospects	New Licensed Businesses	Media Releases
2007	9	125	23
2008	15	195	36
2009	20	152	43
2010	19	170	29
2011	17	180	32
2012	20	164	25
2013	20	164	25
2014	18	263	14
2015	31	224	54
2016	28	158	45

General Fund Performance Measures (Continued)

Public Works - Completed Work Orders

Year	Curbs	Partial Depth patching	Property Restoration	Sidewalks	Signs	Slab Replacement
2008	35	30	375	100	200	10
2009	6	29	41	43	228	10
2010	21	25	39	94	250	13
2011	39	17	197	79	309	13
2012	31	22	35	169	565	22
2013	23	17	129	92	373	16
2014	45	33	88	95	348	24
2015	50	35	90	60	350	30
2016	19	17	NA	NA	460	32
2017	17	9	35	176	277	36
See Public Work Appropriation Section						

Public Works - Completed Work Orders, Continued

Year	Storm Sewer	Street Repair	Tree Trimming	Undermine
2008	60	75	1,100	10
2009	38	50	750	12
2010	60	65	843	12
2011	23	60	534	5
2012	26	52	509	8
2013	43	64	220	635
2014	62	94	466	10
2015	65	100	470	15
2016	41	78	587	5
2017	24	99	556	3
See Public Works Appropriation Section				

## **SPECIAL REVENUE FUNDS FUND SUMMARY**

The City of Chesterfield utilizes special revenue funds to account for specific revenues that are legally restricted to expenditures for specific purposes. For the 2020 budget, the City has four special revenue funds in place. They are identified and discussed below with their approved budgets following.

The **Capital Improvement Sales Tax Trust** special revenue fund is used to account for the accumulation of resources from the one-half cent Capital Improvement sales tax passed by voters in 1997. The revenues are used to pay for principal and interest payments on R&S I and R&S II series bonds, as well as the City's capital projects for annual infrastructure maintenance. A list of the type of maintenance is listed in the Detail of Capital Projects sheet in this tab. Infrastructure projects are determined by evaluating the condition of all City maintained streets, which in turn is used to establish priorities during development of the pavement maintenance plan.

The **Parks Sales Tax** special revenue fund is used to account for the accumulation of resources from the one-half cent parks sales tax passed by voters in 2004. All parks and recreation activity is tracked in this fund. The principal and interest payments on the Parks Bonds issued in 2005 (refunded in 2013), 2008 (refunded in 2016), and 2009 (refunded in 2014) are made from revenues generated within this fund.

The **Public Safety Fund** was created to account for Prop P sales tax revenue funds that are specifically earmarked for expenditures related to policing services in the city.

The **Sewer Lateral** fund is used to account for special revenues received which are specifically earmarked for expenditures for repairs to residential sanitary sewer laterals.

The **Police Forfeiture** fund is used to account for special revenues received which are specifically earmarked for future expenditures in the area of public safety.

<b>Statement of Budgeted Revenues and Expenditures - Capital Improvement Sales Tax Fund</b>	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$2,576,383	\$1,861,729	\$676,520
<b>REVENUES:</b>			
Sales Tax	\$5,790,399	\$5,709,344	\$5,679,178
Other Revenues	\$987,336	(\$188,423)	\$0
<b>TOTAL REVENUE</b>	\$6,777,734	\$5,520,922	\$5,679,178
<b>TOTAL AVAILABLE FUNDS</b>	\$9,354,117	\$7,382,650	\$6,355,698
<b>EXPENDITURES</b>			
Public Works	\$812,341	\$835,576	\$631,546
Capital Items	\$4,742,748	\$3,926,305	\$5,123,000
<b>TOTAL EXPENDITURES</b>	\$5,555,089	\$4,761,881	\$5,754,546
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	(\$1,937,300)	(\$1,944,250)	\$0
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	\$7,492,389	\$6,706,131	\$5,754,546
<b>FUND BALANCE, DECEMBER 31</b>	\$1,861,729	\$676,520	\$601,152
<b>Net Change In Fund Balance</b>	(\$714,654)	(\$1,185,209)	(\$75,368)

**2020 Budgeted Expenditures By Type - Capital Improvement Sales Tax Fund**

**Public Works**

Capital Expenditures	Sycamore Hill Court Sidewalk Project	\$35,000	
	Selective Slab Replacement	\$200,000	
	Street Reconstruction	\$2,230,000	
	Schoettler Road Improvements - Clayton to Gtown	\$990,000	
	Old Chesterfield culvert replacement / asphalt overlay	\$550,000	
	Wildhorse Bridge concrete overlay	\$350,000	
	Isolated Asphalt overlay - River Valley / Schoettler	\$75,000	
	Roof for Equipment Storage Bay at PWF	\$95,000	
	Roof for Material Storage Bay at PWF	\$28,000	
	Building Management System expansion	\$80,000	
	City Hall HVAC/piping replacement	\$50,000	
	Storm Sewer improvements	\$20,000	
	1.5 ton flat bed truck - replaces S77	\$85,000	
	2.5 ton dump truck - replaces S104	\$151,000	
	Tandem Dump Truck - replaces S141	\$184,000	
<b>Total Capital</b>			\$5,123,000
Personnel	Salaries/Benefits		\$281,545
Contractual	Annual Crack Sealing	\$75,000	
	Capital Contracts	\$10,000	
	Other Maintenance Contracts	\$10,001	
	Inspection/Testing	\$105,000	
	City Hall lighting design	\$23,000	
	TIP Grant Application	\$12,000	
	Feasibility Study at PWF - CNG / Garage Area	\$30,000	
	Schoettler Project Construction Engineering	\$85,000	
<b>Total Contractual</b>			\$350,001
<b>Grand Total Expenditures</b>			<u>\$5,754,546</u>

<b>Statement of Projected Revenues and Expenditures - Parks Sales Tax Fund</b>	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$2,510,465	\$931,750	\$2,297,935
<b>REVENUES:</b>			
Sales Tax	\$6,812,227	\$6,716,871	\$6,674,640
Intergovernmental	\$0	\$24,800	\$0
Charges for Services	\$1,938,210	\$2,094,792	\$2,134,665
Other Revenues	\$72,138	\$101,941	\$80,740
<b>TOTAL REVENUE</b>	\$8,822,575	\$8,938,404	\$8,890,045
<b>TOTAL AVAILABLE FUNDS</b>	\$11,333,040	\$9,870,154	\$11,187,980
<b>EXPENDITURES</b>			
Parks and Recreation	\$4,898,546	\$4,140,716	\$4,198,792
CVAC Concession	\$577,630	\$518,837	\$578,976
Arts and Entertainment	\$0	\$473,196	\$460,705
Central Park - Concession	\$36,625	\$24,844	\$46,589
Pool	\$0	\$310,985	\$349,679
Capital Items	\$55,246	\$325,037	\$167,200
<b>TOTAL EXPENDITURES</b>	\$5,568,047	\$5,793,615	\$5,801,941
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	(\$4,833,243)	(\$1,778,604)	(\$2,991,699)
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	\$10,401,290	\$7,572,219	\$8,793,640
<b>FUND BALANCE, DECEMBER 31</b>	\$931,750	\$2,297,935	\$2,394,340
<b>Change in Fund Balance</b>	(\$1,578,715)	\$1,366,185	\$96,405



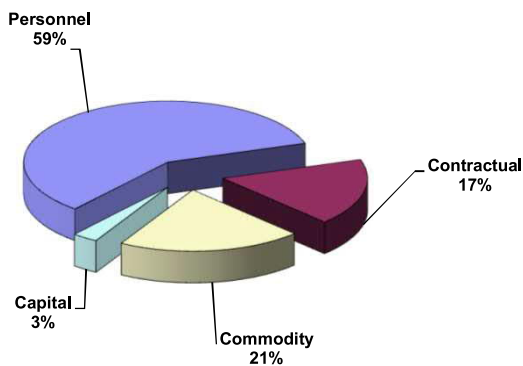
***Detail of Budgeted Capital Expenditures - Parks Sales Tax Fund***

Department/Activity	Description	Amount	Activity Total
<b>Parks &amp; Recreation</b>	Amphitheater Concrete stairs	\$25,000	
	Amphitheater Entertainment Plaza	\$50,000	
	Groomer Replacement	\$12,200	
	Heavy Duty Utility Cart Replacement	\$7,000	
	Ride On Painter	\$14,000	
	Zero Turn Mower - Propane Replacement	\$24,000	
	3/4 Ton Park Maintenance Truck Replacement	\$30,000	
	Front of House Cover Tent - Arts & Entertainment	\$5,000	
<b>Total Capital</b>			<u><u>\$167,200</u></u>

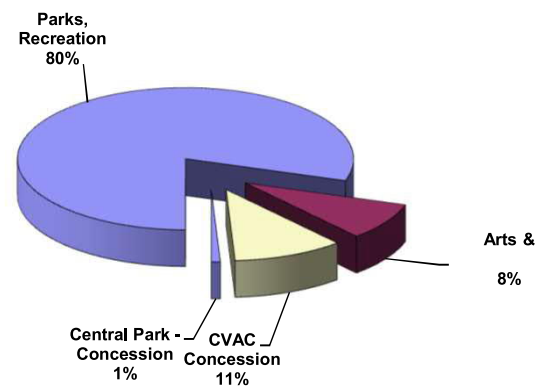
## PARKS, RECREATION AND ARTS APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Div Total
Parks, Recreation	\$2,669,279	\$889,613	\$639,900	\$162,200	\$4,360,992
Arts & Entertainmnet	\$202,480	\$60,975	\$197,250	\$5,000	\$465,705
CVAC Concession	\$254,976	\$32,500	\$291,500	\$0	\$578,976
Central Park - Concession	\$23,389	\$3,200	\$20,000	\$0	\$46,589
<b>TOTAL</b>	<b>\$3,417,003</b>	<b>\$1,021,688</b>	<b>\$1,196,050</b>	<b>\$167,200</b>	<b>\$5,801,941</b>

**By Element:**



**By Division:**



### Parks, Recreation and Arts Personnel Requirements

Fiscal Year	Actual 2017	Actual 2018	Actual 2019	Adopted 2020	% Change '19 to '20
Parks, Recreation & Arts	40.5	36.5	36.5	36.5	0%
CVAC Concession	5.5	5.5	5.5	5.5	0%
Central Park - Concession	1.5	1.5	1.5	1.5	0%
<b>Total Positions</b>	<b>47.5</b>	<b>43.5</b>	<b>43.5</b>	<b>43.5</b>	<b>0%</b>

The Department of Parks, Recreation and Arts is responsible for long and short range planning for the enjoyment of its residents and guest throughout our Parks, Recreation and Arts system.

<b>Combined Statement of Budgeted Revenues and Expenditures - Sewer Lateral Fund</b>	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 418,903	\$ 386,974	\$ 378,427
<b>REVENUES:</b>			
Property Taxes	433,760	435,583	460,000
<b>TOTAL REVENUE</b>	433,760	435,583	460,000
<b>EXPENDITURES</b>			
Public Works	465,689	444,131	460,000
<b>TOTAL EXPENDITURES</b>	465,689	444,131	460,000
<b>TRANSFERS TO/FROM OTHER FUNDS</b>			
<b>FUND BALANCE, DECEMBER 31</b>	\$ 386,974	\$ 378,427	\$ 378,427

<b>Combined Statement of Budgeted Revenues and Expenditures - Police Forfeiture Fund</b>			
	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 146,515	\$ 144,065	\$ 119,948
<b>REVENUES:</b>			
Intergovernmental	37,836	5,378	50,000
<b>TOTAL REVENUE</b>	37,836	5,378	50,000
<b>EXPENDITURES</b>			
Police	40,287	29,495	50,000
<b>TOTAL EXPENDITURES</b>	40,287	29,495	50,000
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	-	-	-
<b>FUND BALANCE, DECEMBER 31</b>	\$ 144,065	\$ 119,948	\$ 119,948

# Parks, Recreation & Arts 2019 Annual Report

The Parks, Recreation & Arts Department strives to provide the community with an environment that enhances their quality of life. Our entire department works all year long to provide the community with beautiful parks, fun recreation programs for all ages, popular trails, great concerts, and more! Take a look inside for a quick recap of 2020!



# Parks Master Plan

The Parks Master Plan provides a system-wide approach to managing and operating the over 540 acres of parkland and more than 16 miles of publicly-accessible trails. This plan establishes recommendations for the City of Chesterfield to achieve the vision the community has for the park and recreation system as well as to achieve greater sustainability without sacrificing the value of park assets, amenities, and open space or reducing the level of experiences and services available to users. This Master Plan strives to strengthen the existing inventory of parkland, trails, signature facilities and amenities.

## Facility Priorities

- Walking and biking trails
- Nature centers and trails
- Indoor running/walking tracks
- Indoor fitness and exercise facilities

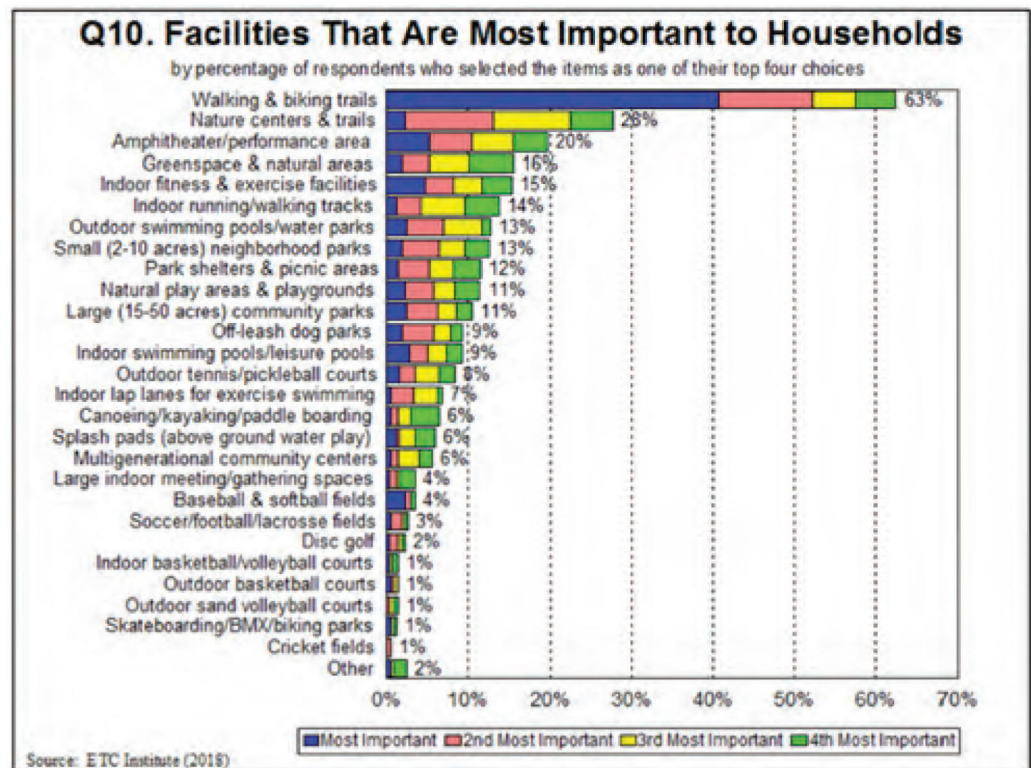
## Programming Priorities

- Senior programs
- Nature programs
- Group fitness and wellness programs
- Community special events
- Community gardens
- Walk/run events
- Water fitness programs

The Parks, Recreation, and Arts Master Plan provides the Department with the roadmap and tools it needs to continue enhancing the parks, facilities, programs, and events in support of the community in the coming decade and beyond. The department is grateful to the City, City Council for its leadership, vision and support of this process, and to the Parks, Recreation and Arts Committee for its guidance and ideas as the department and PROS Consulting worked through this process.

The Parks, Recreation, and Arts Department is more than ready to begin the implementation process in order to move Chesterfield's park system forward to working with the City, City Council, the Parks, Recreation and Arts Committee, and the community on major initiatives recommended by the plan in the coming months and years.

For more information, please visit <https://www.chesterfield-mo.us/parks-master-plan.html>.



## Trails

### RIPARIAN TRAIL

16 acres of property has been acquired for phase 2 and 3 of the Riparian Trail, to be started in 2020.





# Chesterfield Valley Athletic Complex

## HOLIDAY RUN SERIES

SHAMROCK 5K/10K AND LIL' LEPRECHAUN FUN RUN

STARS AND STRIPES 5K/10K AND FUN RUN

TURKEY TROT 5K AND FUN RUN

### Holiday Run Series

The new Holiday Run Series gave residents an option to get out and run all year! Starting January 1 people could register for all three runs at a discounted rate. The Shamrock Run, the brand new Stars and Stripes 5K/10K and Fun Run, and lastly the 20th Annual Turkey Trot! After completing all three runs in the series runners received a commemorative medal and shirt! This event was for all ages as fun runners could participate as well.

### Greater Midwest Baseball Tournament

CVAC was host to the Greater Midwest Baseball (GMB) and Game 7 World Series events. The first tournament was Game 7's World Series from July 6 – 8 and featured over 100 teams from all over the Midwest. The second was GMB's World Series from July 12 – 16. GMB also hosted tournaments on July 20-22 and July 27-29. We had two additional tournaments added from 2018, including a large 2 day Game 7 Championship event, that was lost due to rain.



Spring 2019, we offered a new youth soccer league! This league was for boys and girls ages 3 – 12. We had a great turn out and it was a huge success!



### Chesterfield Summer Camp 2019

The Chesterfield Summer camp was a great success this summer! We sold out (50 kids max) 3 of the 5 weeks and the two remaining weeks had 45 kids or more. Each week campers had guest speakers, guest appearances by local first responders, daily library visits, arts, activities and daily swim time at the Chesterfield Family Aquatic Center. This summer the camp was located at Central Park under the large pavilion. Camp utilized the playground, grass space, the lake and the pool while at Central Park. Summer camp was run with 5 counselors (6 counselors on sold out weeks) and a director. Each week campers and staff attended a different field trip. Field trips included; Babler State park, St. Louis Zoo, Ballwin North Pointe swim, AMC movie theatre, Ultimate Ninja Warrior and Spirit Airport. The campers swam each day at the Family Aquatic center and were given daily library time inside.

2019 Total summer revenue  
(Camp + Sunrise camp): \$34,698.00  
2019 Employee costs: \$10,842.00  
2019 Supplies costs: \$2,597.15



### Chesterfield Baseball and Softball Association

In December, CBSA agreed to provide \$350,000 to the City of Chesterfield to assist in major field renovations for the Chesterfield Valley Athletic Complex. The renovations will consist of transitioning four fields on the F quad to synthetic turf, allowing for more play by avoiding rainouts. This project has already started and will be ready for play by Spring 2020.





## Get Active Spotlight of the Month

The Get Active Spotlight of the Month highlights an individual each month that exemplifies the Get Active standards of healthy living, positive attitude, and staying active.



## Sand Volleyball

Sand volleyball picked up a lot in May. The Monday and Wednesday rec leagues finished, Parkway/Rockwood began their evening youth program, and tournaments were held each weekend. With the exposure the CVAC is gaining through these tournaments and leagues we are excited to watch this area of the facility grow.

## Ascension Soccer

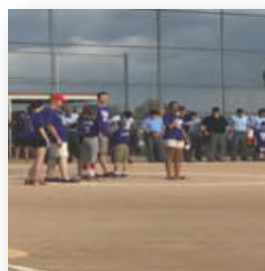
The Ascension Soccer season began in August with their annual Ascension Soccer tournament which ran August 9 through August 11. This year, they combined the boys and girls' tournaments into one weekend, making for a busy few days of play.

## Chesterfield Baseball and Softball Association

CBSA hosted their annual fall tournament, however this year was a little different. They dedicated this year's tournament to Carson Burroughs, a player in the league, who was diagnosed with a genetic disorder called Sanfilippo syndrome. The tournament was made up of 72 baseball and softball teams, all within CBSA, and raised money for the research of this disease. KMOV came out to the CVAC and covered the tournament. This was a great tournament and something we were excited to play a role in.

## St. Louis Softball Showcase

The annual Softball Showcase events were hosted at CVAC October 18-20 and 25-27. The first weekend was a little smaller with 81 teams, the second weekend was the biggest to date with 165 teams, 156 of them being from out of state. The first weekend ran smoothly and without any complications, the second weekend was more complicated with Saturday as a complete rainout and 7 out of 16 fields playing partially on Sunday. While the rain played havoc on this tournament again the overall feeling from the tournament and teams was positive and they came away very happy with the CVAC field crew.



## Soccer Tournaments

The CVAC continues to host two 3v3 soccer tournaments in July, one on July 13 and the other on July 20. Combined, they bring in over 200 teams to CVAC and fill up our soccer fields with out of town users. The July 13 tournament was played during the day and was the smaller of the two. The July 20 tournament showcased over 140 teams from the Midwest including Oklahoma, Ohio, Illinois and Tennessee.

## Lacrosse

On July 13, over 1,2000 players participated in the Route 66 Lacrosse Tournament on fields A1, A2, A3, A4 and B5. This tournament has grown each year and has gained attention from US Lacrosse, quickly earning recognition as one of the top youth girls lacrosse tournament in the country. Additionally, this year they awarded the Tamara S. Boots scholarship to Isadora Springer of Memphis Lax Green, who quietly and confidently demonstrated outstanding play and character. We will be hosting this next year and are excited to be a major part of the growth of this tournament and sport.

# Concessions

The concession stands grossed a total of \$710,471.65 for the 2019 season. Credit Card transactions accounted for 43.33% of the sales and cash transactions accounted for 56.67% of the sales. During the season, we decreased staff wages, number of shifts and increased the average/customers spent at the concession stands. The revenue for the year was down by \$2,783.10 compared to last year where we were down by \$13,061.50 for the 2018 season. Reason for decline in sales can be contributed to these issues listed below:

- We had a third Exposure tournament that backed out for the first weekend in November
- The second exposure was rained out for 1.5 days
- We had a total of 117.5 rain out days during the season (which is shown in the chart below)
- Stands were only open 1 weekend in March, with the other 2 weekends being rained out

Expense Category for 087/088	\$
Salaries Parttime	\$ 107,677.68
Fulltime Salaries	\$ 90,723.08
Social Security	\$ 15,050.11
Insurance	\$ 35,217.87
Retirement Program	\$ 7,264.75
C.C. Fee's	\$ 11,640.73
Maintenance Repair	\$ 17,012.19
Contractual	\$ 8,575.12
Professional Services	\$ 1,205.00
License Permits	\$ 1,924.00
Dept. Supplies	\$ 252,629.00
Uniforms	\$ 785.50
<b>total Expense</b>	<b>\$ 549,705.03</b>
Revenue	\$ 710,471.65
Profit	\$ 160,766.62
Pepsi Exclusivity	\$ 20,000.00
Rebate Check	\$ 7,261.92
CBSA Food Invoices	\$ 1,134.90
Tyson Rebate	\$ 1,581.90
Additional Revenue Total	\$ 29,978.72
GT Revenue	\$ 740,450.37
GT Profit	\$ 190,745.34
Pepsi Credits	\$ 1,430.04

<b>Net Revenue:</b>	<b>\$710,471.65</b>
<b>Pool</b>	<b>\$ 9,462.64</b>
<b>CVAC</b>	<b>\$ 235,636.33</b>
<b>Services</b>	<b>\$ 29,530.91</b>
<b>Hardware</b>	<b>\$ 403.22</b>
<b>Permits</b>	<b>\$ 236.00</b>
<b>Staff Wages</b>	<b>\$ 106,232.83</b>
<b>Total Expenses</b>	<b>\$ 381,501.93</b>
<b>Revenue</b>	<b>\$ 710,471.65</b>
<b>PROFIT</b>	<b>\$ 328,969.72</b>
<b>Pepsi Exclusivity</b>	<b>\$ 20,000.00</b>
<b>Rebate Check</b>	<b>\$ 7,261.92</b>
<b>CBSA Food</b>	<b>\$ 1,134.90</b>
<b>Tyson rebate</b>	<b>\$ 1,581.90</b>
<b>Additional Rev. Total</b>	<b>\$ 29,978.72</b>
<b>GT Revenue</b>	<b>\$ 740,450.37</b>
<b>GT Revenue Profit</b>	<b>\$ 358,948.44</b>
<b>Credits for 2019</b>	<b>\$ 1,430.04</b>

We are hoping to see an increase in sales at F stand and A stand for the 2020 season compared to the past years due to multiple reasons. A main reason for this thought, is that we will be adding turf fields to F quad which will completely decrease the number of rainouts and adding two fields to the A multipurpose fields while increasing the amount of soccer games being played at this end of the complex, which in turn should help increase the sales at the A Stand. All in all, we are looking for another great season and we already have 16 workers confirming that they will be returning for the 2020 season. As a side note, we sold over 1,421,180 ounces of soda, water and Gatorade as well as moving over 88,823.7 pounds (in crates) to the stands throughout the 2019 season.



# Older Adults



## Senior Sampler 2019

This event was a great success! We were able to offer the seniors a much better site this year at Bonhomme Presbyterian Church. This facility offered much better parking, and was easier for the seniors to maneuver through the booths than the previous facility, while increasing the number of vendors to over 75. We had information for the seniors from fall prevention, home health care, senior transportation, fraud and scam protection, health screenings to several senior living facilities. The response on the surveys taken by the seniors was that they found the information extremely helpful.

## Veterans Program

On September 11, we held a program to honor our veterans and to remember the tragedy of September 11, 2001 at the Veterans Honor Park. The Mound City Quartet played patriotic music before the program started, while everyone was getting seated. The colors were presented by the Chesterfield Police Department, which was followed by the Pledge of Allegiance. The speaker was Commander Stefan Edwards who has served in the Navy for 23 years. After the program, everyone was encouraged to tour the Veterans Honor Park and enjoy light refreshments served courtesy of Chesterfield Villas and Delmar Gardens of Chesterfield. We had over 60 participants, with some coming from an assisted living home.



## Jefferson Barracks Trip

It was a beautiful day for the tour of Jefferson Barracks. We started off the tour looking through the laborers houses, the stable and of course the gift shop. We then toured the Powder Magazine Museum, the Old Ordnance Room Museum, and the Civil War Museum. All of the museums were very interesting and full of history. As we drove through the Cemetery property, our step-on guide pointed out the various buildings and explained the history of the Jefferson Barracks. Lunch was at Tucker's South, with the final destination at Ted Drews.



The **Men's Roundtable** and **Tai Chi** continue to meet through out the year. **Pickleball Clinics** in Spring and Fall continue to be enthusiastically attended. Our **Bike Rides** continue during April – October. **Senior Education Series** continues each month with local residents, with St. Luke's and Oasis offering programs to meet the needs of our older adults... everything from Medicare to decluttering and selling a home.



# Aquatics

In 2019, the City of Chesterfield chose to take the aquatic operations in house. This allowed for better cost control, staffing, and customer service.

**Jeff Ellis and Associates** was our Aquatic Safety and Risk Management program for the 2019 pool season. In the first year we were awarded their prestigious “Silver International Aquatic Safety Award”.

Chesterfield Family Aquatic Center replaced all grates to stay in compliance with **Virginia Graeme Baker Pool and Spa Safety Act**.

Kelly Snider, Aquatic Recreation Manager, was accepted to be 1 of 100 Instructor Trainers for Jeff Ellis and Associates International Aquatic Safety Risk Management. Her “IT” training will be completed early spring 2020.

**Aquatic Programming** saw an increase in participants and revenue this year. Aquatics programming had a total of 2,101 participants totaling \$34,224 in revenue. Group swims and birthday parties were also very successful this year with a total of 23 group swims and 22 birthday parties with a total revenue of \$20,168. Between group swims, birthday parties and all of the aquatic programs we made \$54,392 in total revenue.

**Aquatics Daily admission** saw 24,560 visitors creating a revenue of \$144,616. We sold 252 season passes this year for a total of \$37,878.

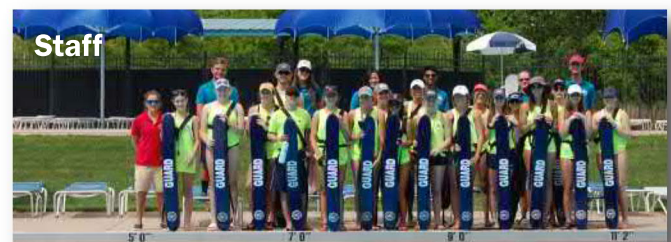


PROGRAM/ACTIVITY	NUMBER OF PARTICIPANTS	REVENUE
River Walk Daily	548	\$2,301
River Walk Punch Card 10 Visits	99	\$2,940
River Walk Punch Card 20 Visits	22	\$1,220
River Walk Season Pass	22	\$2,090
Swim Lessons	158	\$8,097
Camp Swim Lessons	57	\$1,425
Private Swim Lessons	24	\$568
Swim Team	116	\$11,319
Water Aerobics	35	\$1,120
K-9 Splash	314	\$695
Tot Time	706	\$2,449
Group Swims	23	\$13,721
Birthday Parties	33	\$6,447
<b>TOTAL</b>		<b>\$54,392.00</b>

DAILY ADMISSIONS	NUMBER OF PARTICIPANTS	REVENUE
Adult Non-Resident	4,601	\$35,220
Adult Resident	6,116	\$32,956
Child Non-Resident	4,301	\$32,930
Child Resident	8,223	\$36,612
Senior Non-Resident	138	\$5,473
Senior Resident	1,181	\$1,425
Season Passes	252	\$37,878
<b>TOTAL</b>		<b>\$182,494.00</b>

## 2019 season by numbers

- 65 total Lifeguards
- 7 Lifeguard trainings
- 2 Recreation Interns
- 3 Leaks found
- 4 Pumps replaced
- 2 pools painted (Lazy River/ Lap Pool)
- 10 New programs offered this year
- 116 Swim Lesson Participants
- 55 hours of In-service training for Lifeguards





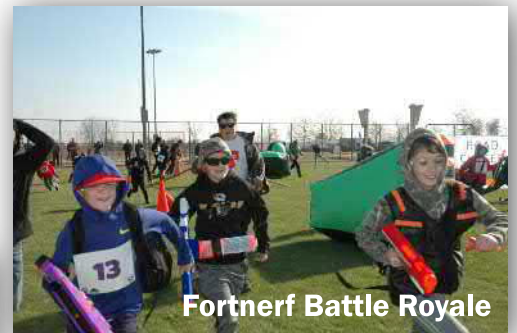
# Recreation

The **4th of July** was another huge success. We had thousands of people come out to enjoy the food trucks. Circus Kaput programmed our Kid Zone with a circus, inflatables and Mid Way games. Fat Pocket did an amazing job providing music for the event. It was another very successful 4th of July event.



First time event **Fortnerf Battle Royale** sold out with 150 participants.

**Candy Cane Hunt** hosted 111 participants, a great number for a first time event!



2019 **Dog Park** – We had a total of 425 members and 506 dogs this year.



OUTDOOR PROGRAMS	NUMBER OF PARTICIPANTS
Youth Archery	29
Youth Fishing Derby	80
Youth Fishing Class	10
Triathlon/Try-athlon	90
World Bird Sanctuary	75



# Arts and Entertainment

## New Hires

We welcomed Michael Carrico and Dana Degnan to the Parks, Recreation, and Arts department as Art & Entertainment Specialists. Their addition to the team brought skills, experience, and education to the department.

## New Sculptures

Two new sculptures were acquired by the City this year through the Creative Communities Alliance Sculpture on the Move! Program. Granny's Garden by Lee Leuning and Sherri Treeby located in Eberwein Park, and Dashes by Jessie Cargas located in front of City Hall, have been great additions to Chesterfield's Parks. We are looking forward to acquiring more sculptures through this program in the years to come.

## Dwight Yoakam

On 5/24, Dwight Yoakam performed at the Amphitheater with special guests Junior Brown and Steve Earle. This was our highest attended event since the season had started and was an awesome concert to start out the year.

## Three Dog Night

Three Dog Night performed at the Amphitheater on 6/28 and was a big success. Despite two large storm systems, the crowd was still large and ecstatic to see Three Dog Night!



## Dark Star Orchestra

Dark Star Orchestra played the Amphitheater on 7/3. DSO is the most popular nationally touring Grateful Dead tribute band in the country and features two band members originally from Chesterfield, with one still residing here. Rain delayed doors 30 minutes, but the storm passed and the crowd was excited to get in and see the band. Dark Star Orchestra showered us with compliments by saying how impressed they were with our operations and would love to work on future dates as well.





# Arts and Entertainment

## Sounds of Summer

We hosted our fourth Sounds of Summer concert on 7/27, featuring Billy the Kid and our very own intern Lucie Switalski as opener! This concert was highly successful and attracted the largest crowd at a Sounds of Summer concert that we had seen all year without a extra seat in the house, which resulted in a record number of people sitting outside the venue along Linear Park. Lucie and the band both sounded great.

## Backstoppalooza

Backstoppalooza on 8/24 was another huge hit! The house was packed for the sounds of Dogs of Society and one of Chesterfield Police's finest Tyler Lewis. People were lined up and eager to support this great cause! The Chesterfield Police/volunteers were selling burgers and hot dogs as fast as they could make them and the Rotary bars did very well, too. It was also a great night to honor the legacy of Captain Nestor with an abundance of his family and friends in attendance. Before the concert began Backstoppalooza was re-named to Ed Nestor Memorial Backstoppalooza. Thanks to Captain Thompson and his crew the event runs like a well-oiled machine and we look forward to another great year in 2020!



## Gary Allan

On 9/5, we hosted Gary Allan's rescheduled concert (original date 8/30). Weather was perfect, although crowds were affected by the Thursday reschedule. Gary played all of his hits to the passionate crowd's delight and our local opener "The Big Rigs" were also well received.

## The Awakening

The Awakening statue was aquired from Sachs Properties.



## Cody Johnson

10/5 - Country Music Awards New Artist of the Year Nominee Cody Johnson, with support from Riley Green and The Steel Woods, sold out the Chesterfield Amphitheater! 3,210 people purchased tickets and gathered to enjoy a beautiful night with awesome music. We made the decision to have security perform "pre-checks" from 4-6 pm in order to help attendees get into the venue faster, which worked very well. We also placed bar and food vendors outside the gate in the plaza area, which our attendees loved and took full advantage of. This crowd was so excited to see Cody and the bartenders made several comments that this was the most polite and nicest crowd we had ever had at the amphitheater.



# Maintenance Highlights

Finished Amphitheater Paver Replacement Project



Installed new steps on the playground at CVAC



Poured concrete pad and installed statue at Eberwein



Constructed a new wall in Amp concessions



Safety surfaced The Awakening



Began renovating the water feature inside the dog park at Eberwein





# Chesterfield Citizens Environmental Advisory Committee

Compost Presentation was given on May 1 to the community for those who have purchased compost bins thus far. We had 35 participants at the seminar.



## Arbor Day

For Arbor day On May 3, a tree was planted at the Highcroft elementary school. Thanks to Geoff Wegerzyn, City Arborist and the CCE Committee.

## Earth Day



On May 8, Compost presentation was given at Wildhorse Elementary School. They received a complimentary compost bin and activity sheets on the topic were also given. About 100 kids were present for the presentation within 4 classes. Picture of just one of the classes.

On May 15, a compost presentation was given to the Riverbend Elementary. They received a complimentary compost bin and activity sheets were given on the topic.





## COMPOSTING MADE EASY



Your compost bin will work best if it is fed a diet of green (nitrogen-rich) and brown (carbon-rich) materials. Check out the list of Kitchen and yard waste "greens" and "browns" that will keep your bin happy:

<b>KITCHEN GREENS</b> Fruit scraps, vegetable scraps Houseplant cuttings Coffee grounds Rice & pasta Egg shells Tea bags	<b>KITCHEN BROWNS</b> Coffee filters, stale bread Paper napkins & towels Dryer lint Hair
<b>YARD GREENS</b> Flowers Vegetables Plant trimmings Hedge clippings Grass (small amounts)	<b>YARD BROWNS</b> Leaves Straw or hay Small twigs/chips Dried grass and weeds

Glad to have you composting! By composting and recycling, you can reduce the amount of garbage you generate by up to 80%. It quickly becomes routine and makes a big difference. The added bonus is that the compost you generate will make your garden and lawn healthier and less dependent on chemicals, fertilizers and watering.

FOR MORE INFORMATION VISIT [CHESTERFIELD.MO.US/COMPOSTING-TIPS.HTML](http://CHESTERFIELD.MO.US/COMPOSTING-TIPS.HTML) OR [CHESTERFIELD.MO.US](http://CHESTERFIELD.MO.US)




## Parks, Recreation & Arts

The Department of Parks, Recreation and Arts is responsible for long and short range planning for the enjoyment of its residents and guests throughout our Parks, Recreation and Arts system. Below are brief highlights of the Department's 2019 accomplishments and 2020 goals that further advance the City and Parks Department's Mission Statements.

<b>Distinction – Be a City of choice in St. Louis Region to live, work, play and visit</b>	
<b>2019 Accomplishments</b>	<b>2020 Goals</b>
The Chesterfield Parks, Recreation and Arts Department completed and had council approve our Parks Master Plan that we worked with pros Consulting complete over the past year.	Work on completing many of the goals and objectives of the Mater Plan in 2020 along with keeping Council and the public informed on our progress.
The Parks, Recreation and Arts Department has had a great year with expansion of events at the amphitheater, new sand volleyball courts at the CVAC, some additional users at the CVAC and some great new programs, tournaments and events. We continue to try and grow our brand and the over-all recognition of the importance the Parks, Recreation and Arts plays in making Chesterfield an exceptional place to live, work, play and raise a family or retire to.	Continue to build on the past years of success throughout our department and expand the recreational, park and art offerings, ticketed events and co-sponsored programs and shows, runs, special events, senior programs, nature and environmental opportunities and a comprehensive Parks, Recreation and Arts department for our residents and guests alike to create memories, and enjoy what Chesterfield has to offer.
Parks staff routinely inspected City parks and facilities to make sure they were safe and ready for community use. Continued to maintain all parks and facilities at their highest level.	Maintenance and supervisory staff will check each City-maintained park and facility at least once per day and address concerns or other issues. Work closely with the Police Department to make full use of Police in Parks programs and event presence.
Performed tree / landscaping inspections for hazardous and nuisance trees in our parks and alongside the medians and green space parks maintains throughout the City.	Continue to inspect landscaping and trees to determine whether trees are hazardous and should be removed in our parks and green spaces we maintain. Replace trees where needed and increase the use of native trees and plants to reduce the overall park maintenance workload.
The Chesterfield Amphitheater continues to grow and had its greatest revenue producing year to date, which included our first sold out show. Our in-house shows have done well and Mammoth Live continues to be a good partner.	Expand ticketed show offerings in-house and collaborate with reputable groups for additional bookings. Continue to build our brand on a national level with major talent. We will look at changing up free concerts to some Friday nights this coming year to allow for additional ticketed events and attracting other patrons on Friday nights for the free concerts. We are looking to add an Entertainment Plaza this year and increase our offerings to the community.

Planted trees at Central Park to help with sound from the amphitheater and to expand tree canopy and beautification.	Review tree planting needs throughout the park system to ensure we keep up with the tree needs in the green space we are responsible for and replace trees lost this past summer.
We brought the Chesterfield Family Aquatic Center operations in house. Hired Recreation Manager, hired and trained 65 lifeguards and provided additional programming opportunities. This was a very successful year with a lot of praise from the residents about the operations of the facility.	Continue to grow attendance at the Aquatic Center. Provide additional programming. Work with maintenance on repairs of the facility. Hire, train and retain lifeguards for the upcoming years.
We started our own in-house youth soccer league. With Linnie's leadership the program had 228 participants in its first year split between the spring and fall. We also were able to off set our lack of CYC league play as their numbers go down with SLYSA. For Sand Volleyball, we hosted 8 tournaments, 5 leagues, were the home courts to MO Bap college's girls' team and the Parkway/Rockwood youth program.	Increase the number of baseball/softball tournaments, grow our in-house soccer program, build sand volleyball usage with outside groups along with our partner, and increase outside soccer usage by continuing to work with SLYSA among other users.
<b>Partnerships – Forge a sense of community by partnering with residents, businesses, civic organizations and other governments</b>	
<b>2019 Accomplishments</b>	<b>2020 Goals</b>
Completed all maintenance and inspections for Best Management Practices (BMP) to comply with water quality standards requirements throughout our parks and facilities.	Continue to work with Public Works and MSD on water quality requirements.
Worked with multiple entertainment and non-profit groups to add events at the amphitheater along with exploring the opportunity to do more partnerships and widen our reach and exposure for our residents.	Work with the PRACAC, MDC, Chesterfield Chamber of Commerce, Chesterfield Mall, the District, the Silverman Group, Pedal the Cause, Missouri Wildlife Rescue, Hubbard Radio, and both Parkway and Rockwood School groups to coordinate efforts for amphitheater events and multiple radio stations plus other event management groups.
Parks, Recreation and Arts now has the Citizens Committee for the Environment under its wing and we have gotten another Grant through the St. Louis County Health Department for recycling at the F quad and composting with the residents for 2019.	Continue to work and build on what CCEAC has done over the years and look at ways to partner with Bayer for a large pollinator garden /prairie along with an Eagle Scout for a pollinator bed identification project. We are also looking at options for sites to run Earth Day with the uncertainties with the Mall.
Continued to expand and improve our monthly reports to generate a better communication tool so other departments and	Consolidate our monthly report to give concise, accurate and professional

City Council can see what Parks, Recreation and Arts is working on each month.	information on what is going on in Parks, Recreation and Arts.
Worked with our Communications Specialist to put a committee together to have a better Citizens News Letter.	Improve the overall Citizens news Letter and make sure all departments have good representation in each publication and accurate and timely information goes out.
Worked with social media and in-house marketing to better get the word out on all the events and happenings we have going on.	Continue to work with each division to get material in a timely manner to promote our Parks, Recreation, Arts and CCEAC activities. Will work on building the Park, Recreation & Arts BRAND as a whole through all divisions working together.
Worked with multiple groups on enhancing our Senior Sizzlers group by providing additional events for our active seniors.	Continue to expand working with the local senior groups and organizations. Continue to work with Oasis and the other senior living centers in Chesterfield for our older adults.
Coordinated two recycling events with Chesterfield Citizens Environmental Advisory Committee and Earth Day event	Continue to work on recycling events for residents.
Became a member with the National Sports Commission and attended the NASC Symposium. Members of the Musial Awards Community Outreach Committee.	Work with local sports commission through volunteer opportunities, along with national association and connect with other sports related parks professionals in NRPA and MPRA.

<b>Quality – Provide and seek quality in each area of City services</b>	
2019 Accomplishments	2020 Goals
The Parks, Recreation and Arts Master Plan was completed and approved by Council. Staff is excited for the opportunities that the Plan provides which came from our residents.	Start working on accomplishing some of the concerns brought forward by the residents and share the overall project with Council and the residents throughout the year.
Worked on social media interaction and initiation to keep the community better informed of Parks, Recreation and Arts along with CCEAC programs, events and outreach activities.	We will continue to expand on social media and explore new and upcoming options to keep the general public informed on all media fronts. Expand usage on our Parks, Recreation and Arts App.
Worked on going after additional tournaments and users for the CVAC complex.	Expand tournaments we partner with others to run and look into running our own tournaments with soccer, volleyball and lacrosse.
Worked with professional staff to become CPRP accredited and to get professionally involved in MPRA or groups and organizations that will keep them motivated and benefit the department.	Continue to challenge staff to grow and seek CPRP accreditation along with going to CEU programs. We will continue to encourage staff to get involved and give back to MPRA and other like organizations.

Performed maintenance tasks as described in the Parks Natural Resource Plan.	Continue to adjust and improve the Parks Natural Resource Plan as needed and expand native planting areas throughout the parks system.
Updated App Events, arts and CVAC usage along with VHP information and other park information.	Continue to expand usage of the App. Incorporate senior information and CCE information on to the App
This is our seventh year of the Friends of the Parks Program, which strives to better inform residents of what Parks, Recreation, Arts and the CCEAC has to offer and how we can positively impact their lives.	Look at ways to increase numbers for Friends of the Park. Continue to expand and grow the Friends of the Park Program so we can keep all of our users and guests abreast of what we have going on in Chesterfield with our Parks, Recreation and Arts Department and CCEAC.
We hired an Aquatic Recreation Manager for the pool operations and 2019 which resulted in a more enjoyable pool experience for the residents and patrons.	We will continue to improve on the overall quality experience of the aquatic center for our residents and patrons. Providing additional programming.

<b>Activity– Providing and encouraging cultural and recreational activities</b>	
2019 Accomplishments	2020 Goals
Provided comprehensive community recreation opportunities for all age groups which included events such as Turkey Trot, St. Patrick’s Day Run, kids triathlon, older adult programs, fitness classes for seniors like river walk and water aerobics, lacrosse, ultimate frisbee, volleyball, soccer, 4th of July Celebration, swim programs, fishing class, archery programs, Summer Concert Series, orchestra and movie series, bird walks with plant identification, Senior Sizzlers, art, and conservation programs in the park, special events like Jazz Fest, KSHE car show, The Point Eat and Treat, environmental concerns and the aging population of the City of Chesterfield.	Continue to plan and implement a Comprehensive Community Parks, Recreation and Arts Program which is cost effective and maximizes existing community resources and expands the overall benefits to our Chesterfield residents and their guests. With the Master Plan completed, look at elements to expand on that have come from the residents like Fitness and Senior Programming. Look at ways to expand tournament usage at the Athletic Complex, Youth Soccer programs along with youth and adult volleyball leagues, teen events tournaments, and ticketed events at the Amphitheater.
Our Art on Loan program continues to grow with a collection of 6 sculptures currently. “The Awakening” was also very generously donated to the City by Sachs.	Improve the Creative Communities Alliance and look at ways the private sector can assist with getting more art out into the community for public viewing and appreciation.
We expanded on the Creative Communities Alliance this year and have had a good deal of success with more cities getting involved from across the St. Louis and St. Charles region. The Art on Loan Program continues to grow.	Continue to work with the other Cities in the Creative Communities Alliance and build the network to help each other bring more art opportunities across the eastern Missouri area.
Artist receptions have become very popular. We had four gallery shows at City Hall this year and the openings continue to grow.	Will continue to hang shows and expand the art shows at City Hall. Keep building on its popularity and the request for more art-activated events.

Expanded our tournament offerings to 37, up from 25 the year before. Created and developed the Chesterfield youth soccer program with participation level of 228 in its first year. Doubled the amount of summer camp participants each week to an average of 50 kids per week. Drew over 500 runners to the 2 <sup>nd</sup> Annual Shamrock Run, and created the Stars and Stripes 5K with over 400 runners.	Continue to develop new ways to bring users to the CVAC and expand on our current offerings. Increase youth soccer to over 300 participants, increase summer camp to an average of 60 kids per week, increase numbers in all of our runs, work with tournament users as well as our partners to increase tournaments and league play at CVAC, and successfully create and execute another youth run along with a yoga offering and storybook walk.
Hosted 5 adult sand volleyball leagues, 8 tournaments, home to MO Bap Women's team for practice and games, home to Parkway/Rockwood youth program, and various clinics and individual rentals.	Expand on usage of sand volleyball courts by partnering with outside organizations such as Sports Monster and other universities in town. Host at least 1 in house adult recreational tournament.
Worked with the Police on the fifth year of the Backstoppalooza fundraiser concert and renaming it to the Ed Nestor Memorial Backstoppalooza in honor of all his contributions to the event. This benefit concert has turned into one of the highlights of the summer.	Continue to increase awareness of the Backstoppalooza event and keep pushing its success.
The senior biking is still going well however the walking club has run its course. Top Golf and pickleball clinics were a big hit for 2019. Including the addition of a Golden Lunch Bunch and additional Bingos.	We will continue to expand on other programming like additional pickle ball clinics, golf, water fitness programs, etc. Expanding on our educational seminars, Bingos, local trips, etc.
Continued to encourage more active and passive recreational areas and pedestrian/bicycle travel within the Parks system (Riparian Trail, Levee Trail, River's Edge Park and Railroad Park).	Look at ways to expand more active and passive recreational areas and pedestrian/bicycle travel within the Parks system and adjoining properties such as the Big Muddy and Railroad Park.
Looked at ways to expand our Art-On-Loan Program this year.	We will work on getting all public art in the City on our app and put together a walking AP tour for the art.
Continue to expand the usage of the Chesterfield Amphitheater with new events, multiple rentals and additional ticketed events through local and regional users this year. 2019 was a record revenue year, surpassing half a million dollars. The Amphitheater has come a long way, but we are excited to keep pushing for even greater success.	Utilize the amphitheater and Central Park improvements to host additional community events. Continue to expand the marketing plan using various media streams, radio, print, websites, Facebook, Twitter and our App to promote recreation and art activities. Looking forward to hosting additional ticketed events in 2020.
Continued to improve the experience at the amphitheater for visitors, performers, and promoters to give a better experience on the ticked events.	Creating an Entertainment Plaza that will provide better customer service, traffic flow, and an overall better experience for our patrons.

Enhanced native plantings in the parks for butterfly habitats at Central Park, Eberwein Park and the CVAC. Plus we had a great Eagle Scout pollinator project over at Conway Cemetery along with a bird house project at Railroad Park.	Continue to enhance pollinator areas and Monarch Flyway Habitat. Initiate NRPA Monarch Planting Program in additional areas in our parks along with additional scout projects thought out our parks system.
Expanded native plantings around the Parks office in the beds out front and around the flag poles.	Continue to expand native planting areas to reduce the mowing and watering of grass to conserve water and staff time.
Removed voluntary trees and prepped event grounds for grading.	Development of the event grounds to host additional events east of the CVAC.
	Develop at Native tree walk at Eberwein.
	Increase honey suckle eradication throughout our parks working with the CCEAC and volunteers.

<b>Investment – Maintain and enhance property values</b>	
2019 Accomplishments	2020 Goals
Continued to promote the VHP project and market the brick program.	Work on selling of sponsor bricks for VHP and benches throughout the year for a fall installation of pavers and plaques.
Completed the installation of the six sand volleyball courts.	Install two new baseball/softball fields on A fields and 4 new synthetic infields on F.
Kept up with major field usage and changing field usage with the loss of football.	Will refocus on the preventive maintenance of the fields and get a better schedule put together early in the year based on projected usage.
Worked with Public Works to add concrete at the CVAC for better overall complex usage.	Continue to work with Public Works to expand concrete as needed for complex as funds come available.
Worked on water retention basins for better drainage including taking over the basins on Schoettler Road from public works.	Continue to improve water retention areas, cleaning out and replanting as needed.
Continues to work on obtaining a Park and green space in Ward 3.	Work on bringing the Ameren trail closer to implementation by working with subdivision trustees and Ameren in wards 3 & 4.

<b>Security – Ensure a responsible and secure environment</b>	
2019 Accomplishments	2020 Goals
Worked closely with Police to put on an active shooter-training program for new staff prior to the summer rush of activities, programs and special events.	Will invite Police to go over the active shooter program with full-timers and part-timers prior to the spring 2019 season.
Police Department has park monitoring program in place to spend more time at the CVAC, amphitheater, pool and other parks	Will work with police to have a more proactive focus this year on events at the CVAC.



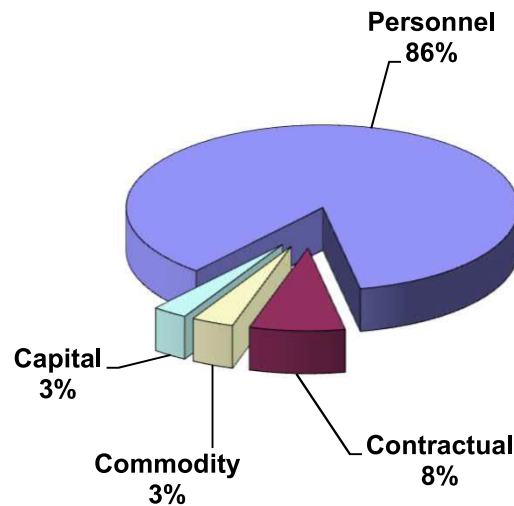
during regular hours of operation. Had body wand scanning at several ticketed events this summer at the AMP.	
Increased security personnel for every event and optimized bag and cooler searches.	Continue to review and update practices and procedures that cover the events throughout our Parks system with Police and Security team.

<i>Statement of Budgeted Revenues and Expenditures - Public Safety Tax Fund</i>			
	2018 ACTUAL	2019 PROJECTED	2020 BUDGET
<b>REVENUES:</b>			
Sales Tax	\$2,957,425	\$2,639,884	\$2,670,500
Intergovernmental	\$559,393	\$569,670	\$550,310
Charges for Services	\$454,843	\$484,606	\$440,137
Court Receipts	\$0	\$2,808	\$0
Transfer from GF	\$7,010,701	7,546,351	\$7,891,624
<b>TOTAL REVENUE</b>	<b>\$10,982,362</b>	<b>\$11,243,636</b>	<b>\$11,552,571</b>
<b>EXPENDITURES</b>			
Police	\$10,626,587	\$10,935,019	\$11,221,571
Capital Items	\$355,775	\$308,617	\$331,000
<b>TOTAL EXPENDITURES</b>	<b>\$10,982,362</b>	<b>\$11,243,636</b>	<b>\$11,552,571</b>

## POLICE APPROPRIATIONS

Division	Personnel	Contractual	Commodity	Capital	Div Total
Police	\$9,917,549	\$904,757	\$399,265	\$331,000	\$11,552,571

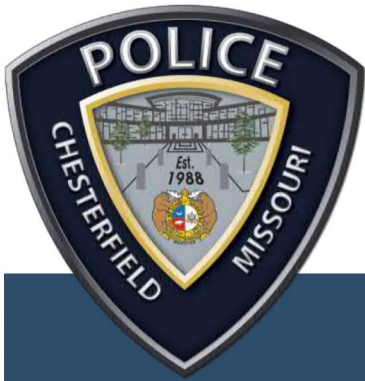
**By Element:**



## Police Personnel Requirements

Fiscal Year	Actual 2017	Actual 2018	Actual 2019	Adopted 2020	% Change '19 to '20
Police	103	104	105	105	0%

The Police Department of the City is responsible for the security and protections of the citizens of Chesterfield and all those who work and travel within its borders



# CHESTERFIELD POLICE DEPARTMENT

## 2019 ANNUAL REPORT





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The following report represents the work performed by the  
Chesterfield Police Department in 2019.

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The Chesterfield Police Department celebrated its 30th anniversary in 2019 with commemorative badges. The badges were authorized by the Department, but purchased by individual Officers.

## DEPARTMENT WIDE STATISTICS

Events	Monthly Totals
Radio Assignments	59009
CARE Reports	2758
Custodial Arrests	1143
Summons Issued in Lieu of Arrest	4946
DWI	131
Traffic Citations	7299
Warnings	9820
Total Crashes	1594
Fatality Crashes	1
Injury Crashes	323
Property Damage Crashes	1270
Citizen Fingerprints	525

The Chesterfield Police Department routinely tracks deer related incidents including deer and vehicle collisions, as well as tagging deer carcasses when located on roadways to better evaluate their impact on the safety of the community.

TOTAL DEER INCIDENTS	Incident Type	2019
	Vehicle Collisions	47
	Other/Animal Destruction	18
	Carcass Tags	35
	Total	100
	Total Deer Harvested	75

## BUREAU OF UNIFORMED PATROL

The Bureau of Uniformed Patrol is the largest bureau of the department, consisting of three Lieutenants, six Sergeants and thirty-six Police Officers. These officers provide a visible, uniformed presence within the community, 24 hours per day, 365 days per year. The bureau is responsible for responding to all calls for service; to include crimes in progress, crimes discovered, alarms sounding, traffic crashes and hazards, emotionally disturbed persons, and a myriad of other requests for service. In addition, officers perform preventative patrols of neighborhoods, businesses and parks to detect and deter criminal activity, as well as routinely conducting traffic enforcement to improve traffic safety. Several officers assigned to the bureau are cross trained as Crime Scene Officers whose responsibility is seize evidence and process crime scenes for forensic evidence. A number of Chesterfield officers have received extensive training to be certified as Crisis Intervention Team officers, which allows them to provide acute and follow-up support to those experiencing a mental health crisis.

Calls For Service	30177
Self-Initiated	16463
Open Door Reports	223
Open Garage Door Notifications	2075
Crime Scene Supplements Entered	425
Field Interview Reports Entered	68





## TRAFFIC ENFORCEMENT UNIT

The Bureau of Traffic Enforcement is responsible for the safety of Chesterfield's residents and visitors as they travel throughout the 244 miles of traffic-ways that wind throughout the 32 square miles of Chesterfield. Additionally, the Unit is charged with coordinating enforcement, safety and security for all special events, such as the annual Independence Day celebration, various runs, and other events held within the City. The Traffic Unit maintains primary responsibility for directed traffic enforcement, accident investigation and special event traffic management throughout the City of Chesterfield.



Traffic Unit Officers Todd Lantz, Matt Adams and Greg Rupp were recognized by MADD “Mother’s Against Drunk Driving” for their DWI enforcement work throughout the past year. Officers Lantz, Adams and Rupp’s efforts resulted in a total of 46 DWI arrests in 2019.

- ⇒ The Traffic Unit conducted five DWI saturation grants in the months of April, May, July, August and November resulting in 14 total DWI arrests.
- ⇒ Traffic Officers processed three reconstructions in 2019. In March, the Traffic unit assisted the Detective Bureau in a homicide involving a vehicle. In June, Officers worked a head on vehicle crash resulting in serious physical injury. In September, Officers worked a vehicle crash which resulted in a fatality.
- ⇒ The Traffic Unit provided traffic control for various community events including Blossom Run, the City’s 4th of July event, Pumpkin Run, Turkey Trot, Pedal the Cause, Spirit of St. Louis Air Show, Chamber of Commerce Concerts in the Park, Chanukah Menorah Car Parade and the holidays at United Hebrew.

## TOP CRASH/ TICKET INTERSECTIONS

### TOP CRASH LOCATIONS

I-64 East of CHF Parkway to Eastern City Limits	81
I-64 between Chesterfield Parkway West and Boones Crossing	74
I-64 between Chesterfield Parkway East and Chesterfield Parkway West	43
Olive and 141	39
Long and Chesterfield Airport Road	34
Boones Crossing and I-64 ramp	31
Total I-64 Accidents	254

### TOP TICKET LOCATIONS

I-64 and Boones Crossing	402
141 and Olive	382
I-64 and Timberlake Manor Parkway	249
I-64 and Chesterfield Parkway West	230
I-64 and Long	152
Clarkson and Baxter	137
Olive and Woods Mill	133

## SPECIAL ENFORCEMENT UNIT

The Special Enforcement Unit is responsible for handling all calls for service and providing a high level of uniformed visibility in all of the City's parks, trails and the four primary retail centers within the City Limits of Chesterfield.

Warrants Issued	107
Property Recovered	\$121,543
Park Patrol Hours	1222

Arrests	238
Felony Charges	96
Misdemeanor Charges	269

### SUSPICIOUS ACTIVITY/ OFFICER INVOLVED SHOOTING

Officers responded to Chesterfield Outlet mall for a report of suspicious persons who were attempting to steal merchandise. Upon arrival, officers observed three of the four subjects entering a car parked in the parking lot, which was reported as stolen. The driver of the vehicle refused officer's commands to stop and struck an officer while attempting to flee. The driver still refused to stop, at which time the officer fired shots in defense of himself and others at the scene. The driver was struck and died as a result of his injuries. The three other subjects were taken into custody. The incident was turned over to the St. Louis County Police Department and remains under investigation.

### FRAUD. CREDIT CARDS

Two subjects from Indianapolis purchased multiple gift cards fraudulently from Sam's Club with stolen identities. They were arrested outside of the store. A search of the suspects and their vehicle yielded over \$10,000 worth of fraudulently purchased gift cards. The US Postal Inspector's office has taken over the investigation and federal indictments were issued.

### LARCENY

Officers responded to a larceny at the Chesterfield Outlets. Four suspects fled, driving on the levy, in a stolen truck from Clayton and were apprehended. The driver of the stolen truck was arrested for Tampering 1<sup>st</sup> and warrants were issued. The three passengers were referred to Municipal Court for misdemeanor charges.

### LARCENY/ VEHICLE CRASH

A 29 year old subject from Troy stole items from Walmart and got into his vehicle, also occupied by a 25 year old from Winfield. Officers attempted to stop the vehicle but it fled at a high rate of speed. The vehicle was later involved in two traffic accidents near Timberlake Manor Parkway and the two subjects eventually abandoned the vehicle and fled on foot. A search was conducted utilizing the police helicopter and K-9, but the suspects eluded capture until later in the evening where Officers found them on foot in a nearby subdivision. Both subjects were arrested.



## SPECIAL ENFORCEMENT UNIT

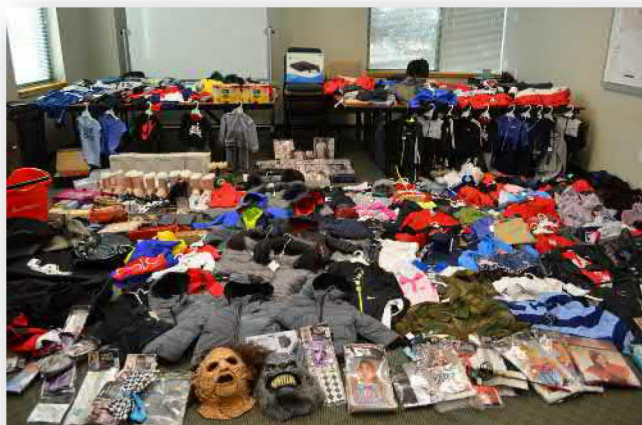
### SKIMMING DEVICES

Three Cuban nationals from Houston, TX were involved in a theft of sunglasses from Sunglass Hut. Incident to arrest, it was revealed the subjects were in possession of fraudulent credit cards, skimming devices and thousands of dollars in cash and stolen property. It was also revealed these subjects were involved in placing skimming devices in gas pumps in Hazelwood. The case has been forwarded to the US Secret Service. See below for recovered property, seized money and skimmers.



### RECOVERED STOLEN PROPERTY

SEU Officers coordinated with ATF and Illinois State Police who assisted in the execution of a search warrant in Cahokia, Illinois. This was the residence of a known shoplifter who was also associated with other subjects involved in drugs and guns. The search revealed over \$16,000 in known stolen merchandise and several thousand more dollars of merchandise believed to be stolen. The basement of the home was set up like a boutique where the suspect would sell her items and post her merchandise on social media. The shoplifter and two other subjects were arrested during the raid. Investigation is ongoing.



# CLARKSON VALLEY

On July 1, 2017 the department entered into a contractual agreement with the neighboring City of Clarkson Valley to provide comprehensive police services; 24-hour uniform patrols, traffic enforcement, response to calls for service, court and meeting security and community engagement programs.

Police Activity Report			
Radio Calls	670	Self-Initiated	1975
Reports			
Crime/Incident Reports	73	Alarms	78
Open Door	16	Open Garage Door Notifications	325
Crash Reports			
Injury	7	Non-Injury	25
Traffic Enforcement			
Moving	488	Non-Moving	270
Warnings	185	Parking Violations	7
Total (Tickets & Warnings)		949	
Arrests			
Felony	1	Misdemeanor	5
Fugitive	8	Summons Issued	12

- ⇒ The Chesterfield Police Department participated in numerous neighborhood meetings in the City of Clarkson Valley.
- ⇒ The City of Clarkson Valley participated in two drug take back events in 2019. These events collected 75 pounds of old and unused medication which were properly disposed of.



## BUREAU OF CRIMINAL INVESTIGATIONS

The Bureau of Criminal Investigations is responsible for the follow-up investigation of all active offenses. The Bureau has one detective assigned to all juvenile cases and one detective detached to the St. Louis County Drug Task Force. The Unit is also responsible for major crime scene management, electronic forensic examinations, intelligence information management and personnel background investigations.

Active Cases Assigned	642
Follow-Up Phone Call	181
Cases Cleared	115
Arrests	39
Summons Issued	24
Warrants Issued	87
Family Court Referrals	57
Recovered Property	\$565,691
Initial Background Interview Reports Completed	47
Comprehensive Background Interview Reports Completed	13



## BUREAU OF CRIMINAL INVESTIGATIONS

### ASSAULT 1ST

A detective identified the suspect responsible for an assault, which resulted in the victim losing permanent vision in his left eye. The suspect broke out the victim's vehicle's window with a gravel rake and assaulted the victim as he called 911. Subject was arrested and warrants were obtained.

### PROMOTING CHILD PORNOGRAPHY

A Detective has been working a joint investigation with Ballwin PD and obtained warrants against a 17 year old Ballwin resident for charges related to the promotion of child pornography. The suspect extorted pornographic images from a 15 year old Chesterfield resident and sent them to a minor victim in Ballwin.

### HOMICIDE

A 37 year old intoxicated suspect from Arkansas intentionally struck and killed her boyfriend with her vehicle following a verbal altercation. Murder 2nd charges were issued with a \$500,000 bond.

### ARSON

Detectives arrested and obtained warrants on a 19 year old suspect who set fire to his parent's home after having his phone and electronics taken away.

### DISTRIBUTING MORPHINE

A 23 year old acquaintance of a victim in an overdose case from 2015 pled guilty to distributing morphine resulting in a death and received 15 years in federal prison.

### BANK ROBBERY

A bank robbery was dispatched at Montgomery Bank on Olive Blvd. Four detectives assisted in the evidence collection and the apprehension, interview and confession of the suspect. The suspect was arrested approximately an hour after the incident. Robbery 1st warrants were issued with a \$20,000 bond.

### ROBBERY

Detectives worked a robbery investigation in which four suspects were identified and three have been arrested. Suspects entered the home and at gun-point, stole high end clothing items and looked for cash.

### HOMICIDE

A 59 year old Wildwood resident assaulted his estranged wife with a blunt object then shot and killed her at the residence of their mutual daughter. The suspect went back to his Wildwood residence where he committed suicide and arson.



## COMMUNITY AFFAIRS

The Community Affairs Unit is responsible for all crime prevention, police community relations and youth-based programs and initiatives. The unit's programs include the DARE program, Safety Town, COPPS, code enforcement, citizen fingerprinting, speaker's bureau, Neighborhood Watch, child car seat installation program and coordinating the citizen police academy. The Department's Volunteers in Policing (VIP) program and the Chesterfield Police Explorer Post are also housed within the Community Affairs Unit.

Station Tours	12
Car Seat Installations	109
Court Security dates	33
City Council Security dates	21
Community events, presentations and meetings	108

- ⇒ In an effort to increase awareness and reduce vehicle break-ins, the Chesterfield Police Department offered informational signs to subdivision trustees. These “Lock it or Lose it” signs are placed in participating subdivisions, as well in the City’s parks and retail sectors (see sign below).
- ⇒ Four sessions of Safety Town representing 100 participants took place at Chesterfield Elementary School in 2019. Safety Town is a nationally recognized preschool safety program which teaches 4, 5 and 6 year-olds about a wide variety of safety issues including bicycle safety, water safety, school bus safety and stranger danger.
- ⇒ In 2019, CPD had 12 VIPS (Volunteers in Police Service). This is a versatile group who volunteer their time to assist the Police Department with various duties including park patrols, citizen and child fingerprinting, residential vacation inspections, traffic control, participate in National Night Out and serve as ambassadors for the City of Chesterfield.
- ⇒ The Chesterfield Police had eight Explorers in the Explorer Program which provides young adults who may be interested in a career in law enforcement with a comprehensive program of training, competition, service and practical experiences. The program is taught by experienced police officers within the Chesterfield Police Department.
- ⇒ The Community Affairs Unit hosted four drug take back events in 2019. These events collected a total of 809.6 pounds of unused and expired medication.



## SPECIAL EVENTS



The Department hosted its first Opioid Summit on February 27, 2019 at Chesterfield City Hall. The event was attended by approximately 125 vendors and attendees. The intent of this event is to slow down and stop the heroin epidemic by providing education, enforcement and assistance in order to reduce access to heroin and expand treatment.

The Chesterfield Police Department hosted their first Backstoppalooza Car Show on Saturday, May 18th at the St. Louis Premium Outlet Mall. The well-attended event raised over \$5,000 to support Backstoppers Inc. A total of 88 cars entered the event and approximately 40 trophies were awarded to participants. Local police and fire departments participated with displays of various first responder vehicles, helicopters and K9 units.



Over 4000 people enjoyed the sounds of the Dogs of Society, The Ultimate Elton John Tribute band, on August 24<sup>th</sup> at the Chesterfield Police Department's Backstoppalooza concert to benefit Backstoppers. This annual concert, now in our 7<sup>th</sup> year, raised over \$60,000, thanks to our nearly 25 private and corporate sponsors. To date, the Backstoppalooza benefit concert has raised nearly \$350,000 for Backstoppers! The concert was officially renamed "The Ed Nestor Memorial Backstoppalooza" in honor of Captain Ed Nestor who dreamed up the idea of this fundraiser in 2013. Unfortunately, Ed lost his battle to pancreatic cancer this past January, but his commitment to Backstoppers will live on for years to come with this annual concert.



## SPECIAL EVENTS



On the evening of October 1st, CPD celebrated the 36th annual National Night Out. Our Community Affairs Unit hosted a community-wide event at the Chesterfield Amphitheater., in partnership with the Monarch Fire Protection District and the Chesterfield Parks & Recreation Department, for that evening. The event had informational booths, vendors, police and fire vehicles for the kids, food trucks, live music and games.

Chesterfield Police Department hosted their first annual “Trunk or Treat” on Friday, October 25th. Officers handed out candy and gave station tours to trick or treaters.



The Chesterfield Police Department participated in their first “No Shave November” this month. The Department raised \$2,600 in donations to Friends of Kids with Cancer.

## SCHOOL RESOURCE OFFICERS

The School Resource Unit serves as resources and department liaisons at nineteen public and private schools located in Chesterfield and Clarkson Valley. The agency has ten full time officers assigned to the program. Six of the School Resource Officers (SROs) are individually assigned to the three public high schools and three public middle schools located in the two cities. The high school and middle school SRO programs are partially funded by the Parkway School District and the Rockwood School District representing one of the department's many successful community partnerships. In recent years, the department has added four additional officers to the unit that serve a similar role in the City's elementary schools, the Elementary SRO program (ESRO).

### Elementary School Resource Officer Activity

Hours Spent in School	4164
Hours of Classroom Instruction and Presentation	103
School Events Attended	253
Meetings Attended with Admin. And Staff	132
Community Events, Meetings and Presentations	108

### SCHOOL RESOURCE OFFICER ASSIGNMENTS

School	Assigned SRO	School	Assigned SRO
Parkway Central High School	Officer Layton	Parkway West Middle School	Officer Queen
Parkway Central Middle School	Officer Cordia	Crestview Middle School	Officer Budd
Parkway West High School	Officer Hernandez	Marquette High School	Officer Aspinall
Wild Horse Elementary	Officer Smajlovic	Missouri Torah High School	Officer Borwaski
Ascension School	Officer Smajlovic	River Bend Elementary	Officer Borwaski
Barat Academy	Officer Smajlovic	Highcroft Ridge Elementary	Officer Borwaski
Logan University	Officer Smajlovic	Incarnate Word School	Officer Borwaski
Chesterfield Elementary	Officer Putnam	Green Trails Elementary	Officer Kaatmann
Chesterfield Day School	Officer Putnam	Montessori Academy	Officer Kaatmann
Kehrs Mill Elementary	Officer Putnam	Shenandoah Valley Elementary	Officer Kaatmann

## CODE ENFORCEMENT

The Code Enforcement Unit is responsible for responding to complaints of nuisance violations, housing code violation and other quality of life issues that affect members of our community. The department's one Code Enforcement Inspector works closely with offending property owners to abate the violation(s); however, legal remedies will be sought when those efforts fail. As noted in the table below, this unit is able to resolve the vast majority of violations without the need to resort to involve the courts.

Number of Complaints	480
Letters Sent	416
Abated	297
Cases Forwarded	6
No Violation	64
Hearings	4
Summons Issued	25
Community Inquiries	378





## RECORDS AND PROPERTY

The Bureau of Records and Property is responsible for record storage and release, the proper storage of evidence and property, fleet maintenance and administration of the department's in-car and body worn camera program.

New Cases Entered Into Computer Based Evidence Tracking System	1255	
Items of Evidence Logged	3599	
Bonds Processed	345	totaling \$82,378.07
Including Bonds Processed for Other Agencies	106	totaling \$32,871.06
Police Reports Released	2182	



Officers conducting an unannounced evidence inspection.

## TRAINING

The Personnel and Training Unit directly assists the agency and the Police Personnel Board in the recruitment, hiring, and promotion of police department personnel, as well as the continuing education and training of the existing members of the agency. A member of the unit, a uniformed patrol officer, is currently detached to the St. Louis County and Municipal Police Academy where he serves as an academy instructor.

Hours of In-service Training	2856
Hours of Academy Sponsored Training	1737
Hours of Other Training	1364
Hours of Police Legal Science online computer training	1248

### TRAINING HIGHLIGHTS

- ⇒ Each officer is required to attend four in-service training dates per year, which are developed and coordinated by the Training Unit. Some of this training included; firearms qualification and skill development; TASER and Pepper Spray re-certification; Defensive Tactics, to include de-escalation techniques; and officer well-being. In February, March and April, Officers completed VirTra training, a firearms simulator which focuses on de-escalation and judgmental use of force.
- ⇒ First quarter training consisted of table-top exercises with six different schools and churches, fire department personnel and St. Louis County Police dispatchers. Each exercise simulated an active shooter incident to assess the response capabilities of each participating entity. All Chesterfield Officers participated in active shooter scenarios in which the department is utilized several off site venues that promote realistic affects for active shooter scenarios through partnerships with the Missouri Torah Institute and the First Baptist Church of Chesterfield.
- ⇒ Four Chesterfield Officers attended the Airborne Public Safety Association's 18-hour Remote Pilot-In-Command Course. This course provided a review of the Federal Aviation Administrative Regulations for the remote pilot certification process. All four Officers passed the FAA Pilot's Exam and are now certified pilots for small unmanned aircraft systems (drones).
- ⇒ Twenty-five supervisors and officers were trained to deploy a less-lethal bean bag weapon, which provides another less-lethal alternative to officers when attempting resolve volatile situations.





## INTERNAL AFFAIRS AND COMPLAINT INFORMATION

### INTERNAL AFFAIRS AND COMPLAINT INVESTIGATIONS 2017-2019

External	2017	2018	2019
Citizen Complaint	2	3	1
Sustained	0	1	1
Not Sustained	0	0	0
Unfounded	2	1	0
Exonerated	0	1	0
Awards/Commendations	7	4	6
Internal	2017	2018	2019
Directed Complaint	10	1	4
Sustained	10	1	4
Not Sustained	0	0	0
Unfounded	0	0	0
Exonerated	0	0	0
Awards/Commendations	9	9	10

### DISCIPLINARY ACTION ADMINISTERED DURING 2019:

Terminations	0	Letters of Reprimand	1
Suspensions	2 (1 day each)	Supervisory Counseling	2

## PERSONNEL, PROMOTIONS AND AWARDS

The Chesterfield Police Department processed 247 applications for Police Officer in 2019. The Department hired and trained seven new Police Officers.

Lieutenant Dunn was promoted to the rank of Captain on March 4th.



Officer Kitrel was awarded the “Life Saving Award” by the Chief of Police on March 12th.



Officers Branson, McBride and Lantz were awarded the “Life Saving Award” by the Chief of Police on March 15th.



Officer Hrivnak was the recipient of the City of Chesterfield’s “Employee Recognition Award” on April 18th.



Sergeant Connelly was promoted to the rank of Lieutenant on April 22nd.



Officer Ryffel was recognized for his work as our Police Accreditation Manager on May 24th.



Officer Pousson was acknowledged for his 30 years of service on May 30th.

Sergeant Deckard was recognized for his 30 years in law enforcement on June 28th.

## PROMOTIONS AND AWARDS

Officer Aspinall was presented with a Certificate of Service for his 20 years of service on July 8th.



Officer Hernandez and Aspinall and Detectives Broeker and Palozola were presented with the Chesterfield Police “Certificate of Recognition” on August 12th for their investigation and apprehension of a bank robbery suspect.

Lieutenant Lehman was honored for 35 years in law enforcement on September 5th.

Sergeant Weiss was honored for 40 years in law enforcement on September 9th.



Sergeant Koebbe was presented with the City of Chesterfield’s “Employee Recognition Award” on September 26th.

Detective Muench was awarded a congratulatory letter from the Chesterfield Police Personnel Board Chairman regarding the successful defense of his doctoral dissertation on October 26th.



Officer Queen was awarded the “Life Saving Award” by the Chief of Police on November 19th.



Officers Lantz, Hesser, Saffa, Thompson, Bromwich, Pollman, Schlemmer and Schreiber were appointed as Field Training Instructors on December 4th.



Lieutenant Connelly was honored for 40 years in law enforcement on December 3rd.

## **CAPITAL PROJECT FUNDS FUND SUMMARY**

The City of Chesterfield utilizes capital project funds to account for the acquisition and construction of major capital items. These funds represent the vast majority of all capital projects in the City. Projects are determined based on resident feedback and careful deliberation by the City Council. The City believes all approved projects will enhance the quality of life in the City.

As with all large projects, money will be needed for up-keep of these enhancements in the future. The City has planned for these future expenditures and believes the dedicated sales tax monies provided by the Capital Improvement Sales Tax Fund and Parks Sales Tax Fund will be sufficient to cover the up-keep in future years. Furthermore, the City does not anticipate using the operating budget of the General Fund to maintain any of these projects.

The Capital Project Funds are discussed below:

The **Chesterfield Valley Special Allocation Fund** is focused on completing infrastructure and transportation projects in the Chesterfield Valley as well as Levee Match projects and miscellaneous legal expenses. In 2017, the City intends to spend the remaining funds on completing infrastructure projects in the Chesterfield Valley.

The **Parks Construction Phase II Fund – Series 2009B** is used to account for financial resources from the 2009B Parks Bonds (subsequently refinanced with the 2014 Certificates of Participation) issue as well as transfers in from the Parks Sales Tax Fund. These funds were designated to assist in the completion of the projects listed below:

- Development of trails, amphitheater, streams, and open space at Central Park.
- Development of four baseball/softball fields, parking, concession stand, and concession stand upgrades at the Chesterfield Valley Athletic Project.
- Development of the Riparian Corridor Trail.
- Continue partnership with the Great Rivers Greenway District to complete additional phases of the Monarch-Chesterfield Levee Trail.

During 2016, the City allocated the remaining Parks Construction funds to concession stand upgrades.

<b>Combined Statement of Budgeted Revenues and Expenditures - Chesterfield Valley Special Allocation Fund</b>			
	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 387,925	\$ 384,814	\$ 350,290
<b>REVENUES:</b>			
Intergovernmental	-	-	-
Other Revenues	54,738	81,658	150,000
<b>TOTAL REVENUE</b>	54,738	81,658	150,000
<b>EXPENDITURES</b>			
Public Works	57,850	116,182	150,000
<b>TOTAL EXPENDITURES</b>	57,850	116,182	150,000
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	-	-	-
<b>FUND BALANCE, DECEMBER 31</b>	\$ 384,814	\$ 350,290	\$ 350,290

This is money that was set-aside in prior years and has significant restrictions on its usage. The funds have primarily been used for wetland mitigation.

<b>Combined Statement of Budgeted Revenues and Expenditures - Parks Construction Phase II 2009B Fund</b>				<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$	-	\$	-	\$	-
<b>REVENUES:</b>						
Other Revenues		-		-		-
<b>TOTAL REVENUE</b>		-		-		-
<b>TOTAL AVAILABLE FUNDS</b>		-		-		-
<b>EXPENDITURES</b>						
Parks		-		-		-
<b>TOTAL EXPENDITURES</b>		-		-		-
<b>TRANSFERS TO/FROM OTHER FUNDS</b>		-		-		-
<p>These funds are related to parks phase II and were fully expended during 2016.</p>						

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## BONDED DEBT SCHEDULE

The City of Chesterfield, Missouri's general long-term debt includes General Obligation Bonds and Certificates of Participation. This overview describes each type of debt, provides a picture of the City's indebtedness and discusses policies for new debt. The total debt to maturity outstanding as of December 31, 2019 is as shown below.

Year	General Obligation Bonds		Certificates of Participation		Totals
	Principal	Interest	Principal	Interest	
2020	-	-	3,855,000	947,054	4,802,054
2021	-	-	3,925,000	772,854	4,697,854
2022	-	-	3,715,000	606,378	4,321,378
2023	-	-	2,910,000	464,028	3,374,028
2024	-	-	3,110,000	336,128	3,446,128
2025	-	-	3,280,000	245,928	3,525,928
2026	-	-	785,000	147,528	932,528
2027	-	-	810,000	123,978	933,978
2028	-	-	835,000	101,673	936,673
2029	-	-	890,000	78,275	968,275
2030	-	-	915,000	49,350	964,350
2031	-	-	730,000	21,900	751,900
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,760,000</u>	<u>\$ 3,895,070</u>	<u>\$ 29,655,070</u>

**General Obligation Bonds** are composed of R&S I & II bonds which were issued for road and sewer construction and funded by the Capital Improvement Sales Tax. The City also issued GO Bonds to purchase Central Park which were funded by a property tax. The City's final assessment of this property tax was in 2014 and the Parks GO Bonds were completely paid off in 2015 via forward funding from the General Fund. The Parks 1998 Debt Service Fund continues to collect delinquent property taxes which are used to pay back the General Fund loan.

**Certificates of Participation** are composed of debt for the building of the City Hall and Proposition "P". Both public works and city hall are funded from the general fund, while Prop. "P" bonds are funded through the Parks sales tax.

## **General Obligation Bonds**

**Definition** - General obligation bonds are backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

**Debt Limitations** - Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property.

**Existing Debt** - The City's outstanding general obligation debt as of December 31, 2019 was \$0 for 2015 street and sidewalk refunding bonds. The debt service schedule is shown on the following pages.

**Debt Burden** - Chesterfield's outstanding general obligation debt is well within statutory limits. Based on the City's 2019 assessed valuation of \$2,228,332,739 the City's legal debt margin is \$222,833,274. The City reviews each potential issue of debt either in-house or through an independent financial advisor on a case-by-case basis.

**Bond Rating** – Chesterfield's general obligation bonds have an Aaa rating from Moody's Investors Services.

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**General Obligation Bonds, Series 2015 (Refunding of R&S I and R&S II)**  
**DEBT SERVICE SCHEDULE**  
**\$7,340,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
	\$ -		\$ -	\$ -	-

Paid off in 2019

## **Certificates of Participation**

**Definition** - Certificates of Participation are securities that represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

**Debt Limitations** - There are no statutory limits on Certificates of Participation. These obligations are not considered debt under state law and are subject to annual appropriations by the Mayor and City Council.

**Existing Debt** - The City issued \$17,565,000 in Certificates of Participation to fund the

acquisition of land and the construction of City Hall on April 15, 2000. The City did a current refunding of this debt on August 30, 2004 in order to take advantage of the low interest rate environment. The City's outstanding debt related to the issue as of December 31, 2019 was \$3,900,000.

On January 27, 2005, the City issued \$25,710,000 in Certificates of Participation to fund acquisition of park land and parks improvements. The City did a current refunding of this debt in November 2013 in order to take advantage of the low interest rate environment. The City's outstanding debt related to the issue as of December 31, 2019 was \$12,605,000.

In 2008, the City issued \$4,720,000 in Certificates of Participation to fund parks construction phase II. The City did a partial refunding of this debt in 2016 in order to take advantage of the low interest rate environment. The City's outstanding debt related to the issue as of December 31, 2019 was \$2,795,000.

In 2009, the City issued \$4,550,000 in Certificates of Participation to fund parks construction phase II. In 2009, the City issued \$5,695,000 in Build America Bonds to fund parks construction phase II. The City concurrently refunded these debt issuances in September 2014 in order to take advantage of the low interest rate environment. The City's outstanding debt related to the issue as of December 31, 2019 was \$6,460,000.

**Debt Burden** - As noted above, there is no statutory limitations for Certificates of Participation. As is the case with general obligation bonds, the City reviews each potential issue of debt either in-house or through an independent financial advisor on a case-by-case basis.

**Bond Rating** – Chesterfield's Certificates of Participation have an Aa1 rating from Moody's Investors Services.

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**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Certificates of Participation, Series 2004 (City Hall)**  
**DEBT SERVICE SCHEDULE**  
**\$15,820,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
2/15/2020	1,500,000	5.00%	97,500	1,597,500	
8/15/2020			60,000	60,000	1,657,500
2/15/2021	1,400,000	5.00%	60,000	1,460,000	
8/15/2021			25,000	25,000	1,485,000
2/15/2022	1,000,000	5.00%	25,000	1,025,000	
	<u>\$ 3,900,000</u>		<u>\$ 267,500</u>	<u>\$ 4,167,500</u>	

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Certificates of Participation, Series 2013 (Refunding of 2005 Parks)**  
**DEBT SERVICE SCHEDULE**  
**\$20,360,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
6/1/2020			264,688	264,688	
12/1/2020	1,695,000	5.00%	264,688	1,959,688	2,224,376
6/1/2021			222,313	222,313	
12/1/2021	1,850,000	**	222,313	2,072,313	2,294,626
6/1/2022			177,750	177,750	
12/1/2022	2,005,000	5.00%	177,750	2,182,750	2,360,500
6/1/2023			127,625	127,625	
12/1/2023	2,180,000	5.00%	127,625	2,307,625	2,435,250
6/1/2024			73,125	73,125	
12/1/2024	2,365,000	3.00%	73,125	2,438,125	2,511,250
6/1/2025			37,650	37,650	
12/1/2025	2,510,000	3.00%	37,650	2,547,650	2,585,300
	<u>\$ 12,605,000</u>		<u>\$ 1,806,302</u>	<u>\$ 14,411,302</u>	

\*\* Principal of \$225,000 has a 3.50% coupon and principal of \$1,625,000 has a 5.00% coupon.

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Certificates of Participation, Series 2008 (Parks Phase II)**  
**DEBT SERVICE SCHEDULE**  
**\$4,720,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	

Paid off in 2019

**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Refunding Certificates of Participation, Series 2014**  
**DEBT SERVICE SCHEDULE**  
**\$8,600,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
6/1/2020			99,225	99,225	
12/1/2020	375,000	3.00%	99,225	474,225	573,450
6/1/2021			93,600	93,600	
12/1/2021	385,000	3.00%	93,600	478,600	572,200
6/1/2022			87,825	87,825	
12/1/2022	410,000	3.00%	87,825	497,825	585,650
6/1/2023			81,675	81,675	
12/1/2023	430,000	3.00%	81,675	511,675	593,350
6/1/2024			75,225	75,225	
12/1/2024	435,000	3.00%	75,225	510,225	585,450
6/1/2025			68,700	68,700	
12/1/2025	455,000	3.00%	68,700	523,700	592,400
6/1/2026			61,875	61,875	
12/1/2026	465,000	3.00%	61,875	526,875	588,750
6/1/2027			54,900	54,900	
12/1/2027	475,000	3.25%	54,900	529,900	584,800
6/1/2028			47,181	47,181	
12/1/2028	495,000	3.25%	47,181	542,181	589,363
6/1/2029			39,138	39,138	
12/1/2029	890,000	3.25%	39,138	929,138	968,275
6/1/2030			24,675	24,675	
12/1/2030	915,000	3.00%	24,675	939,675	964,350
6/1/2031			10,950	10,950	
12/1/2031	730,000	3.00%	10,950	740,950	751,900
	<u>\$ 6,460,000</u>		<u>\$ 1,489,938</u>	<u>\$ 7,949,938</u>	



**CITY OF CHESTERFIELD, ST. LOUIS COUNTY, MISSOURI**  
**Refunding Certificates of Participation, Series 2016 (Parks Phase II) - Partial Refunding of 08 Parks**  
**DEBT SERVICE SCHEDULE**  
**\$3,000,000**

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Period Total</u>	<u>Fiscal Total</u>
6/1/2020			30,864	30,864	
12/1/2020	285,000	2.00%	30,864	315,864	346,728
6/1/2021			28,014	28,014	
12/1/2021	290,000	2.00%	28,014	318,014	346,028
6/1/2022			25,114	25,114	
12/1/2022	300,000	1.60%	25,114	325,114	350,228
6/1/2023			22,714	22,714	
12/1/2023	300,000	2.00%	22,714	322,714	345,428
6/1/2024			19,714	19,714	
12/1/2024	310,000	2.00%	19,714	329,714	349,428
6/1/2025			16,614	16,614	
12/1/2025	315,000	3.00%	16,614	331,614	348,228
6/1/2026			11,889	11,889	
12/1/2026	320,000	3.00%	11,889	331,889	343,778
6/1/2027			7,089	7,089	
12/1/2027	335,000	2.05%	7,089	342,089	349,178
6/1/2028			3,655	3,655	
12/1/2028	340,000	2.15%	3,655	343,655	347,310
	<u>\$ 2,795,000</u>		<u>\$ 331,330</u>	<u>\$ 3,126,330</u>	

<b>Combined Statement of Budgeted Revenues and Expenditures - Parks Construction Phase II 2009B Fund</b>				<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$	-	\$	-	\$	-
<b>REVENUES:</b>						
Other Revenues		-		-		-
<b>TOTAL REVENUE</b>		-		-		-
<b>TOTAL AVAILABLE FUNDS</b>		-		-		-
<b>EXPENDITURES</b>						
Parks		-		-		-
<b>TOTAL EXPENDITURES</b>		-		-		-
<b>TRANSFERS TO/FROM OTHER FUNDS</b>		-		-		-
<p>These funds are related to parks phase II and were fully expended during 2016.</p>						

<b>Combined Statement of Budgeted Revenues and Expenditures - Parks 1998 Debt Service Fund</b>			
	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ (4,255)	\$ (3,610)	\$ (3,110)
<b>REVENUES:</b>			
Property Tax	-	500	500
<b>TOTAL REVENUE</b>	-	500	500
<b>TOTAL AVAILABLE FUNDS</b>	(4,255)	(3,110)	(2,610)
<b>EXPENDITURES</b>			
Parks	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	645	-	-
<b>FUND BALANCE, DECEMBER 31</b>	\$ (3,610)	\$ (3,110)	\$ (2,610)

This fund collected a property tax to make debt service payments on debt that matured in 2016. The negative fund balance will be eliminated as delinquent property tax payments are collected over the next several years.

<b>Combined Statement of Budgeted Revenues and Expenditures - R&amp;S Series Bonds Debt Service Fund</b>			
	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 59,431	\$ 59,431	\$ 59,431
<b>REVENUES:</b>			
Other Revenues	-	-	-
Bond Proceeds	-	-	-
Premium on issuance	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	59,431	59,431	59,431
<b>EXPENDITURES</b>			
Public Works	1,937,300	1,944,250	-
<b>TOTAL EXPENDITURES</b>	1,937,300	1,944,250	-
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	1,937,300	1,944,250	-
<b>FUND BALANCE, DECEMBER 31</b>	\$ 59,431	\$ 59,431	\$ 59,431

<b>Combined Statement of Budgeted Revenues and Expenditures - City Hall Bonds 2004 Debt Service Fund</b>			
	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 409,918	\$ 2,019,760	\$ 3,090,835
<b>REVENUES:</b>			
Other Revenues	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	409,918	2,019,760	3,090,835
<b>EXPENDITURES</b>			
Debt Service	1,600,150	1,632,789	1,661,700
<b>TOTAL EXPENDITURES</b>	1,600,150	1,632,789	1,661,700
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	3,209,992	2,703,864	1,073,870
<b>FUND BALANCE, DECEMBER 31</b>	\$ 2,019,760	\$ 3,090,835	\$ 2,503,005

Funds have been transferred for future debt payments above the current year's required payments beginning in 2018.



<b>Combined Statement of Budgeted Revenues and Expenditures - 2013 Parks Bonds Debt Service Fund</b>			
	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ 207	\$ 285	\$ 0
<b>REVENUES:</b>			
Other Revenues	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	207	285	0
<b>EXPENDITURES</b>			
Parks	2,090,575	2,157,975	2,226,876
<b>TOTAL EXPENDITURES</b>	2,090,575	2,157,975	2,226,876
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	2,090,653	2,157,691	2,226,876
<b>FUND BALANCE, DECEMBER 31</b>	\$ 285	\$ 0	\$ 0

<b>Combined Statement of Budgeted Revenues and Expenditures - 2016 Parks Bonds Debt Service Fund</b>			
	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ -	\$ 196	\$ 46
<b>REVENUES:</b>			
Other Revenues	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	-	196	46
<b>EXPENDITURES</b>			
Parks	347,512	348,016	350,728
<b>TOTAL EXPENDITURES</b>	347,512	348,016	350,728
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	347,708	347,866	350,728
<b>FUND BALANCE, DECEMBER 31</b>	\$ 196	\$ 46	\$ 46

<b>Combined Statement of Budgeted Revenues and Expenditures - 2014 Parks Bonds Debt Service Fund</b>	<b>2018 ACTUAL</b>	<b>2019 PROJECTED</b>	<b>2020 BUDGET</b>
<b>FUND BALANCE, JANUARY 1</b>	\$ -	\$ 578,549	\$ 1,156,449
<b>REVENUES:</b>			
Other Revenues	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>TOTAL AVAILABLE FUNDS</b>	-	578,549	1,156,449
<b>EXPENDITURES</b>			
Parks	1,887,887	926,483	576,950
<b>TOTAL EXPENDITURES</b>	1,887,887	926,483	576,950
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	2,466,436	1,504,383	416,596
<b>FUND BALANCE, DECEMBER 31</b>	\$ 578,549	\$ 1,156,449	\$ 996,095

<i>Combined Statement of</i>			
<i>Parks Debt Service Funds</i>	2018 ACTUAL	2019 PROJECTED	2020 BUDGET
<b>REVENUES:</b>			
Other Revenues	-	-	-
Bond Proceeds	-	-	-
Premium on issuance	-	-	-
<b>TOTAL REVENUE</b>	-	-	-
<b>EXPENDITURES</b>			
Parks	4,325,974	3,432,474	3,154,554
<b>TOTAL EXPENDITURES</b>	4,325,974	3,432,474	3,154,554
<b>TRANSFERS TO/FROM OTHER FUNDS</b>	4,904,797	4,009,940	2,994,200

## Miscellaneous Statistical and Demographic Data

Date of Incorporation as a third class city.....	June 1, 1988
Form of government.....	Mayor/Council/City Administrator
Area.....	32 square miles
Miles of streets maintained by City.....	175
Miles of sidewalks maintained by City.....	350
Police protection:	
Number of full-time employees.....	103
Commissioned officers.....	94
Other full-time employees.....	9
Police Station.....	1
Total employees, full-time.....	231

### Fire protection:

The City's coverage is provided by two districts:  
     Metro West Fire Protection District  
     Monarch Fire Protection District

The City is served by the Parkway and Rockwood School Districts.

The City's electricity is supplied by Ameren UE Company; natural gas is supplied by Laclede Gas Company; water is provided by Missouri-American Water Company; sewer service is provided by Metropolitan St. Louis Sewer District. All four of the aforementioned companies are publicly held utilities. The libraries serving the City of Chesterfield are the Daniel Boone, Samuel C. Sachs and the Thornhill branches of the St. Louis County Library System.

### Population:

1988	28,436
1994	42,325
2000	46,802
2010	47,484
2018	47,644

### Median family income:

1986	\$ 61,800
2000	102,987
2015	96,851
2018	106,250

### Per capita income:

1987	\$ 21,912
2000	43,288
2015	51,313

## Principal Taxpayers:

<u>Name</u>	<u>Assessed Value</u>
St. Louis County Missouri	\$ 31,517,240
St. Louis County Missouri Chapter 100	27,720,640
Monsanto	27,298,160
St. Louis Premium Outlets LLC	21,757,890
THF Development LLC	20,407,170
THF Chesterfield Development LLC	12,013,520
Baxter Crossing Apartments Associates	11,243,150
FSP Timberlakecorp	9,995,420
GAHC3 Chesterfield Corporate Plaza LLC	9,916,930
Chapter 100 St. Louis County	9,443,590

**Note:** Principal taxpayers based on 2019 valuation.

**Source:** St. Louis County – Top 100 Assessments by Taxing Authority  
<https://revenue.stlouis.com/pdfs/2019/Top100Assessments2019-Muni.pdf>

## Major Employers within Chesterfield:

<u>Company</u>	<u>Type of Business</u>
St. Luke's Hospital	Full-service Community Medical Facility
Mercy Health	Headquarters of Mercy Health
Bayer	Bio-Tech Plant Science Research & Dev.
Reinsurance Group of America, Inc.	Reinsurance for Life Insurance Companies
Parkway School District	Public School District
Centene	Managed Healthcare Provider
Delmar Gardens Family	Skilled Nursing Centers/Retirement Comm.
Dierberg's Markets	Supermarket Headquarters / Local Stores
Pfizer	Pharmaceutical Research and Development
Amdocs	Software and Communications Services

The City of Chesterfield covers approximately 32 square miles in suburban St. Louis County. The City is a thriving residential and business community. Twenty-two miles from downtown St. Louis, the City of Chesterfield is located on the western edge of the St. Louis County. Six-lane I-64 (U.S. Hwy. 40) connects the City with the Mississippi and Missouri waterfronts. A network of other roadways serves the community providing access to work, schools, churches, shopping, and State of Missouri and St. Louis County parks.

The City was incorporated under Missouri law as a third class city on June 1, 1988, and has operated under a mayor/council/administrator form of government since that time. Policy-making and legislative authority are vested in a governing council consisting of the Mayor and eight City Council members. The City Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the City Administrator, City Attorney, Judge, and Prosecuting Attorney. The City Administrator is responsible for carrying out the policies and ordinances of the City Council, for overseeing the day-to-day operations of the City and for appointing the heads of the various departments. The City Council is elected on a non-partisan basis. Council members serve two-year staggered terms, with four Council members elected each year. The Mayor is elected at-large to serve a four-year term. The City provides a full range of municipal services. These services include legislative, administrative, police services, judicial, planning, public works, and parks and recreation.

Additional information on the City of Chesterfield can be obtained on the City's website:  
[www.chesterfield.mo.us](http://www.chesterfield.mo.us).



RESOLUTION # 457

**A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF  
CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 2020 AND  
ENDING ON DECEMBER 31, 2020**

**WHEREAS**, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ends on December 31 of each year, and

**WHEREAS**, the City of Chesterfield, by ordinance, has directed the City Administrator to prepare a proposed budget, and

**WHEREAS**, the City has held a public hearing with regard to the adoption of the budget for the year beginning January 1, 2020 and ending December 31, 2020,

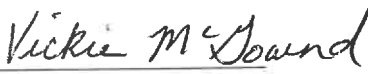
**NOW THEREFORE BE IT RESOLVED THAT THE CITY OF  
CHESTERFIELD** adopts the attached budget as its budget for the fiscal year beginning January 1, 2020 and ending December 31, 2020.

Passed and adopted this 18<sup>th</sup> day of November 2019.

  
\_\_\_\_\_  
Presiding Officer

  
\_\_\_\_\_  
Mayor

Attest:

  
\_\_\_\_\_  
City Clerk



# Budget Worksheet Report

Budget Year 2020

Account		2020 City Council Approved
Fund	001 - General Fund	
REVENUE		
Division	000 - Non departmental	
Municipal Taxes		
4101	Utility taxes electric	3,963,825.00
4102	Utility taxes gas	1,200,929.00
4103	Utility taxes telephone	1,110,831.00
4104	Utility taxes water	786,000.00
4200	Sales tax	6,899,967.00
Municipal Taxes Totals		\$13,961,552.00
Intergovernmental		
4300	Motor fuel tax	1,258,000.00
4310	Motor vehicle sales tax	650,000.00
4320	Cigarette taxes	100,000.00
4330	County road & bridge tax	2,000,000.00
Intergovernmental Totals		\$4,008,000.00
License and Permits		
4400	Business licenses	600,000.00
4410	Liquor licenses	76,000.00
4420	Vending licenses	13,000.00
4430	Franchise Fees	870,000.00
4450	Trash haulers license	320.00
4460	Alarm licenses	1,750.00
4470	Cigarette licenses	3,800.00
4480	Billboard bus. lic. fee	200.00
4490	Misc. other licenses/permits	15,000.00
License and Permits Totals		\$1,580,070.00
Charges for Services		
4510	Engineering inspection fees	40,000.00
4530	Zoning applications	10,000.00
4535	Residential Street Tree Program	20,000.00
4560	Planning misc. charges	250.00
4590	Miscellaneous other charges	103,000.00
Charges for Services Totals		\$173,250.00
Court Fines and Fees		
4800	Court fines & fees	800,000.00
4810	Court fees - Post Training	10,000.00
4815	Inmate Security Fee	10,000.00
4820	Cvc fees	1,656.00
Court Fines and Fees Totals		\$821,656.00
Investment Income		
4901	Interest on investments	300,000.00
Investment Income Totals		\$300,000.00
Miscellaneous		
4921	NID reimbursement	85,190.00
4940	Sale of fixed assets	250,000.00
4950	Miscellaneous	25,000.00
Miscellaneous Totals		\$360,190.00
Division 000 - Non departmental Totals		\$21,204,718.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
REVENUE TOTALS		\$21,204,718.00
EXPENSE		
Division 011 - Legislative		
Personnel Services		
Salaries		
5114	Salaries elected officials	60,000.00
Salaries Totals		\$60,000.00
Benefits		
5120	Social security	4,590.00
5122	Workers compensation	53.00
5125	Insurance life	1,500.00
Benefits Totals		\$6,143.00
Personnel Services Totals		\$66,143.00
Contractual Services		
5249	Memberships & subscriptions	900.00
5251	Contractual	1,000.00
5277	Training & continuing education	3,230.00
Contractual Services Totals		\$5,130.00
Commodities		
5313	Department supplies	2,452.00
5343	Uniforms	500.00
Commodities Totals		\$2,952.00
Division 011 - Legislative Totals		\$74,225.00
Division 031 - Customer Service		
Personnel Services		
Salaries		
5111	Salaries regular/full-time	34,348.00
5112	Salaries parttime/temporary	25,799.00
5199	Personnel Expenditure Budgetary Savings	(3,145.00)
Salaries Totals		\$57,002.00
Benefits		
5120	Social security	4,601.00
5122	Workers compensation	101.00
5124	Insurance health	4,323.00
5125	Insurance life	79.00
5126	Insurance-dental	344.00
5127	Insurance disability	90.00
5130	Retirement program	2,748.00
Benefits Totals		\$12,286.00
Personnel Services Totals		\$69,288.00
Contractual Services		
5249	Memberships & subscriptions	100.00
Contractual Services Totals		\$100.00
Commodities		
5313	Department supplies	100.00
5343	Uniforms	200.00
Commodities Totals		\$300.00
Division 031 - Customer Service Totals		\$69,688.00
Division 034 - Finance		



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	471,288.00
5199	Personnel Expenditure Budgetary Savings	(10,409.00)
<i>Salaries Totals</i>		<b>\$460,879.00</b>
<i>Benefits</i>		
5120	Social security	36,054.00
5122	Workers compensation	794.00
5124	Insurance health	23,502.00
5125	Insurance life	807.00
5126	Insurance-dental	1,788.00
5127	Insurance disability	918.00
5130	Retirement program	37,703.00
<i>Benefits Totals</i>		<b>\$101,566.00</b>
<i>Personnel Services Totals</i>		<b>\$562,445.00</b>
<i>Contractual Services</i>		
5210	Advertising	225.00
5211	Audit services	25,000.00
5249	Memberships & subscriptions	4,098.00
5251	Contractual	880.00
5260	Printing & binding	3,350.00
5261	Professional services	950.00
5277	Training & continuing education	4,410.00
<i>Contractual Services Totals</i>		<b>\$38,913.00</b>
<i>Commodities</i>		
5313	Department supplies	1,000.00
5343	Uniforms	300.00
<i>Commodities Totals</i>		<b>\$1,300.00</b>
Division 034 - Finance Totals		<b>\$602,658.00</b>
Division 036 - Central Services		
<i>Personnel Services</i>		
<i>Benefits</i>		
5131	Health reimbursement	100,000.00
<i>Benefits Totals</i>		<b>\$100,000.00</b>
<i>Personnel Services Totals</i>		<b>\$100,000.00</b>
<i>Contractual Services</i>		
5210	Advertising	21,300.00
5212	Boards & commissions program	1,801.00
5222	Education Reimb/Training	10,000.00
5224	Employee recruitment	15,000.00
5225	Employee relations	10,950.00
5233	Credit Card Fee	5,500.00
5240	Insurance	425,917.00
5247	Maintenance & repair-equipment	1,000.00
5249	Memberships & subscriptions	13,835.00
5251	Contractual	22,200.00
5252	Postage	25,500.00
5260	Printing & binding	2,004.00
5261	Professional services	32,800.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
5262	Public relations	44,000.00
5263	Subdivision beautification	1,500.00
5264	Legal services	303,500.00
5268	Rental equipment	40,100.00
5276	Telephone	56,700.00
5277	Training & continuing education	4,700.00
5289	Wellness program	1,800.00
<i>Contractual Services Totals</i>		<b>\$1,040,107.00</b>
<i>Commodities</i>		
5325	Miscellaneous supplies	13,000.00
5330	Office supplies	14,500.00
<i>Commodities Totals</i>		<b>\$27,500.00</b>
<i>Other finance use and source</i>		
<i>Operating Transfers Out</i>		
5990	Operating transfers out	8,969,694.00
<i>Operating Transfers Out Totals</i>		<b>\$8,969,694.00</b>
<i>Other finance use and source Totals</i>		<b>\$8,969,694.00</b>
<i>Retirement Forfeitures</i>		
5133	Retirement forfeiture	(50,000.00)
<i>Retirement Forfeitures Totals</i>		<b>(\$50,000.00)</b>
Division 036 - Central Services Totals		<b>\$10,087,301.00</b>
Division 037 - Information Technology		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	542,133.00
5199	Personnel Expenditure Budgetary Savings	(5,206.00)
<i>Salaries Totals</i>		<b>\$536,927.00</b>
<i>Benefits</i>		
5120	Social security	41,473.00
5122	Workers compensation	993.00
5124	Insurance health	32,148.00
5125	Insurance life	1,349.00
5126	Insurance-dental	1,721.00
5127	Insurance disability	1,265.00
5130	Retirement program	43,371.00
<i>Benefits Totals</i>		<b>\$122,320.00</b>
<i>Personnel Services Totals</i>		<b>\$659,247.00</b>
<i>Contractual Services</i>		
5221	Data processing	116,450.00
5247	Maintenance & repair-equipment	20,000.00
5249	Memberships & subscriptions	500.00
5251	Contractual	72,460.00
5260	Printing & binding	1,000.00
5261	Professional services	2,500.00
5277	Training & continuing education	10,500.00
<i>Contractual Services Totals</i>		<b>\$223,410.00</b>
<i>Commodities</i>		
5313	Department supplies	10,000.00
5342	Tools	1,000.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
5343	Uniforms	500.00
5350	Computer equip under \$5,000	10,500.00
<i>Commodities Totals</i>		<b>\$22,000.00</b>
<i>Capital Outlay</i>		
5410	Computer equipment	65,000.00
<i>Capital Outlay Totals</i>		<b>\$65,000.00</b>
Division 037 - Information Technology Totals		<b>\$969,657.00</b>
Division 038 - Municipal Court		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	156,100.00
5199	Personnel Expenditure Budgetary Savings	(3,115.00)
<i>Salaries Totals</i>		<b>\$152,985.00</b>
<i>Benefits</i>		
5120	Social security	11,942.00
5122	Workers compensation	263.00
5124	Insurance health	25,387.00
5125	Insurance life	359.00
5126	Insurance-dental	1,444.00
5127	Insurance disability	409.00
5130	Retirement program	12,488.00
<i>Benefits Totals</i>		<b>\$52,292.00</b>
<i>Personnel Services Totals</i>		<b>\$205,277.00</b>
<i>Contractual Services</i>		
5221	Data processing	15,250.00
5249	Memberships & subscriptions	300.00
5260	Printing & binding	6,500.00
5261	Professional services	43,056.00
5277	Training & continuing education	3,920.00
<i>Contractual Services Totals</i>		<b>\$69,026.00</b>
<i>Commodities</i>		
5313	Department supplies	2,500.00
<i>Commodities Totals</i>		<b>\$2,500.00</b>
Division 038 - Municipal Court Totals		<b>\$276,803.00</b>
Division 051 - City Administrator		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	419,036.00
5199	Personnel Expenditure Budgetary Savings	(4,316.00)
<i>Salaries Totals</i>		<b>\$414,720.00</b>
<i>Benefits</i>		
5120	Social security	29,518.00
5122	Workers compensation	706.00
5124	Insurance health	30,653.00
5125	Insurance life	1,226.00
5126	Insurance-dental	1,647.00
5127	Insurance disability	844.00
5130	Retirement program	33,523.00
<i>Benefits Totals</i>		<b>\$98,117.00</b>





# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
<i>Personnel Services Totals</i>		<b>\$512,837.00</b>
<i>Contractual Services</i>		
5223	Election expense	38,000.00
5227	Environmental Expenditures	7,000.00
5249	Memberships & subscriptions	4,137.00
5251	Contractual	2,500.00
5260	Printing & binding	1,000.00
5277	Training & continuing education	12,620.00
<i>Contractual Services Totals</i>		<b>\$65,257.00</b>
<i>Commodities</i>		
5313	Department supplies	2,000.00
5343	Uniforms	500.00
<i>Commodities Totals</i>		<b>\$2,500.00</b>
Division 051 - City Administrator Totals		<b>\$580,594.00</b>
Division 061 - Planning		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	575,204.00
5199	Personnel Expenditure Budgetary Savings	(4,950.00)
<i>Salaries Totals</i>		<b>\$570,254.00</b>
<i>Benefits</i>		
5120	Social security	44,003.00
5122	Workers compensation	970.00
5124	Insurance health	69,953.00
5125	Insurance life	1,426.00
5126	Insurance-dental	4,090.00
5127	Insurance disability	1,347.00
5130	Retirement program	46,016.00
<i>Benefits Totals</i>		<b>\$167,805.00</b>
<i>Personnel Services Totals</i>		<b>\$738,059.00</b>
<i>Contractual Services</i>		
5210	Advertising	2,500.00
5247	Maintenance & repair-equipment	250.00
5249	Memberships & subscriptions	9,500.00
5251	Contractual	14,100.00
5260	Printing & binding	2,100.00
5261	Professional services	4,000.00
5277	Training & continuing education	6,050.00
<i>Contractual Services Totals</i>		<b>\$38,500.00</b>
<i>Commodities</i>		
5313	Department supplies	750.00
5343	Uniforms	1,250.00
<i>Commodities Totals</i>		<b>\$2,000.00</b>
Division 061 - Planning Totals		<b>\$778,559.00</b>
Division 071 - Engineering		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	657,711.00
5112	Salaries parttime/temporary	15,600.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
5113	Salaries overtime	3,000.00
5199	Personnel Expenditure Budgetary Savings	(10,609.00)
<i>Salaries Totals</i>		<b>\$665,702.00</b>
<i>Benefits</i>		
5120	Social security	51,738.00
5122	Workers compensation	11,997.00
5124	Insurance health	55,098.00
5125	Insurance life	1,753.00
5126	Insurance-dental	3,643.00
5127	Insurance disability	1,700.00
5130	Retirement program	52,617.00
<i>Benefits Totals</i>		<b>\$178,546.00</b>
<i>Personnel Services Totals</i>		<b>\$844,248.00</b>
<i>Contractual Services</i>		
5210	Advertising	8,455.00
5247	Maintenance & repair-equipment	500.00
5249	Memberships & subscriptions	3,410.00
5251	Contractual	19,460.00
5261	Professional services	17,000.00
5277	Training & continuing education	8,660.00
<i>Contractual Services Totals</i>		<b>\$57,485.00</b>
<i>Commodities</i>		
5313	Department supplies	4,300.00
5342	Tools	800.00
5343	Uniforms	2,400.00
<i>Commodities Totals</i>		<b>\$7,500.00</b>
Division 071 - Engineering Totals		<b>\$909,233.00</b>
Division 072 - Street Maintenance		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	1,414,376.00
5113	Salaries overtime	40,000.00
5199	Personnel Expenditure Budgetary Savings	(37,651.00)
<i>Salaries Totals</i>		<b>\$1,416,725.00</b>
<i>Benefits</i>		
5120	Social security	111,260.00
5122	Workers compensation	91,168.00
5124	Insurance health	195,003.00
5125	Insurance life	2,943.00
5126	Insurance-dental	13,490.00
5127	Insurance disability	3,346.00
5130	Retirement program	113,150.00
<i>Benefits Totals</i>		<b>\$530,360.00</b>
<i>Personnel Services Totals</i>		<b>\$1,947,085.00</b>
<i>Contractual Services</i>		
5242	Residential Street Tree Program	60,000.00
5249	Memberships & subscriptions	500.00
5251	Contractual	342,100.00
5268	Rental equipment	7,000.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
5275	Taxes	24,000.00
5276	Telephone	5,000.00
5277	Training & continuing education	6,300.00
5285	Utilities-electric	32,000.00
5286	Utilities-gas	12,000.00
5287	Utilities-water	3,400.00
5288	Utilities-sewer	2,400.00
<i>Contractual Services Totals</i>		<b>\$494,700.00</b>
<i>Commodities</i>		
5313	Department supplies	230,000.00
5340	Salt & abrasives	253,850.00
5342	Tools	5,500.00
5343	Uniforms	12,500.00
<i>Commodities Totals</i>		<b>\$501,850.00</b>
<i>Capital Outlay</i>		
5440	Machinery & equipment	246,100.00
<i>Capital Outlay Totals</i>		<b>\$246,100.00</b>
Division 072 - Street Maintenance Totals		<b>\$3,189,735.00</b>
Division 073 - Vehicle Maintenance		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	309,257.00
5113	Salaries overtime	12,000.00
5199	Personnel Expenditure Budgetary Savings	(2,731.00)
<i>Salaries Totals</i>		<b>\$318,526.00</b>
<i>Benefits</i>		
5120	Social security	24,576.00
5122	Workers compensation	8,690.00
5124	Insurance health	34,034.00
5125	Insurance life	710.00
5126	Insurance-dental	2,301.00
5127	Insurance disability	810.00
5130	Retirement program	24,741.00
<i>Benefits Totals</i>		<b>\$95,862.00</b>
<i>Personnel Services Totals</i>		<b>\$414,388.00</b>
<i>Contractual Services</i>		
5247	Maintenance & repair-equipment	54,400.00
5248	Maintenance & repair vehicles	115,000.00
5249	Memberships & subscriptions	22,700.00
5251	Contractual	2,000.00
5268	Rental equipment	5,000.00
5277	Training & continuing education	8,400.00
<i>Contractual Services Totals</i>		<b>\$207,500.00</b>
<i>Commodities</i>		
5313	Department supplies	12,500.00
5318	Gasoline & oil	195,000.00
5342	Tools	6,000.00
5343	Uniforms	2,000.00
<i>Commodities Totals</i>		<b>\$215,500.00</b>



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
<i>Capital Outlay</i>		
5440	Machinery & equipment	38,000.00
5460	Automobiles & trucks	99,000.00
<i>Capital Outlay Totals</i>		<b>\$137,000.00</b>
Division 073 - Vehicle Maintenance Totals		<b>\$974,388.00</b>
Division 075 - Street Lights		
<i>Contractual Services</i>		
5251	Contractual	14,000.00
5274	Street lighting	21,000.00
<i>Contractual Services Totals</i>		<b>\$35,000.00</b>
Division 075 - Street Lights Totals		<b>\$35,000.00</b>
Division 076 - Facility Maintenance		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	376,015.00
5112	Salaries parttime/temporary	26,000.00
5113	Salaries overtime	4,500.00
5199	Personnel Expenditure Budgetary Savings	(3,800.00)
<i>Salaries Totals</i>		<b>\$402,715.00</b>
<i>Benefits</i>		
5120	Social security	31,098.00
5122	Workers compensation	14,943.00
5124	Insurance health	34,034.00
5125	Insurance life	717.00
5126	Insurance-dental	2,477.00
5127	Insurance disability	816.00
5130	Retirement program	30,081.00
<i>Benefits Totals</i>		<b>\$114,166.00</b>
<i>Personnel Services Totals</i>		<b>\$516,881.00</b>
<i>Contractual Services</i>		
5246	Maintenance & repair-building	40,000.00
5247	Maintenance & repair-equipment	32,000.00
5249	Memberships & subscriptions	200.00
5251	Contractual	59,000.00
5268	Rental equipment	750.00
5277	Training & continuing education	1,000.00
5285	Utilities-electric	149,000.00
5286	Utilities-gas	48,000.00
5287	Utilities-water	24,000.00
5288	Utilities-sewer	7,000.00
<i>Contractual Services Totals</i>		<b>\$360,950.00</b>
<i>Commodities</i>		
5313	Department supplies	51,000.00
5340	Salt & abrasives	1,000.00
5342	Tools	4,000.00
5343	Uniforms	3,600.00
<i>Commodities Totals</i>		<b>\$59,600.00</b>
<i>Capital Outlay</i>		
5470	Improvements building & grounds	50,000.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
	<i>Capital Outlay Totals</i>	\$50,000.00
Division	076 - Facility Maintenance Totals	\$987,431.00
	<b>EXPENSE TOTALS</b>	\$19,535,272.00
Fund	001 - General Fund Totals	
	<b>REVENUE TOTALS</b>	\$21,204,718.00
	<b>EXPENSE TOTALS</b>	\$19,535,272.00
Fund	001 - General Fund Totals	\$1,669,446.00

Fund 110 - Sewer lateral fund

## REVENUE

Division 000 - Non departmental  
*Charges for Services*

4660	Sewer lateral fees revenue	460,000.00
	<i>Charges for Services Totals</i>	\$460,000.00
Division	000 - Non departmental Totals	\$460,000.00
	<b>REVENUE TOTALS</b>	\$460,000.00

## EXPENSE

Division 072 - Street Maintenance  
*Contractual Services*

5245	Maint. repair sewer lateral	460,000.00
	<i>Contractual Services Totals</i>	\$460,000.00
Division	072 - Street Maintenance Totals	\$460,000.00
	<b>EXPENSE TOTALS</b>	\$460,000.00
Fund	110 - Sewer lateral fund Totals	
	<b>REVENUE TOTALS</b>	\$460,000.00
	<b>EXPENSE TOTALS</b>	\$460,000.00
Fund	110 - Sewer lateral fund Totals	\$0.00

Fund 111 - Chesterfield Valley TIF Fund

## REVENUE

Division 000 - Non departmental  
*Miscellaneous*

4950	Miscellaneous	150,000.00
	<i>Miscellaneous Totals</i>	\$150,000.00
Division	000 - Non departmental Totals	\$150,000.00
	<b>REVENUE TOTALS</b>	\$150,000.00

## EXPENSE

Division 072 - Street Maintenance  
*Contractual Services*

5261	Professional services	150,000.00
	<i>Contractual Services Totals</i>	\$150,000.00
Division	072 - Street Maintenance Totals	\$150,000.00
	<b>EXPENSE TOTALS</b>	\$150,000.00
Fund	111 - Chesterfield Valley TIF Fund Totals	
	<b>REVENUE TOTALS</b>	\$150,000.00
	<b>EXPENSE TOTALS</b>	\$150,000.00
Fund	111 - Chesterfield Valley TIF Fund Totals	\$0.00

Fund 114 - Police forfeiture fund



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
<b>REVENUE</b>		
Division	000 - Non departmental	
<i>Intergovernmental</i>		
4372	DOJ Forf Funds	25,000.00
4374	Treasury Forf Funds	25,000.00
	<i>Intergovernmental Totals</i>	<b>\$50,000.00</b>
Division	000 - Non departmental Totals	<b>\$50,000.00</b>
	<b>REVENUE TOTALS</b>	<b>\$50,000.00</b>
<b>EXPENSE</b>		
Division	041 - Police	
<i>Commodities</i>		
5313	Department supplies	19,000.00
	<i>Commodities Totals</i>	<b>\$19,000.00</b>
<i>Capital Outlay</i>		
5460	Automobiles & trucks	31,000.00
	<i>Capital Outlay Totals</i>	<b>\$31,000.00</b>
Division	041 - Police Totals	<b>\$50,000.00</b>
	<b>EXPENSE TOTALS</b>	<b>\$50,000.00</b>
Fund	114 - Police forfeiture fund Totals	
	<b>REVENUE TOTALS</b>	<b>\$50,000.00</b>
	<b>EXPENSE TOTALS</b>	<b>\$50,000.00</b>
Fund	114 - Police forfeiture fund Totals	<b>\$0.00</b>
Fund	119 - Parks sales tax	
<b>REVENUE</b>		
Division	000 - Non departmental	
<i>Municipal Taxes</i>		
4200	Sales tax	6,674,640.00
	<i>Municipal Taxes Totals</i>	<b>\$6,674,640.00</b>
<i>Charges for Services</i>		
4610	Parks charges & fees	187,400.00
4612	Dog tags	16,000.00
4620	General rev concession-cvac	678,000.00
4621	Soda exclusivity-cvac	17,500.00
4622	Soda rebates-cvac	6,000.00
4630	General rev-concession cp	56,500.00
4631	Soda exclus-concession cp	2,500.00
4635	Gen Revenue - concession - amph	250,000.00
4640	Pool revenue	216,250.00
4641	Pool program	40,015.00
4650	Parks contributions	35,000.00
4680	Field rentals	447,000.00
4685	Amphitheater Rental	182,500.00
	<i>Charges for Services Totals</i>	<b>\$2,134,665.00</b>
<i>Investment Income</i>		
4901	Interest on investments	75,000.00
	<i>Investment Income Totals</i>	<b>\$75,000.00</b>
<i>Miscellaneous</i>		
4918	Environmental Revenue	1,451.00





# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
4950	Miscellaneous	4,290.00
	<i>Miscellaneous Totals</i>	<i>\$5,741.00</i>
	Division 000 - Non departmental Totals	\$8,890,046.00
	<b>REVENUE TOTALS</b>	<b>\$8,890,046.00</b>

## EXPENSE

Division 084 - Parks and Recreation

*Personnel Services*

*Salaries*

5111	Salaries regular/full-time	1,828,276.00
5112	Salaries parttime/temporary	167,660.00
5113	Salaries overtime	30,000.00
5199	Personnel Expenditure Budgetary Savings	(10,354.00)
	<i>Salaries Totals</i>	<i>\$2,015,582.00</i>

*Benefits*

5120	Social security	154,984.00
5122	Workers compensation	74,030.00
5124	Insurance health	255,366.00
5125	Insurance life	4,239.00
5126	Insurance-dental	17,180.00
5127	Insurance disability	4,549.00
5130	Retirement program	143,349.00
	<i>Benefits Totals</i>	<i>\$653,697.00</i>
	<i>Personnel Services Totals</i>	<i>\$2,669,279.00</i>

*Contractual Services*

5210	Advertising	31,000.00
5221	Data processing	6,200.00
5224	Employee recruitment	3,500.00
5233	Credit Card Fee	10,000.00
5246	Maintenance & repair-building	100,000.00
5247	Maintenance & repair-equipment	65,000.00
5249	Memberships & subscriptions	3,503.00
5251	Contractual	145,810.00
5260	Printing & binding	15,000.00
5268	Rental equipment	15,000.00
5271	Licenses/permits	3,000.00
5275	Taxes	45,000.00
5276	Telephone	4,000.00
5277	Training & continuing education	16,950.00
5285	Utilities-electric	245,000.00
5286	Utilities-gas	650.00
5287	Utilities-water	130,000.00
5288	Utilities-sewer	50,000.00
	<i>Contractual Services Totals</i>	<i>\$889,613.00</i>

*Commodities*

5313	Department supplies	430,500.00
5325	Miscellaneous supplies	192,400.00
5330	Office supplies	2,500.00
5342	Tools	8,500.00
5343	Uniforms	16,000.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
<i>Commodities Totals</i>		<b>\$649,900.00</b>
<i>Capital Outlay</i>		
5440	Machinery & equipment	57,200.00
5460	Automobiles & trucks	30,000.00
5470	Improvements building & grounds	75,000.00
<i>Capital Outlay Totals</i>		<b>\$162,200.00</b>
<i>Other finance use and source</i>		
<i>Operating Transfers Out</i>		
5990	Operating transfers out	2,991,699.00
<i>Operating Transfers Out Totals</i>		<b>\$2,991,699.00</b>
<i>Other finance use and source Totals</i>		<b>\$2,991,699.00</b>
Division 084 - Parks and Recreation Totals		<b>\$7,362,691.00</b>
Division 085 - Arts and Entertainment		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	158,564.00
5112	Salaries parttime/temporary	6,500.00
<i>Salaries Totals</i>		<b>\$165,064.00</b>
<i>Benefits</i>		
5120	Social security	12,627.00
5122	Workers compensation	6,147.00
5124	Insurance health	4,323.00
5125	Insurance life	363.00
5126	Insurance-dental	858.00
5127	Insurance disability	413.00
5130	Retirement program	12,685.00
<i>Benefits Totals</i>		<b>\$37,416.00</b>
<i>Personnel Services Totals</i>		<b>\$202,480.00</b>
<i>Contractual Services</i>		
5210	Advertising	7,500.00
5233	Credit Card Fee	3,500.00
5247	Maintenance & repair-equipment	2,500.00
5251	Contractual	41,000.00
5271	Licenses/permits	6,475.00
<i>Contractual Services Totals</i>		<b>\$60,975.00</b>
<i>Commodities</i>		
5313	Department supplies	196,750.00
5343	Uniforms	500.00
<i>Commodities Totals</i>		<b>\$197,250.00</b>
<i>Capital Outlay</i>		
5480	Improvements other than building	5,000.00
<i>Capital Outlay Totals</i>		<b>\$5,000.00</b>
Division 085 - Arts and Entertainment Totals		<b>\$465,705.00</b>
Division 086 - Pool		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	71,247.00
5112	Salaries parttime/temporary	158,926.00
<i>Salaries Totals</i>		<b>\$230,173.00</b>



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
<i>Benefits</i>		
5120	Social security	17,608.00
5122	Workers compensation	8,483.00
5124	Insurance health	4,323.00
5125	Insurance life	116.00
5126	Insurance-dental	344.00
5127	Insurance disability	132.00
5130	Retirement program	5,700.00
<i>Benefits Totals</i>		<b>\$36,706.00</b>
<i>Personnel Services Totals</i>		<b>\$266,879.00</b>
<i>Contractual Services</i>		
5251	Contractual	25,000.00
5268	Rental equipment	1,000.00
5277	Training & continuing education	9,400.00
<i>Contractual Services Totals</i>		<b>\$35,400.00</b>
<i>Commodities</i>		
5313	Department supplies	44,100.00
5343	Uniforms	3,300.00
<i>Commodities Totals</i>		<b>\$47,400.00</b>
Division 086 - Pool Totals		<b>\$349,679.00</b>
Division 087 - CVAC Concession		
<i>Personnel Services</i>		
<i>Salaries</i>		
5111	Salaries regular/full-time	100,393.00
5112	Salaries parttime/temporary	120,000.00
5113	Salaries overtime	500.00
5199	Personnel Expenditure Budgetary Savings	(4,230.00)
<i>Salaries Totals</i>		<b>\$216,663.00</b>
<i>Benefits</i>		
5120	Social security	16,898.00
5122	Workers compensation	8,224.00
5124	Insurance health	4,323.00
5125	Insurance life	230.00
5126	Insurance-dental	344.00
5127	Insurance disability	263.00
5130	Retirement program	8,031.00
<i>Benefits Totals</i>		<b>\$38,313.00</b>
<i>Personnel Services Totals</i>		<b>\$254,976.00</b>
<i>Contractual Services</i>		
5233	Credit Card Fee	8,000.00
5247	Maintenance & repair-equipment	12,500.00
5251	Contractual	7,500.00
5261	Professional services	1,200.00
5271	Licenses/permits	3,300.00
<i>Contractual Services Totals</i>		<b>\$32,500.00</b>
<i>Commodities</i>		
5313	Department supplies	290,000.00
5343	Uniforms	1,500.00
<i>Commodities Totals</i>		<b>\$291,500.00</b>



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
	Division 087 - CVAC Concession Totals	\$578,976.00
	Division 088 - Central Park - Concession	
	Personnel Services	
	Salaries	
5112	Salaries parttime/temporary	21,000.00
	Salaries Totals	\$21,000.00
	Benefits	
5120	Social security	1,607.00
5122	Workers compensation	782.00
	Benefits Totals	\$2,389.00
	Personnel Services Totals	\$23,389.00
	Contractual Services	
5247	Maintenance & repair-equipment	1,500.00
5251	Contractual	1,500.00
5271	Licenses/permits	200.00
	Contractual Services Totals	\$3,200.00
	Commodities	
5313	Department supplies	20,000.00
	Commodities Totals	\$20,000.00
	Division 088 - Central Park - Concession Totals	\$46,589.00
	EXPENSE TOTALS	\$8,803,640.00
	Fund 119 - Parks sales tax Totals	
	REVENUE TOTALS	\$8,890,046.00
	EXPENSE TOTALS	\$8,803,640.00
	Fund 119 - Parks sales tax Totals	\$86,406.00
	Fund 120 - Capital improvement sales tax	
	REVENUE	
	Division 000 - Non departmental	
	Municipal Taxes	
4200	Sales tax	5,679,178.00
	Municipal Taxes Totals	\$5,679,178.00
	Division 000 - Non departmental Totals	\$5,679,178.00
	REVENUE TOTALS	\$5,679,178.00
	EXPENSE	
	Division 079 - Capital Projects	
	Personnel Services	
	Salaries	
5111	Salaries regular/full-time	219,976.00
	Salaries Totals	\$219,976.00
	Benefits	
5120	Social security	16,828.00
5122	Workers compensation	4,732.00
5124	Insurance health	19,178.00
5125	Insurance life	596.00
5126	Insurance-dental	1,957.00
5127	Insurance disability	680.00
5130	Retirement program	17,598.00
	Benefits Totals	\$61,569.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
<i>Personnel Services Totals</i>		\$281,545.00
<i>Contractual Services</i>		
5251	Contractual	85,000.00
5261	Professional services	265,001.00
<i>Contractual Services Totals</i>		\$350,001.00
<i>Capital Outlay</i>		
5460	Automobiles & trucks	420,000.00
5470	Improvements building & grounds	253,000.00
5490	Street improvements	4,195,000.00
5495	Storm sewer improvements	20,000.00
5497	Sidewalks improvements	235,000.00
<i>Capital Outlay Totals</i>		\$5,123,000.00
Division 079 - Capital Projects Totals		\$5,754,546.00
<b>EXPENSE TOTALS</b>		\$5,754,546.00
Fund 120 - Capital improvement sales tax Totals		
<b>REVENUE TOTALS</b>		\$5,679,178.00
<b>EXPENSE TOTALS</b>		\$5,754,546.00
Fund 120 - Capital improvement sales tax Totals		(\$75,368.00)
Fund 121 - Public Safety/Prop P		
<b>REVENUE</b>		
Division 000 - Non departmental		
<i>Municipal Taxes</i>		
4205	Sales Tax - Prop P	2,670,500.00
<i>Municipal Taxes Totals</i>		\$2,670,500.00
<i>Intergovernmental</i>		
4340	Bullet proof vest grant	7,500.00
4345	Police academy grant	95,500.00
4350	Parkway Grant	268,000.00
4354	Rockwood Grant	128,000.00
4355	Safety town	5,760.00
4361	Police Overtime Grants	21,600.00
4362	FBI Overtime	18,650.00
4370	Fund from seized assets	200.00
4375	Post commission training grant	5,000.00
<i>Intergovernmental Totals</i>		\$550,210.00
<i>License and Permits</i>		
4490	Misc. other licenses/permits	100.00
<i>License and Permits Totals</i>		\$100.00
<i>Charges for Services</i>		
4540	Police report	8,180.00
4541	Clarkson Valley Police Services	407,107.00
4545	Fingerprinting	200.00
4550	False alarms	23,150.00
4590	Miscellaneous other charges	1,500.00
<i>Charges for Services Totals</i>		\$440,137.00
<i>Miscellaneous</i>		
4990	Operating transfers in	7,891,624.00
<i>Miscellaneous Totals</i>		\$7,891,624.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
	Division 000 - Non departmental Totals	\$11,552,571.00
	<b>REVENUE TOTALS</b>	<b>\$11,552,571.00</b>
<b>EXPENSE</b>		
	Division 041 - Police	
	<i>Personnel Services</i>	
	<i>Salaries</i>	
5111	Salaries regular/full-time	7,383,561.00
5113	Salaries overtime	100,000.00
5115	Police holiday pay	149,462.00
5199	Personnel Expenditure Budgetary Savings	(70,833.00)
	<i>Salaries Totals</i>	<b>\$7,562,190.00</b>
	<i>Benefits</i>	
5120	Social security	583,493.00
5122	Workers compensation	245,024.00
5124	Insurance health	842,650.00
5125	Insurance life	16,997.00
5126	Insurance-dental	57,598.00
5127	Insurance disability	18,912.00
5130	Retirement program	590,685.00
	<i>Benefits Totals</i>	<b>\$2,355,359.00</b>
	<i>Personnel Services Totals</i>	<b>\$9,917,549.00</b>
	<i>Contractual Services</i>	
5221	Data processing	37,920.00
5244	Investigative expenses	2,499.00
5246	Maintenance & repair-building	2,000.00
5247	Maintenance & repair-equipment	70,955.00
5248	Maintenance & repair vehicles	500.00
5249	Memberships & subscriptions	4,130.00
5250	CAPY - Chest. Alliance Prot. Yth	3,000.00
5251	Contractual	657,855.00
5260	Printing & binding	3,800.00
5261	Professional services	12,700.00
5268	Rental equipment	17,700.00
5273	Inmate Security Expense	23,028.00
5277	Training & continuing education	54,670.00
5279	Training post commission	14,000.00
	<i>Contractual Services Totals</i>	<b>\$904,757.00</b>
	<i>Commodities</i>	
5312	Crime prevention supplies	12,000.00
5313	Department supplies	259,620.00
5315	Safety town supplies	5,795.00
5321	Investigative supplies	4,950.00
5325	Miscellaneous supplies	2,500.00
5343	Uniforms	72,200.00
5350	Computer equip under \$5,000	17,200.00
	<i>Commodities Totals</i>	<b>\$374,265.00</b>
	<i>Capital Outlay</i>	
5410	Computer equipment	25,000.00
5440	Machinery & equipment	21,000.00





# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
5460	Automobiles & trucks	310,000.00
	<i>Capital Outlay Totals</i>	<i>\$356,000.00</i>
	Division 041 - Police Totals	\$11,552,571.00
	<b>EXPENSE TOTALS</b>	<b>\$11,552,571.00</b>
	Fund 121 - Public Safety/Prop P Totals	
	<b>REVENUE TOTALS</b>	<b>\$11,552,571.00</b>
	<b>EXPENSE TOTALS</b>	<b>\$11,552,571.00</b>
	Fund 121 - Public Safety/Prop P Totals	\$0.00
Fund 420 - COPs 2004 City Hall		
	<b>REVENUE</b>	
	Division 000 - Non departmental	
	<i>Miscellaneous</i>	
4990	Operating transfers in	1,073,870.00
	<i>Miscellaneous Totals</i>	<i>\$1,073,870.00</i>
	Division 000 - Non departmental Totals	\$1,073,870.00
	<b>REVENUE TOTALS</b>	<b>\$1,073,870.00</b>
	<b>EXPENSE</b>	
	Division 036 - Central Services	
	<i>Other finance use and source</i>	
	<i>Principal</i>	
5600	Principal payment	1,500,000.00
	<i>Principal Totals</i>	<i>\$1,500,000.00</i>
	<i>Interest and Fiscal Charges</i>	
5601	Interest expense	157,500.00
5602	Trustee/Agent Fees	4,200.00
	<i>Interest and Fiscal Charges Totals</i>	<i>\$161,700.00</i>
	<i>Other finance use and source Totals</i>	<i>\$1,661,700.00</i>
	Division 036 - Central Services Totals	\$1,661,700.00
	<b>EXPENSE TOTALS</b>	<b>\$1,661,700.00</b>
	Fund 420 - COPs 2004 City Hall Totals	
	<b>REVENUE TOTALS</b>	<b>\$1,073,870.00</b>
	<b>EXPENSE TOTALS</b>	<b>\$1,661,700.00</b>
	Fund 420 - COPs 2004 City Hall Totals	(\$587,830.00)
Fund 422 - COPs 2005 Parks		
	<b>REVENUE</b>	
	Division 000 - Non departmental	
	<i>Miscellaneous</i>	
4990	Operating transfers in	2,224,375.00
	<i>Miscellaneous Totals</i>	<i>\$2,224,375.00</i>
	Division 000 - Non departmental Totals	\$2,224,375.00
	<b>REVENUE TOTALS</b>	<b>\$2,224,375.00</b>
	<b>EXPENSE</b>	
	Division 084 - Parks and Recreation	
	<i>Other finance use and source</i>	
	<i>Principal</i>	
5600	Principal payment	1,695,000.00
	<i>Principal Totals</i>	<i>\$1,695,000.00</i>
	<i>Interest and Fiscal Charges</i>	



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
5601	Interest expense	529,376.00
5602	Trustee/Agent Fees	2,500.00
	<i>Interest and Fiscal Charges Totals</i>	<i>\$531,876.00</i>
	<i>Other finance use and source Totals</i>	<i>\$2,226,876.00</i>
Division 084 - Parks and Recreation Totals		\$2,226,876.00
	<b>EXPENSE TOTALS</b>	<b>\$2,226,876.00</b>
Fund 422 - COPs 2005 Parks Totals		
	<b>REVENUE TOTALS</b>	<b>\$2,224,375.00</b>
	<b>EXPENSE TOTALS</b>	<b>\$2,226,876.00</b>
Fund 422 - COPs 2005 Parks Totals		(\$2,501.00)
Fund 424 - 2008 Parks Phase II Certificate		
	<b>REVENUE</b>	
Division 000 - Non departmental		
Miscellaneous		
4990	Operating transfers in	350,728.00
	<i>Miscellaneous Totals</i>	<i>\$350,728.00</i>
Division 000 - Non departmental Totals		\$350,728.00
	<b>REVENUE TOTALS</b>	<b>\$350,728.00</b>
	<b>EXPENSE</b>	
Division 079 - Capital Projects		
Other finance use and source		
Principal		
5600	Principal payment	285,000.00
	<i>Principal Totals</i>	<i>\$285,000.00</i>
	<i>Interest and Fiscal Charges</i>	
5601	Interest expense	61,728.00
5602	Trustee/Agent Fees	4,000.00
	<i>Interest and Fiscal Charges Totals</i>	<i>\$65,728.00</i>
	<i>Other finance use and source Totals</i>	<i>\$350,728.00</i>
Division 079 - Capital Projects Totals		\$350,728.00
	<b>EXPENSE TOTALS</b>	<b>\$350,728.00</b>
Fund 424 - 2008 Parks Phase II Certificate Totals		
	<b>REVENUE TOTALS</b>	<b>\$350,728.00</b>
	<b>EXPENSE TOTALS</b>	<b>\$350,728.00</b>
Fund 424 - 2008 Parks Phase II Certificate Totals		\$0.00
Fund 428 - COPS 2014		
	<b>REVENUE</b>	
Division 000 - Non departmental		
Miscellaneous		
4990	Operating transfers in	416,596.00
	<i>Miscellaneous Totals</i>	<i>\$416,596.00</i>
Division 000 - Non departmental Totals		\$416,596.00
	<b>REVENUE TOTALS</b>	<b>\$416,596.00</b>
	<b>EXPENSE</b>	
Division 079 - Capital Projects		
Other finance use and source		
Principal		
5600	Principal payment	375,000.00



# Budget Worksheet Report

Budget Year 2020

Account	Account Description	2020 City Council Approved
<i>Principal Totals</i>		\$375,000.00
<i>Interest and Fiscal Charges</i>		
5601	Interest expense	198,450.00
5602	Trustee/Agent Fees	3,500.00
<i>Interest and Fiscal Charges Totals</i>		\$201,950.00
<i>Other finance use and source Totals</i>		\$576,950.00
Division	079 - Capital Projects Totals	\$576,950.00
<b>EXPENSE TOTALS</b>		\$576,950.00
Fund	428 - COPS 2014 Totals	
<b>REVENUE TOTALS</b>		\$416,596.00
<b>EXPENSE TOTALS</b>		\$576,950.00
Fund	428 - COPS 2014 Totals	(\$160,354.00)
Net Grand Totals		
<b>REVENUE GRAND TOTALS</b>		\$52,052,082.00
<b>EXPENSE GRAND TOTALS</b>		\$51,122,283.00
Net Grand Totals		
		\$929,799.00

## GLOSSARY AND ACRONYMS OF FREQUENTLY USED TERMS

**Account Number** - A numerical code identifying revenues and expenditures by fund, department, activity, type and object.

**Accounting Period** - See **Fiscal Period**.

**Accrual Basis** - The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

**Activity** - One of the tasks, goals, etc., of a departmental program.

**Ad Valorem Tax** - A tax based on value.

**Agency Fund** - A fund normally used to account for assets held by a government as an agent for individuals, private organizations or other governments and/or other funds.

**Amended Budget** - Refers to the budget approved by the City Council, as most recently amended.

**Annual Budget** - A budget applicable to a single fiscal year. See **Budget** and **Operating Budget**.

**Appropriation** - An authorization granted by the City Council to make expenditures and to incur obligations for purposes specified in the Budget.

**Assessed Valuation** - A value set on real estate or other property as a basis for levying taxes. The assessed valuation is set by the County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

**Asset** - A comprehensive plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Basis of Accounting** - A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

**Beginning Fund Balance** - Fund balance available in a fund from the end of the prior year, for use in the following year.

**Bond** - A written promise to pay a specified sum of money at a specified date in the future together with periodic interest at a specified rate.

**Bonded Debt** - The portion of indebtedness represented by outstanding bonds.

**Budget** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**Budget Calendar** - The schedule for completion of the various phases in the preparation of the budget, the calendar begins with the preparation of the budget forms and ends with the implementation of the budget.

**Budget Document** - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating government body.

**Budget Message** - The opening section of the budget which provides City Council and the public with a general summary of the most important aspects of the budget, changes from previous years and the recommendation of the City Administrator.

**Budgetary Control** - The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and revenues.

**Build America Bonds** – Taxable municipal bonds that carry federal subsidies for the issuer.

**Capital** - An expenditure for a good that has an expected life of more than one (1) year and the cost of which is in excess of \$5,000. Capital items include real property, office equipment, furnishings and vehicles.

**Capital Improvement Program** - See **Capital Program**.

**Capital Improvement Sales Tax Trust Fund** - A special revenue fund used to account for the accumulation of resources from the one-half cent capital improvement sales tax, which is used to pay for principal and interest payments on the general obligation bonds (Series 1997) issued for street and sidewalk improvements.

**Capital Program** - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditures in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

**Capital Projects Fund** - A fund that is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

**CDBG** - Community Development Block Grant; a flexible program that provides communities with resources to address a wide range of unique community development needs. Community Development Block Grant;

**Certificate Payment Fund** - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the Public Works Facility

Certificates of Participation Series 1995.

**Certificates of Participation (COPS)** - Securities which represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

**Contingency** - An appropriation of funds to cover unforeseen events that occur during the Fiscal Year, such as flood emergencies, extraordinary snowstorms, etc. (also used to meet revenue shortfalls). Funds are transferred to other budgetary accounts as authorized by the City Council.

**Contractual Service** - An expenditure for services performed by a non-employee. For example: Legal services, Utilities, insurance.

**COPS** – See Certificates of Participation.

**Chesterfield Valley Tax Increment Financing Fund (Chesterfield Valley TIF Fund)** - A capital projects fund used to account for all revenues and expenditures related to redevelopment in Chesterfield Valley.

**Debt Limit** - The maximum amount of outstanding gross or net debt legally permitted.

**Debt Service Fund** - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments on the General Obligation Parks Bond Issue Series 1995.

**Deferred Revenue** - Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

**Department** - The Department is the primary unit in city operations. Each unit is managed by a Department Head. Departments are generally composed of divisions and programs which share a common purpose or which perform similar duties.

**Encumbrance** - Commitments related to unperformed contracts for goods or services.

**Expendable Trust Fund** - A trust fund whose resources, including both principle and earnings, may be expended. Expendable trust funds are accounted for in essentially the same manner as governmental funds.

**Expenditure** - An expenditure is a decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

**Fiscal Period** - Any period at the end of which a government determines its financial position and the results of its operations. See **Accounting Period**.



**Fiscal Year** - The twelve month period on which the city operates its financial affairs. The City of Chesterfield's fiscal year is January 1 through December 31.

**Franchise** - A special privilege granted by a government permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Fringe Benefits** - Fringe benefits include the City's contribution to Social Security, Medicare, workers compensation, health insurance, life insurance, disability insurance, and the City's pension plan.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**Fund Balance** - The equity of a fund. Oftentimes incorrectly referred to as "surplus." Each fund begins each year with a positive or negative fund balance.

**GAAP** - See Generally Accepted Accounting Principles.

**GASB** – see Governmental Accounting Standards Board.

**General Fund** - A fund used to account for all financial resources, except those required to be accounted for in another fund. The operating fund of the City.

**General Obligation Bonds** - Debt backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

**GFOA** - Government Finance Officers Association of the United States and Canada; An association to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training and leadership.

**GO Bonds** – see General Obligation bonds.

**Governmental Accounting Standards Board (GASB)** - A board that establishes and improves standards of state and local governmental accounting and financial reporting that will result in

useful information for users of financial reports and guides and educates the public, including issuers, auditors, and users of those financial reports--setting body for government entities.

**Governmental Fund Type** - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities except those accounted for in proprietary funds and fiduciary funds.

**Intergovernmental Revenues** - Revenues from other governments, primarily Federal, State and County grants, but also includes payments from other taxing jurisdictions.

**Investments** - Most commonly, securities held for the production of revenues in the form of interest. The term does not include fixed assets used in government operations.

**Levy** - The total amount of taxes, special assessments or service charges imposed by a government.

**Line Item** - An individual expenditure category listing in the budget (salary, supplies, etc.).

**Modified Accrual Basis** - The basis of accounting adapted to the governmental fund type. This basis measures resources available to the City.

**Municipal** - In its broadest sense, an adjective denoting the state and all subordinate units of government. In a more restricted sense, an adjective denoting a city or village as opposed to other local governments.

**Notes Payable** - In general, an unconditional written promise signed by the maker to pay a certain sum of money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

**Object** - The smallest unit of budgetary accountability and control. For example: Regular Salaries, Postage, Equipment Rental.

**Operating Budget** - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Expenses/Expenditures** - The annual budget which provides a financial plan for the operation of government and the provision of services for the year. Excluded from the operating expenses are capital equipment and capital projects which are determined by a separate but interrelated process.

**Ordinance** - A formal legislative enactment by the governing board of a municipality.

**Other Financing Sources** - Governmental fund general long-term debt proceeds, amounts equal to the present value of minimum lease payments arising from capital leases, proceeds from the sale of general fixed assets.

**Parks Sales Tax Fund** - A special revenue fund used to account for the accumulation of resources from the one-half cent parks sales tax passed in 2004 and effective April 2005. All parks and recreation activity is tracked in this fund.

**Parks Construction Fund** - A capital projects fund used to pay for the acquisition of land for parks and capital improvements to parks funded with the Parks General Obligation Bond Issue Series 1995.

**Per Capita** - By or for each person.

**Personnel Services** - All costs associated with employee compensation. For example: salaries, pension, health insurance.

**P.O.S.T.** - Police Officer Standards and Training; An academy that provides citizens with ethical, physically and psychologically competent, well educated, professionally trained, career oriented, motivated peace officers who are sensitive to the needs of the public.

**PRACAC** - Parks, Recreation & Arts Citizens Advisory Committee; a committee to assist in the development and implementation of a comprehensive parks and recreation program.

**Program** - A budgetary unit which encompasses specific and distinguishable lines of work performed by an organizational entity. For example: Police Administration, Street and Sewer Maintenance, Central Services.

**Proposed Budget** - The recommended City budget submitted by the City Administrator to the City Council.

**Propositions R&S** - Propositions placed on the November 1996 ballot for the passage of a one-half percent capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See **R&S**.

**Public Works Facility Construction Fund** - A capital projects fund used to account for the construction of a Public Works Facility funded with Public Works Facility Certificates of Participation Series 1995.

**R&S** - Propositions placed on the November 1996 ballot for the passage of a one-half cent capital improvement sales tax and the passage of \$29,350,000 general obligation bonds for street (road) and sidewalk improvements. See **Propositions R&S**.

**R&S Construction Fund** - A capital projects fund used to account for the capital improvements to streets and sidewalks funded under Propositions R&S.

**Refunding** - Refund or refinance of debt for a variety of reasons, most frequently to take advantage of more favorable interest rates. In other cases, debt is refinanced to change the structure of debt service payments or to escape unfavorable bond covenants.

Advance Refunding - Refunding by taking proceeds of new debt and placing them in an

escrow account that is subsequently used: to meet periodic principal and interest payments until call date or maturity; to pay the call premium (if redemption is at call date); and to redeem debt at call date or maturity. The City did advance refunding on the 1995 Parks bond issue in 1998 to take advantage of the low interest rates and saved nearly \$800,000 over the life of the original debt. This refunding result in “bond defeasance.”

**Current Refunding** - Refunding by paying off bondholders directly with proceeds of refunding debt. The situation may occur when refinancing takes place after the call date or at the debt’s maturity. The City did current refunding on Certificates of Participation for the construction of the Public Works Facility in 2002 and realized over \$240,000 in savings.

**Reporting Entity** - The oversight unit and all of its component units, if any, that are combined in the comprehensive annual financial report and general purpose financial statements.

**Resolution** - An informal establishment of policy by the governing board of a municipality.

**Revenue** - An increase in fund balance caused by an inflow of assets, usually cash.

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated.

**Statute** - A written law enacted by a duly organized and constituted legislative body.

**Tax Increment Financing** - Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

**Taxes** - Compulsory charges levied by a government to finance services performed for the common benefit.

**Third Class City** - All cities and towns in the State of Missouri containing three thousand or more inhabitants, not having adopted its own charter form of government.

**TIF** - Tax Increment Financing; a tool which has been used for redevelopment and community improvement projects.

**Transfer** - A transfer is a movement of monies from one fund, activity, department, or account to another. This includes budgetary funds and/or movement of assets.

**Trust Fund** - Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

**User Charge** - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**Work Order** - A written order authorizing and directing the performance of a certain task and issued

to the person who is to direct the work. Among the items of information included on the order are the nature and location of the job, specifications of the work to be performed and a job number, which is referred to in reporting the amount of labor, materials and equipment used.